

RESOLUTION NO. 2016-36

**A RESOLUTION AUTHORIZING THE EXECUTION BY
THE CHAIRMAN OF THE DISTRICT OF AN
AGREEMENT BETWEEN THE DISTRICT AND THE
HOLIDAY DECOR FIRM OF WINTERLAND, INC., FOR
HOLIDAY DECOR SERVICES FOR THE DOWNTOWN
COMMUNITY IMPROVEMENT DISTRICT**

WHEREAS, the Downtown Community Improvement District (the "District"), which was formed on February 7, 2011, by Ordinance No. 20866 (the "Ordinance") of the City Council of the City of Columbia, Missouri, is a political subdivision of the State of Missouri and is transacting business and exercising powers granted pursuant to the Community Improvement District Act, Sections 67.1401 through 67.1571, RSMo., as amended ("the Act"); and

WHEREAS, 67.1461.1 of the Act grants the board of directors (the "Board of Directors") of the District the authority to possess and exercise all of the District's legislative and executive powers; and

WHEREAS, Winterland, Inc. ("WINTERLAND, INC.") submitted the proposal/agreement to provide holiday decor services for the Downtown Community Improvement District per the proposal attached hereto as Exhibit A; and

WHEREAS, the Board of Directors determined that Winterland, Inc. has best satisfied the criteria for selection of services under the District's competitive bidding policies and as set forth in the request for qualifications produced by the District with respect to the Winterland, Inc. proposal, including that Winterland, Inc. has the specialized experience and technical competence with respect to the holiday decor services sought, the capacity and capability to perform the services in the time required, a history and record of past performance that is acceptable, and familiarity with governmental entities such as a community improvement district; and

WHEREAS, the Board of Directors desires to engage Winterland, Inc. to perform the janitorial services for the District as described in the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DOWNTOWN COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:

1. The Board of Directors hereby approves the Winterland, Inc. proposal and the Chairman of the District is authorized to execute, and the Secretary is authorized to attest on behalf of the District, an agreement in substantially the form as the Winterland, Inc. proposal attached hereto as Exhibit A.


2. This resolution shall be in full force and effect from and after its passage by the Board of Directors.

Passed this 9th day of August, 2016.


_____, Chairman of the Board of
Directors

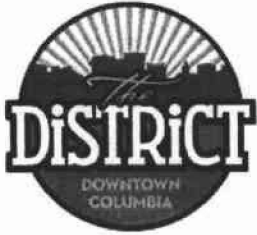
(SEAL)

Attest:


_____, Secretary of the Board of Directors

**EXHIBIT A
TO RESOLUTION NO. 2016-36**

Winterland Holiday Decor Proposal



REQUEST FOR PROPOSAL – PROFESSIONAL SERVICES

Holiday Decor Services – The Downtown Community Improvement District
Columbia, MO

Proposals are due by Noon on Friday, July 22, 2016.

The Downtown Community Improvement District (CID) in the city of Columbia, Missouri, is seeking proposals for a holiday décor professional for The District. The Downtown CID is an independent organization dedicated to keeping Columbia's downtown – The District – vital.

The District is a live/work/play neighborhood that fosters the creative, the eclectic, and the local. It is a constantly adapting community of people, with tradition blending harmoniously with high tech and the latest trends in fashion, food and the arts.

The District encompasses 50 square blocks, more than 300 individual properties, 1200 residences and over 600 businesses, non-profits and government entities. (See Exhibit A) Bounded by 3 Universities and Colleges and City Government buildings, the area offers both a strong day and night economy.

Our goal is to secure a holiday décor professional partner to install holiday lighting to enhance the experience of the downtown area.

It is the policy of The District to negotiate contracts for professional services on the basis of demonstrated competence and qualifications for the professional services required and such services shall be at fair and reasonable prices.

Introduction

The Downtown CID announces the release of a Request for Proposal ("RFP") for the provisions of providing and installing holiday decor in downtown Columbia, Missouri. The personnel assigned to those varied functions must come from one vendor that specializes in providing holiday decor services to the public and private sector. The contract will commence on approximately October 1, 2016 for a period of five (5) months, with the option to extend for an additional two years.

The vendor will be expected to provide staffing and equipment needs to fulfill existing and future contract needs.

An interested party may partner with other firms that offer complementary services in order to provide the full spectrum of services required. If a partnership is established, the vendor must have a primary contracting entity and designate the other (s) as a subcontractor (s). The District shall award one contract for management and oversight of all functions described in the Scope of Service.

Scope of Services

1. Design, provide, install and de-install Holiday Décor element, as approved by the Downtown CID.
2. Option to extend contract for 2018FY and 2019FY

The District requires the vendor to provide prospective employees of sufficient quality so as to meet the demanding nature of the work.

Budget

The District has an annual budget of \$40,000 for our holiday décor program. Responses to this RFP should provide detailed billing rates for each décor element as well as all staffing and overhead costs. All equipment and supplies provided by the vendor.

Payments

In order to receive payment for Services, the Vendor will be required to submit a monthly invoice setting forth in detail, for the period for which payment is requested, the Service actually rendered during that period itemized by location and the amount of payment requested and due therefor. Invoices may not be submitted more than once a month. All invoices shall be subject to the CID's review, verification and approval, and all payments shall be conditioned upon the CID's sole determination that all Services have been performed satisfactorily and in accordance with the terms of the Contract. Provide vendor payment bond, as required by law.

