



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Information Technology

To: City Council

From: City Manager & Staff

Council Meeting Date: June 7, 2021

Re: Authorizing an Agreement with Vermont Systems, Inc. Parks & Recreation software
Master Services Agreement

Executive Summary

The master services agreement expired and we are seeking approval for the new Master Services Agreement between the City of Columbia and Vermont Systems, Inc.

Discussion

The original agreement between the City of Columbia and Vermont Systems, Inc. was not sent through City Council and expired on 12/31/20. Vermont Systems, Inc. provides software for Parks & Recreation (RecTrac, GolfTrac, FinTrac, and WebTrac). These software support a wide variety of critical business operations including but not limited to pass management, golf tee time scheduling/reservations, court reservations, league scheduling, ticket sales, and time tracking.

The City of Columbia worked with the vendor and created a new Master Services Agreement. Software maintenance and support expired on 12/31/20. The negotiation process took 5 months, which places the new maintenance effective date at 7/1/21, automatically renewing annually thereafter. The original amount of \$12,300 for software maintenance and support was budgeted and will be due on 7/1/21. This additional amount will be appropriated from current existing funds.

Fiscal Impact

Short-Term Impact: One-time payment of \$12,300

Long-Term Impact: None

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



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Legislative History

Date	Action

Suggested Council Action

Staff recommends approval of the agreement.