



# City of Columbia, Missouri

## Meeting Minutes

### Housing and Community Development Commission

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Wednesday, May 17, 2023  
7:00 PM

Regular Meeting

Council Chambers, City  
Hall 701 E Broadway

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#### I. CALL TO ORDER

The meeting was called to order by Rose at 7:00 pm.

#### II. INTRODUCTIONS

Present at the start of the meeting were commission members Shaw, Fletcher, Ritter, Kasmann, Willoughby, Rose, and Suhler. City staff Tim Teddy, Jennifer Deaver, Jacob Amelunke, Darcie Clark, and Molly Fair were also in attendance.

**Present:** 7 - Michael Fletcher, Mitchell Ritter, Diane Suhler, Ross Kasmann, Thomas Rose, Blake Willoughby and Rebecca Shaw

#### III. APPROVAL OF AGENDA

**Motion to approve the agenda: Willoughby**

**Motion to 2nd: Shaw**

**Motion passes: 7:0**

**Attachments:** [HCDC Staff Memo 5.17.23](#)

#### IV. APPROVAL OF MINUTES

**Attachments:** [HCDC Draft Minutes 4.12.23](#)

[4.12.23 HCDC Transcribed Minutes](#)

[HCDC Meeting Recording 4.12.23](#)

**Motion to approve the draft April 12th, 2023 minutes: Shaw**

**Motion to 2nd: Kasmann**

**Motion passes: 7:0**

#### V. NEW BUSINESS

**Attachments:** [City of Columbia Public Works Pershing Ave Sidewalk](#)

[City of Columbia Neighborhood Services Code Enforcement](#)

[City of Columbia Homeowner Rehabilitation and Energy Efficiency Program](#)

[City of Columbia Acquisition and Demolition Program](#)

[City of Columbia Homeownership Assistance Program](#)

Public Project Requests: The Commission heard proposals for public City projects.

Allison Anderson spoke on behalf of Public Works, requesting funding for the Pershing Avenue Sidewalk.

Leigh Kottwitz spoke on behalf of Neighborhood Services, requesting funding for code enforcement.

Jacob Amelunke spoke on behalf of the Housing Programs Division, requesting funding for the Homeowner Rehabilitation and Energy Efficiency Program.

Jacob Amelunke spoke on behalf of the Housing Programs Division, requesting funding for the Acquisition and Demolition Program.

Darcie Clark spoke on behalf of the Housing Programs Division, requesting funding for the Homeownership Assistance Program.

## VI. OLD BUSINESS

**Attachments:** [Survey Responses Report](#)  
[Survey Responses to Other Please Specify Questions](#)  
[Detailed Survey Report](#)

Housing and Community Development Needs Survey Update and Analysis - Survey Closed - May 10, 2023: Deaver presented a brief summary of the survey responses and top priority needs. Fair distributed a document containing survey response median and mode data for any Commissioners that did not receive the document via email. The Commission discussed the survey responses and possible methods for qualitative data analysis.

## VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Shaw shared that Project Homeless Connect will be on June 29th, and that sign up is available online.

## VIII. NEXT MEETING DATE

May 24, 2023 - FY2024 and Reallocated HOME & CDBG Agency Funding Requests

## IX. ADJOURNMENT

The meeting was adjourned at 7:49 pm.

**Motion to Adjourn: Willoughby**  
**Motion to 2nd: Suhler**  
**Motion passes 7:0**