



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: July 17, 2017

Re: Appropriating Funds from the Parking Utility Retained Earnings Account to the Parking Utility Operating Account

Executive Summary

Staff is requesting an appropriation of \$100,000 from the Parking Utility retained earnings account to their operating account to cover overages in the FY2017 budget due to the purchase of MacKay parking meters and costs related to equipment upgrades to support a new gate arm access control system to be installed in all City parking facilities this year.

Discussion

The Parking Utility budgeted funds in FY2016 and FY2017 to upgrade or replace 1,600 parking meters, which was completed in January of this year. Staff later needed to purchase additional parking meters due to the following circumstances, which resulted in an overage of \$62,200 in their instruments and apparatuses account.

1. Staff was directed to install parking meters in half of the ParkMobile only spaces due to our customers, without smart phones and/or bank accounts, were unable to utilize those spaces. Staff installed 46 MacKay meters.
2. Forty-eight (48) POM parking meters located in the Short Street parking facility were replaced with new upgraded meters. This purchase was unexpected because a new gate arm access control system was planned to be purchased and installed in the parking facility earlier this year; however, due to difficulties finding a vendor and then months of contract negotiations, the timeline was pushed back to this fall. Staff felt that it was necessary to replace the old POM meters with 48 upgraded MacKay meters so that all parking meters would function using the same back-end server.

Additionally, the City's I.T. department staff identified equipment upgrades required to support the new gate arm access control system, which resulted in a \$37,800 overage in the Parking Utility's computer & electronics account.

Fiscal Impact

Short-Term Impact: Appropriating \$100,000 from the Parking Utility account to their operating account to cover overages in the FY2017 budget due to the purchase of MacKay parking meters and costs related to equipment upgrades to support a new gate arm access control system to be installed in all City parking facilities.

Long-Term Impact: None



Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
None	None

Suggested Council Action

Pass the ordinance authorizing an appropriation of \$100,000 from the Parking Utility retained earnings account to their operating account to cover overages in the FY2017 budget.