



Department Source: Finance
To: City Council
From: City Manager & Staff
Council Meeting Date: December 18, 2023
Re: First Quarter Budget Adjustments

Executive Summary

For FY 24 budget adjustment requests will be compiled by Finance and brought to City Council for consideration on a quarterly basis. For the first quarter, adjustments are requested by Cultural Affairs, Community Development, Police, Electric, Public Health & Human Services, Information Technology, Facilities Management, Parks & Recreation, Water CIP, Public Works CIP, Other General Government CIP, Fire CIP, and Parks & Recreation CIP.

Discussion

Operating:

Cultural Affairs: \$15,671.23

The 2023 Celebration of the Arts was held on Aug. 23, 2023 with the intent that the net proceeds would be transferred to the Columbia Arts Fund at the Community Foundation of Central Missouri. This action is consistent with past appropriations following the Celebration of the Arts event.

Community Development: \$1,163,946.09

This is to appropriate the unused funds remaining from the original \$1.82M that was appropriated in FY 22 for workforce development programs.

Police: \$101,000

Requesting an appropriation of **\$36,000** from the Police Training Fund to the Police Operating Budget to send three members of Command Staff to Senior Management Institute for Police (SMIP) training this coming spring/summer. Historically, the police department uses the Police Training Fund to send one or two members of command staff to this upper-level police management training. Due to COVID, staff have not been sent and we are requesting to send three command staff members this year to catch back up.

Requesting an appropriation of **\$65,000** for a one-time increase to fund an increase in Police Academy Expense for FY 24. Historically, the department budgets to send 9 applicants per year at \$5,000 per applicant. Due to the increased number of officer vacancies, the department anticipates sending 22 applicants to the academy in FY 24. This was originally requested and approved as an FY 24 NDI, however it did not get added to the FY 24 Approved Budget Document.



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Electric: \$165,000

Due to cost increases for the contractor to perform the required major maintenance on the landfill gas generator units, staff is requesting \$165,000 in additional funds. Performing major maintenance on existing infrastructure extends the useful life and defers any major repairs that may occur from not properly maintaining the equipment.

Public Health & Human Services: \$122,480

Requesting an appropriation of **\$6,431** due to an increase in the medical liability insurance premium for 2024 over what was budgeted.

Requesting an appropriation of **\$5,479** for the annual disbursement amount from the Conley Fund. These funds must be used to meet the unmet needs of “the poor” of Columbia and will be used to supplement the Public Health & Human Services department’s human services programs.

Requesting an appropriation of **\$110,570** for the HIV Case Management grant that was originally appropriated mid-year FY 23 and was inadvertently left out of the FY 24 budget.

Information Technology: \$56,795

Requesting an appropriation of **\$56,795** for implementation of OpenGov budget software that was originally budgeted in FY 23, but was not spent until FY 24.

Facilities Management: \$432,000

Requesting an appropriation of **\$432,000** to cover the costs for utilities and maintenance of the Lemone building until a buyer is found.

Parks & Recreation: \$6,603

Requesting an appropriation of **\$6,603** to account for FY 23 transactions posted to FY 24 in error.

Capital Projects:

Water CIP: \$279,480

This request would appropriate \$279,480 from various completed Water capital improvement projects to the Nebraska Stormwater Incidental Water Relocation project. This project is needed to relocate the water main due to the Nebraska Avenue Stormwater utility project that is receiving ARPA funding from DNR.

Public Works CIP: \$2,221,023.44

Appropriation of grant funds to the following projects:

St. Charles Sidewalk: Roundabout to Demaret (00852): \$428,576

Vandiver Drive Sidewalk (00890): \$477,691

Oakland Grv Sidewalk: Smiley to Blue Ridge (00897): \$414,112



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Transfer between projects due to project completion, or project funding needed:

MM: Walnut from College to Old 63 (00747) to St. Charles Sidewalk: Roundabout to Demaret (00852): \$224,134.22

Maguire Sidewalk Repair (00793) to St. Charles Sidewalk: Roundabout to Demaret (00852): \$17,000

MM: Walnut from College to Old 63 (00747) to Vandiver Drive Sidewalk (00890): \$204,724

MM: Walnut from College to Old 63 (00747) to Oakland Grv Sidewalk: Smiley to Blue Ridge (00897): \$103,528

Maguire Sidewalk Repair (00793) to Green Valley Bridge Repair (00816): \$200,000

Sexton Rd Sidewalk: Garth to Mary (00821) to Greek Town Sidewalk (00841): \$100,000

Manor Dr Traffic Calming (00823) to Annual Traffic Calming (00646): \$22,379.99

Russell Blvd Traffic Calming (00824) to Annual Traffic Calming (00646): \$28,878.23

Other General Govt CIP: \$1,376,225.34

Appropriation of funds to:

2810 Lemone Industrial Blvd (00888): \$1,112,805.36

DB Customer Experience Center (00798) to Pub Bldgs Major Maint Ren (00021): \$28,500

Municipal Court Dias Modification (00801) to Armory Repairs (00764): \$19,504.98

Redi Office Remodel (00793) to Armory Repairs (00764): \$239

Main Lobby Security Improvement (00844) to Green Valley Bridge Repair (00819): \$26,176

Pub Bldgs Major Maint Ren (00021) to Green Valley Bridge Repair (00819)

Fire CIP: \$400,000

Fire Station Sites (40173) to Fire Station #10 (East) (00732): \$33,818.09

Fire Station #11 (00733) to Fire Station #10 (East) (00732): \$366,181.91

Parks & Recreation CIP: \$307,000

Appropriation of funds to the following projects:

Cosmo Rec Area: Shelter Replacements Project (00808): \$80,000

Additional funds are needed in this project to complete renovations to the Nickell Shelter.



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South Regional Parks – Gans/Philips Phase I (00518): \$120,000

Additional funds are needed in this project to complete the race headquarters building including the installation of site utilities at Gans Creek Recreation Area.

Southeast Regional Park Tennis Complex (00693): \$17,000

Request to appropriate funds donated by the Women’s Healthcare Alliance for the shade structure for the pickleball courts at Philips Park.

Annual Land Acq/Land Preservation (00692): \$25,000

Request to appropriate funds donated by the East Campus Neighborhood Association for future land acquisition adjacent to Clyde Wilson Park.

MKT Bridge Replacements #2, #9, & #10 (00832): \$65,000

Request to appropriate funds donated by the estate of Rich Eyer for the MKT bridge replacement project.

Fiscal Impact

Short-Term Impact: \$6,647,224.10

Long-Term Impact: N/A

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Reliable Infrastructure, Secondary Impact: Organizational Excellence, Tertiary Impact: Inclusive Community

Comprehensive Plan Impacts:

Primary Impact: Livable & Sustainable Communities, Secondary Impact: Mobility, Connectivity, and Accessibility, Tertiary Impact: Tertiary

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Approve the listed budget adjustments.