Sales and Use Tax

The CID is exempt from state and local sales and use tax. SUCH TAXES SHALL NOT BE INCLUDED IN PROPOSALS or in invoices submitted under the Contract, and unless otherwise agreed in writing, vendor shall pay any and all taxes, excises, assessments or other charges of any kind levied by any governmental authority in connection with the Contract and any services provided thereunder including, but not limited to, any such governmental charge of any kind levied on the production, transportation, sale or lease of any equipment, supplies, materials or other property or services of any kind used or transferred in the performance of the services. Vendor and all members of the Vendor Team shall hold the CID harmless from the payment of any and all such taxes, contributions, penalties, excises, assessments or other governmental charges. The CID will provide the selected Vendor with appropriate sales and use tax exemption certificate evidencing the CID's tax-exempt status.

Contract Conditions

The acceptance of any proposal and selection of any Vendor shall be subject to, and contingent upon, the execution by the CID of a Contract. The contract shall contain, among other terms, certain provisions required by law and by policies of the CID including, without limitation, the following providing that the Vendor:

- i. Shall defend, indemnify and hold harmless the CID, including employees and directors, against any claims or damages relating to its acts and omissions;
- ii. Shall maintain financial and other records relating to the Contract, including, without limitation, payroll records for a period of seven (7) years from the end of the Contract Term, and shall make such records available for inspection and audit;
- iii. Shall maintain insurance with insurers licensed or authorized to provide insurance and in good standing with the State of Missouri, such policies shall be in a form acceptable to, and include any conditions reasonably required by the CID, and naming the CID, employees and directors as additional insured's;
- iv. Shall be licenses to conduct business in the State of Missouri;
- v. Shall represent and warrant that neither it nor any of its directors, officers, members, or employees has any interest, nor shall they acquire any interest, directly or indirectly, which would conflict in any manner or degree with the performance of the Services as set forth in the Contract. Further, the Vendor must agree that it shall employ no person having such a conflict of interest in the performance of the Services; and
- vi. Shall agree to Boone County, Missouri as the venue in any legal action or proceeding between the Vendor and the CID.

State Sunshine Law

All Submissions submitted to the CID in response to this request may be disclosed in accordance with the standards specified in the Sunshine Law. The CID is a "public governmental body" pursuant to said Sunshine Law, therefore, all proposals may be disclosed.

Costs

The CID shall not be liable for any cost incurred by the respondent in the preparation of its Submission or for any work or services performed by the respondent prior to the execution and delivery of the Contract. The CID is not obligated to pay any costs, expenses, damages or losses incurred by any respondent at any time unless the CID has expressly agreed to do so in writing.

CID Rights

This is a "Request for Proposals" and not a "Request for Bids". The CID shall be the sole judge of whether a proposal conforms to the requirements of this RFP and of the merits and acceptability of the individual proposals. Notwithstanding anything to the contract contained herein, the CID reserves the right to take any of the following actions in connection with this RFP: amend, modify or withdraw this RFP; waive any requirements of this RFP; require supplemental statements and information from any respondents to this RFP; award a contract to as many or as few or none of the respondents as the CID may select; to award a contract to entities who have not responded to this RFP; accept or reject any or all proposals received in response to this RFP; extend the deadline for submission of proposals; negotiate or hold discussions with one or more of the respondents; permit the correction of deficient proposals that do not completely conform with the RFP; waive any conditions or modify any provisions of this RFP with respect to one or more respondents; reject any or all proposals and cancel this RFP; in whole or in part, for any reason or no reason, in the CID's sole discretion. The CID may exercise these rights at any time, without notice to any respondents or other parties and without liability to any respondent or other parties for their costs, expenses or other obligations incurred in the preparation of this proposal or otherwise. All proposals become the property of the CID.

Applicable Law

This RFP and any Contract, Subcontract or any other agreement resulting henceforth shall be governed by the Laws of Missouri, and are subject to all applicable laws, rules, regulations and executive orders, policies, procedures and ordinances of all Federal, State and City authorities, as the same may be amended from time to time, including, without limitation, equal employment opportunity laws.

Brokerage Fees or Commissions

The CID shall not be obligated to pay any fee, cost or expense for brokerage commissions or finder's fees with respect to the execution of this Contract. The Respondent agrees to pay the commission or other compensation due any broker or finder in connection with the Contract, and to indemnify and hold harmless the CID from any obligation, liability, cost and/or expense incurred by the CID as a result of any claim for commission or compensation brought by any broker or find in connection with this Contract.

Additional Work

During the Contract, the CID, at its sole discretion, may choose to work with the selected Vendor and/or hire its services for projects other than the Scope of Services or projects that exceed the Scope of Services. The CID's decision to do so may be based on the firm's relevant experience and its successful performance under the contract.

Insurance

The Vendor and all approved subcontractors shall carry and maintain, during the Term, insurance issues by insurance companies authorized to provide insurance and in good standing in the State of Missouri. Vendor shall provide certificates of insurance and proof of payment.

