



Department Source: Police

To: City Council

From: City Manager & Staff

Council Meeting Date: June 17, 2024

Re: Services Agreement – Visual Computer Solutions, Inc: Police Officer Scheduling Software (POSS) annual maintenance and subscription fees.

## Executive Summary

Staff has prepared for Council consideration a resolution authorizing the City Manager to sign a services agreement with Visual Computer Solutions, Inc for Police Officer Scheduling Software (POSS) annual maintenance and subscription fees. No fiscal impact to the City, as this is an on-going budgeted item. Entering into a services agreement at the request of Legal & Purchasing to forgo the yearly sole-source renewal process in the future.

## Discussion

Police Officer Scheduling Software (POSS) by Visual Computer Solutions, Inc was purchased in 2016 to meet the needs of the police department for a robust 24/7/365 scheduling system with the capability to handle complex scheduling rotations. The annual maintenance and subscription fees have been paid yearly since the initial software purchase in 2016 by utilizing a sole-source (no other vendor to buy POSS subscription/maintenance from) and beginning in 2019, also a yearly review of terms and conditions by the City's legal department. For the 2024 renewal, both the legal department and the purchasing agent have requested that the software services agreement be brought to City Council for approval so the services agreement can last for more years than the purchasing agent authority allows, resulting in no longer requiring the yearly legal review and sole-source process to renew the subscription.

## Fiscal Impact

Short-Term Impact: There is no additional fiscal impact with approving the services agreement; the yearly renewal cost is a line item within the Police Operating core budget.  
Long-Term Impact: No additional costs for years beyond two.

## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Organizational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

### Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

## Legislative History

Date	Action
N/A	N/A

## Suggested Council Action

Should council agree, we recommend passing the resolution authorizing the City Manager to sign a services agreement with Visual Computer Solutions, Inc for Police Officer Scheduling Software (POSS) annual maintenance and subscription fees