



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: January 19, 2021

Re: Authorizing Professional Architectural Services Agreements with SOA Architecture for Design Services Relating to the Municipal Courtroom and City Council Chambers Dais Projects; Appropriating Funds.

Executive Summary

Staff is requesting council authorize the City Manager to execute two (2) Professional Architectural Services Agreements with SOA Architecture for design services relating to the Municipal Courtroom and City Council Chambers dais projects. Staff is requesting to appropriate \$10,100 from the Public Buildings Major Maintenance Renovation project for the design of the two (2) dais projects.

Discussion

In response to recent Covid-19 challenges, staff and council wish to consider modifications to the City Council Chambers dais. Currently, chairs and positions at the dais have been spread out and additional portable tables have been added to the end of each side of the dais to allow social distancing, however, the temporary configuration is not ideal and presents additional challenges with the council meeting process and people attending Council meetings.

The goal of this project is to determine a more permanent solution that allows the council chambers to function as it was originally intended, while adhering to social distancing guidance. SOA Architecture will generate design ideas for semi-permanent modifications to the Chamber dais, so it provides separation of council members during their meetings. During the design process virtual 3D models of two to three options will be developed for consideration. Through the course of presentation, feedback, and refinement, we will arrive at a singular design solution that meets the City's goals and vision. The cost of the design work will be \$5,900. Construction costs are unknown at this time.

Currently the City Municipal Court dais platforms for the judge, clerk, and witness require reconfiguration to promote accessibility. Each of the three platforms are accessed via a short series of steps and are therefore not handicap accessible. SOA Architecture will generate design ideas for a new judge, clerk and witness platform that are ADA compliant. Through the course of presentation, feedback, and refinement, we will arrive at a singular design solution that meets the City's goals and vision. The cost of the design work will be \$4,200. Construction costs are unknown at this time.



Fiscal Impact

Short-Term Impact: Total cost for the architectural design services for the two (2) dais projects is \$10,100, funding for the design services is being appropriated from the Public Buildings Major Maintenance Renovation project.

Long-Term Impact: Routine maintenance.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Public Safety, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Legislative History

Date	Action
n/a	None

Suggested Council Action

Pass the ordinance authorizing the City Manager to execute two (2) Professional Architectural Services agreements with SOA Architecture for design services relating to the City Council Chambers and Municipal Courtroom dais projects; appropriating funds.