<u>TYPE</u>	<u>AMOUNT</u>
A. Workers' Compensation	Statutory
Employers' Liability	\$500,000/\$500,000/\$500,000
B. Commercial General (public) Liability Insurance	
a. General Aggregate limit	\$2,000,000
b. Products & Completed Operations limit	\$2,000,000
c. Personal & Advertising Injury limit	\$1,000,000
d. Each Occurrence limit	\$1,000,000
<i>The above insurance to include coverage for the following: Premises/Operations, Independent Contractors, Products/Completed Operations, Personal Injury and Contractual liability</i>	
C. Broad form property damage, to include fire legal liability	\$50,000 per occurrence
D. Business Automobile Liability	
a. Owned/leased vehicles	Combined Single Limit (CSL) of \$1,000,000
b. Non-owned vehicles	
c. Hired vehicles	
E. Umbrella Coverage	\$5,000,000

Employment Standards

Vendor is expected to provide employment standards for recruiting staff, conducting employee background checks, drug testing, grooming and other personnel policies and practices and policies for working in inclement weather.

Questions

Respondents may submit questions and/or request clarifications from the CID by submitting them in writing to the contact person at the contact person's email address listed below.

Disclaimer

The CID, and its respective officers, directors, members and employees make no representation or warranty and assume no responsibility for the accuracy of the information set forth in this RFP. Further, the CID does not warrant or make any representation as to the quality, content, accuracy or completeness of the information, text, graphics or any other facet of this RFP, and hereby disclaim any liability for any technical errors or difficulties of any nature that may arise in connect with any website on which this RFP has been posted, or in connection with any other electronic medium utilized by the respondents or potential respondents in connection with or otherwise related to this RFP.

Letter of Interest & Qualifications

A Sealed Bid including fifteen (15) copies of the letter of interest and qualifications should be delivered to:

Katie Essing, Executive Director
The District
11 S. Tenth St.
Columbia, MO 65201
Via Email: kessing@discoverthedistrict.com

Proposals are due by Noon on Friday, July 22, 2016.

Information submitted shall include the following:

1. Itemized pricing for each element of scope of services
2. Brief description of the firm, its history, and its background in the holiday decor field
3. Bidder's Federal Employee Identification Number
4. Qualifications of the firm
5. List of all sub consultants (if any) and their background and contact information

6. List of similar work performed for municipalities or agencies, including a description of the work, cost of the project, and a list of references with phone numbers
7. Provide a preliminary list of proposed equipment necessary to execute the Scope of Services.
8. A copy of bidder's certificate of corporate good standing or fictitious name registration from the Missouri Secretary of State of other evidence acceptable to The District.
9. A statement that the bidder is current on payment of its: (i) Federal income tax withholdings; and (ii) State income tax withholding and unemployment insurance payments, either in Missouri for companies doing business in Missouri, or in the state in which the bidder has its principal office.
10. Implementation Timeline, showing sequence of steps from award notification to launch.

Selection Process

Proposals will be screened by a committee for adequacy of content, technical competency and experience.

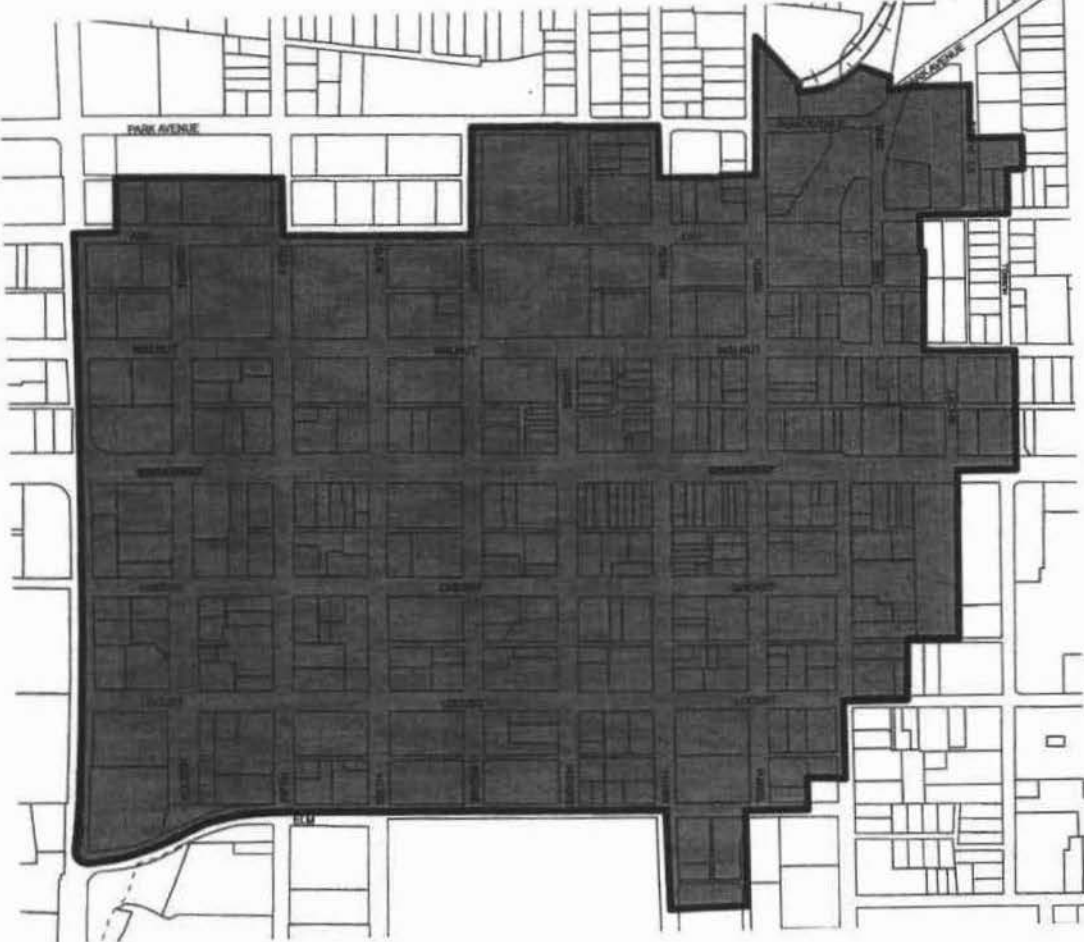
Criteria for the selection shall be as follows:

