



Department Source: City Clerk  
To: City Council  
From: City Manager & Staff  
Council Meeting Date: April 17, 2023  
Re: Status of the Youth Advisory Council

## Executive Summary

At the April 3, 2023 Council Meeting, Council Member Roy Lovelady expressed concern with the number of members on the Youth Advisory Council (YAC) and the ability to meet the quorum requirements in order to hold meetings.

## Discussion

Section 2-362(a) of the City Code indicates the “youth advisory council shall consist of a minimum of fifteen (15) but no more than twenty-one (21) members, and Section 2-363(a) of the City Code indicates that “a majority of the members shall constitute a quorum for the transaction of business.”

Since its inception, the Council has appointed the maximum number of members (21), and the quorum for that many members is 11. Recently, the YAC has had difficulty meeting due to the lack of a quorum. A potential solution to this is to reduce the number of members. Options are 15, 17, or 19 to maintain the odd number, which tends to help reduce the number of tie votes, and the quorum numbers would be 8, 9, and 10 respectively.

Of the 21 current members, 7 have terms ending on June 1, 2023, and only 3 of those members could potentially reapply. The other four are seniors and will be graduating in May/June of 2023. In addition, another 5 members whose terms end on either June 1, 2024 or June 1, 2025 will no longer be eligible to serve since they will graduate in May/June of 2023 as well. Thus, there will be 12 vacancies with only 3 having the ability to reapply.

It is not expected that the other 9 members will resign prior to serving out their terms. Assuming those 9 plan to remain on the YAC and the 3 that can reapply do so (and the Council chooses to appoint them), 12 positions would be filled.

Based on all of these facts, it would be helpful to know how many members the Council would like to aim to appoint to the YAC. If the minimum of 15, we would advertise for 6 positions with the next round of board and commission vacancies. If 17, we would advertise for 8 vacancies, if 19, we would advertise for 10 vacancies, and if the maximum of 21 still, we would advertise for 12 vacancies.

## Fiscal Impact

Short-Term Impact: N/A



Long-Term Impact: N/A

## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Inclusive Community, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

### Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

## Legislative History

Date	Action
January 5, 2015	The YAC was established by ordinance.
February 15, 2016	The term end date of June 1 was established. (Previously it said "depending on member's year of graduation from high school.")
July 17, 2017	Membership requirements were updated with regard to the non-voting liaison members.
May 20, 2019	Membership requirements were updated with regard to the non-voting liaison members. In addition, the attendance requirements were updated to add forfeiture of office wording so that any member that was absent from 6 regular meetings would forfeit their office. There were also other "clean up" type items.

## Suggested Council Action

Provide direction as to the number of YAC positions that should be advertised with the next round of board and commission vacancies.

The next round of vacancies will be placed on the website on April 17, 2023 and in the papers on April 23, 2023, and the deadline to apply is 5:00 p.m. on May 5, 2023.