



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: October 16, 2023

Re: Amending Ordinance 19747 to include the repair of sidewalk using the sidewalk renovation cost share program. Adopt sidewalk renovation cost share program.

Executive Summary

Staff had prepared for Council consideration an amendment to Ordinance 19747 to include the repair of sidewalks using the sidewalk renovation cost share program and the adoption of the sidewalk renovation cost share program. This proposed cost share program provides for the repair of existing sidewalk within city right of way adjacent to residential private property.

Discussion

The City Code of Ordinances Sections 24-12 and 24-33, specifies that it is the responsibility of the adjacent property owner to upkeep and repair sidewalks adjacent to their property. In addition, Ordinance 19747 establishes a sidewalk maintenance and construction policy which includes authorizing the Public Works department to repair hazardous sidewalks, reconstruct curb ramps, repair sidewalk within the affordable housing and community development block grant areas, construct sidewalks included in the sidewalk master plan, and enter into a cost share with property owners within the downtown area to repair existing sidewalk.

Staff is proposing to amend Ordinance 19747 to include a cost share with residential private property owners for the repair of existing sidewalk adjacent to their property within City right of way or easement. The cost share program will assist property owners with technical support to repair sidewalks and will provide cost share assistance for the physical sidewalk repairs. The cost share will provide 50-percent reimbursement for sidewalk panel repairs and 100-percent reimbursement for curb ramp repairs. The program will be limited to the funding available.

The proposed sidewalk renovation cost share program steps include the following:

1. Property owner submits application.
2. Staff meets with property owner and inspects sidewalk to determine needed repairs.
3. Property owner obtains 3 bids from qualified contractors or requests a bid from a contractor under city term and supply contract.
4. Staff provides owner with agreement for their signature.
5. Property owner coordinates the work with the contractor and the staff inspects the work.



6. Property owner pays the contractor the total amount of the invoice and then submits to the city the paid receipt from the contractor once the work is complete.
7. City reimburses the property owner the amount stated in the agreement.

The program is being developed as part of the city's Americans with Disabilities Act (ADA) sidewalk transition plan. The purpose of the ADA sidewalk transition plan is to focus on the accessibility of pedestrian facilities within the public right of way, such as sidewalks and curb ramps.

Public Works has allocated \$200,000 for this program for fiscal year 2024. A dedicated funding source for this program will be discussed as part of the 2025 Capital Improvement Sales Tax discussions later this calendar year.

Fiscal Impact

Short-Term Impact: Cost associated with cost share program.

Long-Term Impact: none

Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Reliable and Sustainable Infrastructure, Secondary Impact: Safe Community,

Tertiary Impact: Tertiary

[Comprehensive Plan Impacts:](#)

Primary Impact: Infrastructure, Secondary Impact: Mobility, Connectivity, and Accessibility,

Tertiary Impact: Tertiary

Legislative History

Date	Action
12/04/2007	B382-07 Establishing a sidewalk maintenance and construction policy.

Suggested Council Action

Passage of the ordinance revisions and adoption of the cost share program.