1. Proposal content
2. Background and similar experience
3. Capacity and capability of professional firm to perform the work required, including specialized services
4. Experience of key people, including project specific experience for each person
5. Satisfactory references
6. Demonstrated success in holiday décor services
7. Past record of performance for professional firm with respect to such factors as control of costs, quality of work and ability to meet deadlines.
8. Sensitivity to context of Columbia, Missouri

Contact Information for Questions:

Katie Essing, Executive Director
kessing@discoverthedistrict.com
573-442-6816

Exhibit A: The Downtown CID (The District) Map:





Winterland

P.O. Box 777, Terre IN 46934

7-18-2016

Federal ID: 35_2137802

With more than 25 years of Holiday décor installation experience along with over 10,000 installations, Winterland graciously accepts the opportunity to provide the Columbia Downtown CID with their 2016 RFP.

Winterland proposes that the One (1) Year Lease Agreement, signed in 2015, be extended for 2016 by the CID exercising their option to continue, at the guaranteed rate of \$19,100.00. (See Attached Copy)

In addition to the Extension, the CID to consider the following; Expanding the Snowflake Program to include the Broadway Hotel, the City Parking Garage, the New Finished Apartments and the Student Housing Building by placing Twenty-five (25) Snowflakes on each building fascia (100 Units Total). As well as, adding 60 Dripping LED Icicles to The Old Train Depot (Samples Included). (See Attached Proposed One (1) Year Lease with Options to Renew)

This package includes all installation, removal, storage fees, insurances, transportation and lift rental. Winterland will offer these items under the same terms as the 2015 Lease for the annual cost of \$20,000.000. (See Attached Copy) For the Snowflakes to be mounted to the buildings, there is a One-Time, Clip Attachment Fee of \$1,000.00.

In addition, Winterland will provide at no cost; two (2), 3D Snowflakes to be placed in two (2) of the five (5) Planters located Downtown, as a test of their stability and safety for possible future expansion options.

Winterland is a debt free company; current on all A/P accounts.

This project to be installed the third week of October, 2016.

Cordially,

R. David Fred



Ph: 765-664-3918 Fax: 765-664-8069



GREETINGS,

WE STARTED WINTERLAND, INC. MORE THAN TWENTY YEARS AGO WITH A PASSION TO CREATE HOLIDAY DECORATIONS THAT MAKE A DYNAMIC AND AWE-INSPIRING STATEMENT! CONCEPT AFTER CONCEPT, WE DARE TO BE DIFFERENT. HOW? WE'RE COMMITTED TO LISTENING TO OUR CLIENT AND WORKING HARD TO PROVIDE SOLUTIONS THAT ARE TAILORED TO THEIR NEEDS. OUR GOAL IS TO EXCEED YOUR EXPECTATIONS FOR CREATIVITY, PERSONAL SERVICE, VALUE AND DELIVERY. CONVENIENT LEASING PROGRAMS ARE ALSO AVAILABLE.

WINTERLAND, INC. HAS INSTALLED BEAUTIFUL HOLIDAY DECORATIONS IN MALLS OWNED BY CORPORATIONS SUCH AS SIMON® MALLS, THE STEINER GROUP AND MARSHALLS® DEPARTMENT STORES AND HAS CREATED AND INSTALLED STUNNING DECORATIONS FOR ARLINGTON PARK IN CHICAGO, ROBINSON RANCHERIA CASINO AND JELLYSTONE PARK™ IN WISCONSIN. OUR SUNSET PARK IN LAS VEGAS WAS RANKED AS MSN's NUMBER 5 MUST-SEE HOLIDAY EVENT. WE ALSO HAD ONE OF OUR GIANT TREES FEATURED IN A NATIONALLY TELEVISED, 2005 SEARS HOLIDAY COMMERCIAL. EVEN COMPANIES ABROAD IN BAHARAN AND VENEZUELA HAVE RELIED ON WINTERLAND, INC. TO DECORATE FOR THE HOLIDAYS!

WITH THE LATEST IN CUTTING-EDGE TECHNOLOGY, WINTERLAND, INC. DESIGNS, FABRICATES AND INSTALLS PERFECTLY ORCHESTRATED, COMPUTER CONTROLLED ANIMATED LIGHT SHOWS. POPULAR NOW, IS THE REVOLUTIONARY LED LIGHTING THAT CAN MORPH COLORS AND BURN COOLER WHILE SAVING UP TO 90% ON ELECTRICAL COSTS. ANIMATED LIGHTING™ ANIMATION CONTROL BOXES LEAD THE INDUSTRY AND HELP KEEP YOUR LIGHT SHOWS DEPENDABLE AND TROUBLE FREE. LET US SHOW YOU HOW TO BRING YOUR CITYSCAPE, STREETSCAPE, LIGHT PARK OR COMMERCIAL BUILDING TO LIFE FOR THE HOLIDAYS. FROM CUSTOM WREATHS TO GIANT TREES AS LARGE AS 100 FEET, FROM WHIMSICALLY ANIMATED LIGHT PARKS TO CLASSY ARCHITECTURAL HOLIDAY ACCENTS, WE'LL HELP YOU DAZZLE YOUR AUDIENCE TIME AND TIME AGAIN!

WHETHER IT BE A NEW VENUE, REDECORATING AN EXISTING EVENT OR JUST BRAINSTORMING IDEAS, CALL TO SPEAK TO ONE OF OUR WINTERLAND, INC. REPRESENTATIVES TODAY AT 800.788.9627 OR CHECK OUT OUR WEBSITE AT WWW.WINTERLANDINC.COM TO LEARN MORE ABOUT HOW WE MAY ASSIST YOU.



Let Winterland Turn Your Concepts Into Reality...



Winterland, Inc. is a manufacturer and installer of holiday displays for shopping centers, national retailers and large office buildings. Let our in-house design team work for your corporation to make the holidays special again for your customers and employees.



Whether you want to enhance a special occasion or improve the appeal of your property year round, a multimedia display by Winterland, Inc. will transform your property into a work of art. This can attract visitors and customers while generating a greater awareness and creating name recognition.



No idea is too big or too small; Winterland, Inc. promises to listen to them all. We've done projects all over the world from small companies to large governments. Bottom line, the Winterland, Inc. lighting and display experience will create an appealing impression within your unique ideas.



Malls are increasingly seeing themselves as destinations. They are seeing their center courts as valuable real estate, and we see entertainment marketing as the content that is going to help drive that traffic. Festive decor "certainly puts people in the spirit, if you have the lights and the music, it creates an atmosphere and an ambiance that is festive and conducive to shopping."



Winterland, Inc. architectural lighting systems combine the many advantages of LEDs with advanced digital control technology - generating millions of colors and customizable effects without the cost and complexities of traditional lighting methods. Winterland, Inc. delivers complete system solutions that comprise versatile fixtures, controllers, authoring software, power/data supplies and accessories for wide-ranging applications.



Need a prop or scale model for your film, commercial, outdoor ad, stage production or presentation? We'll deliver on time and within budget. The construction and design of a film or commercial prop is a very exacting art form and is always judged through the critical eyes of an audience. The prop needs to be convincing and seamless. Winterland, Inc. offers over 20 years of experience in the design and fabrication of making your ideas come true.



www.LEDgenLighting.com



Winterland, Inc.

P.O. Box 772 • Cicero, Indiana 46034

Ph: 800.788.9627 • Fax: 765.664.8069

www.winterlandinc.com • E-mail: sales@winterlandinc.com

Suppliers of:



animation controllers



LARGE TREES



LIGHT PARKS



HOTELS & RESORTS



HOLIDAY VILLAGES & WINTER EVENTS

CONCEPTUALIZE

It all starts with a dream and we at Winterland, Inc., help you visualize that dream. We take your present venue, landscape or planned event and suggest beautiful holiday decorations and stunning light displays designed to dazzle both the young and the young-at-heart.



DESIGN

Our in-house design department takes your ideas and makes them a reality. Our representatives first come out to listen to your ideas and needs. Taking digital photos of your location lets us generate scaled computer simulations and movie clips to show you how brilliantly your event will shine.



DEVELOP

By taking advantage of the latest, state-of-the-art technology,

Winterland, Inc. makes sure your light show does what it's supposed to do night after night. LED is a new lighting technology that offers unparalleled durability and up to 200,000 hours of use, while reducing electrical costs by up to 90%. Animated Lighting control boxes are the best in the industry for reliability and versatility. The sophisticated hardware and software packages are the brains that perfectly orchestrate the complex lighting and synchronized music effects to create breathtaking experiences for your audience!

PROGRAM

Animation sequences are created in Animation Director. These programs are then fine tuned to your specifications and then customized for controlling the stunning multi-media displays!

Working from our detailed-oriented, technical documentation, Winterland, Inc. custom constructs your project in-house from start to finish. We use only the finest UL approved lights, wiring and electrical assemblies. Top-of-the-line garland and miles of computer controlled lighting are carefully assembled onto powder coated, formed cold rolled steel. After all testing is complete, the job is boxed with easy-to-understand instructions and shipped to your location for installation.

INSTALL & MAINTAIN

Not only do we guarantee on time delivery, but we also make sure we always stay on budget. It's all about the total package at Winterland, Inc. We have a full, on-site, management team to oversee the complete setup, training, implementation, tear-down, storage and off season maintenance processes.



SERVE

The success of our business begins with our shining personnel. Professionals with a passion to dazzle the public with lighting and decorations is what we're all about here at Winterland, Inc. We explore the full range of possibilities and provide comprehensive and competitive quotes for your initial consideration. Call us today at 800.788.9627 or log on to www.winterlandinc.com to learn more!



Winterland, Inc.

- Custom decorations for any event
- Build excitement with a rousing light show
- Create a new attraction or venue
- Revitalize your downtown or business district
- Generate awareness to your business, hotel or shopping plaza



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 1721 Magnavox Way Fort Wayne, IN 46804 260.435.4166	CONTACT NAME: Carl Sweethelmer	
	PHONE (A/C, No, Ext): 260.435.4166	FAX (A/C, No): 866.681.7813
E-MAIL ADDRESS: carl.sweethelmer@usi.biz		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: West American Insurance Company		44393
INSURER B: Ohio Casualty Insurance Company		24074
INSURER C: Ohio Security Insurance Company		24082
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

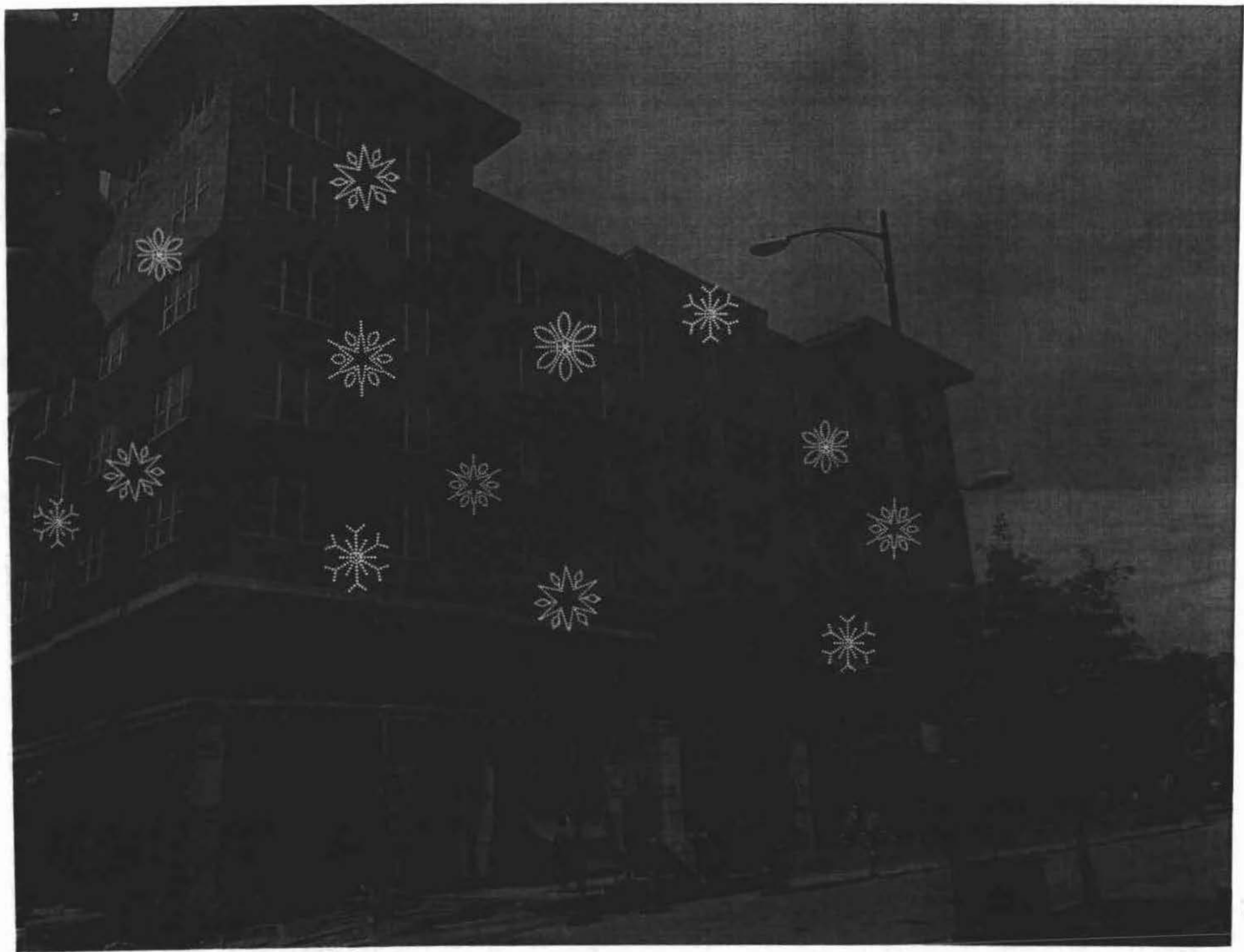
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		57024811BKW1Q4	03/01/2016	03/01/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		57024811BAS1Q4	03/01/2016	03/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$0		57024811USO1Q4	03/01/2016	03/01/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 Products Agg \$5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) <input type="checkbox"/> N N/A If yes, describe under DESCRIPTION OF OPERATIONS below		57024811XWS1Q4	03/01/2016	03/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

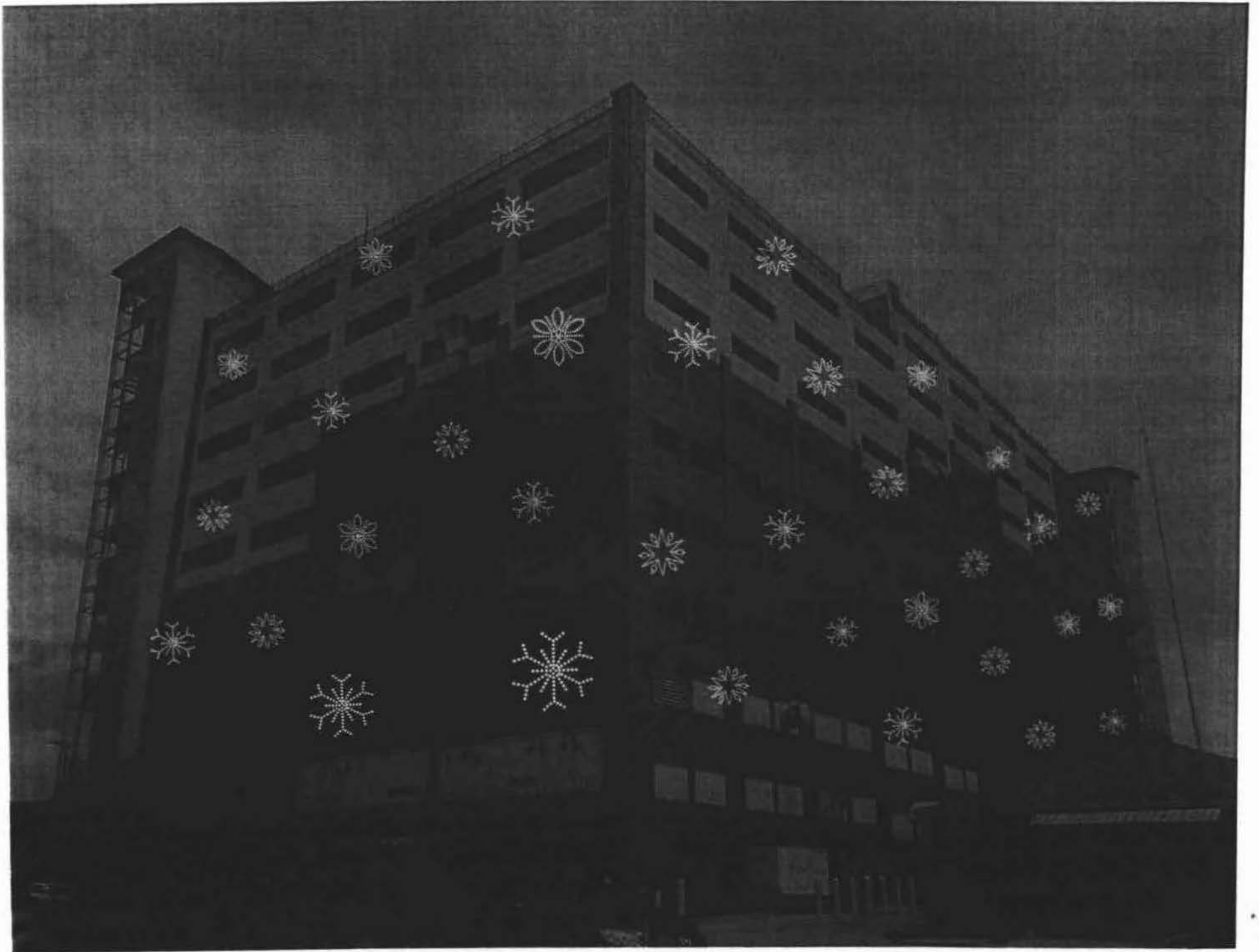
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 This certificate is evidence of insurance for the named insured shown above.

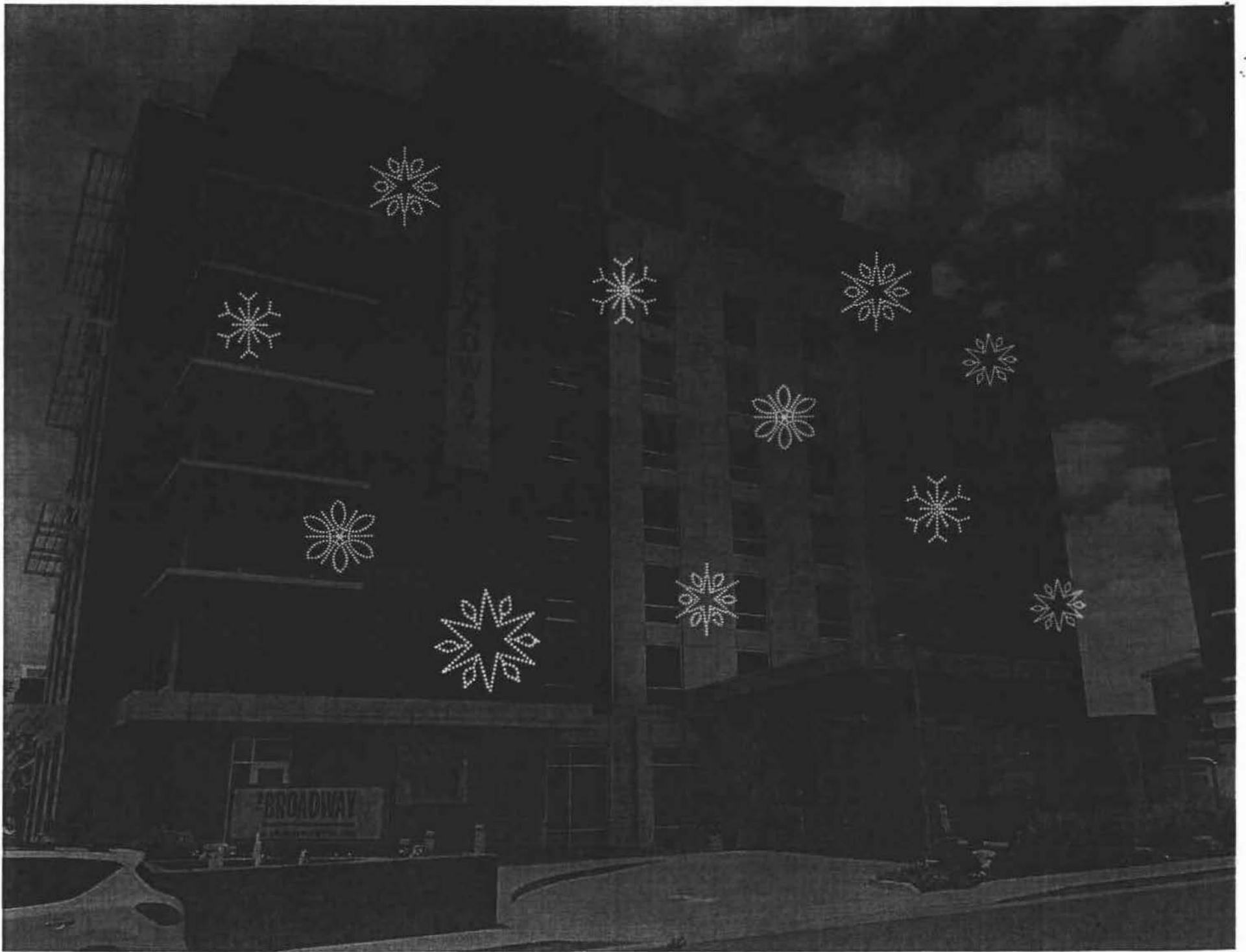
CERTIFICATE HOLDER Winterland, Inc 1101 S Miller Marion, IN 46953	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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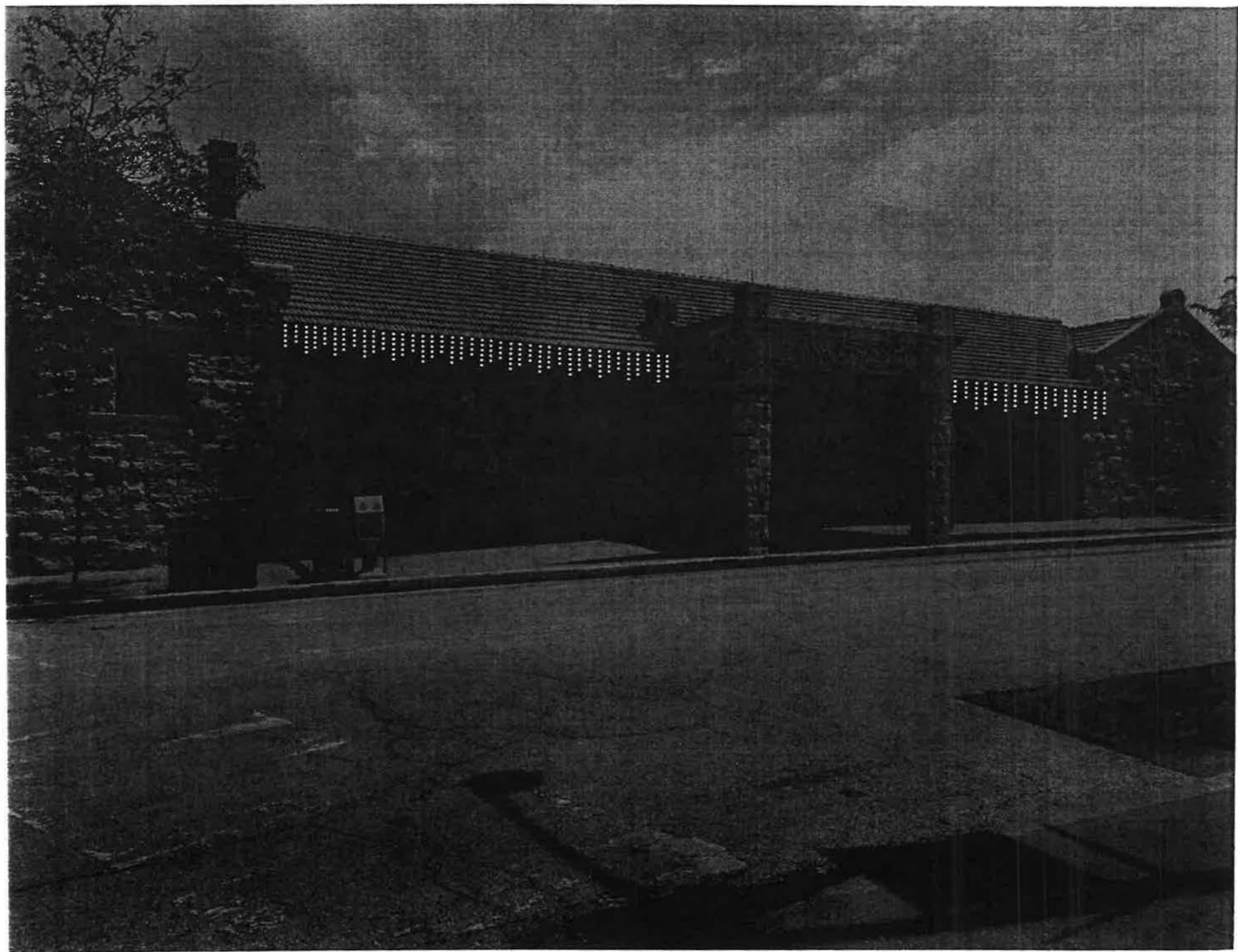












AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI) ss.
County of Boone)

I, Jason Meyer, being duly sworn according to law, state that I am one of the publishers of the Columbia Daily Tribune, a daily newspaper of general circulation in the County of Boone, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Columbia, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such, who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000. The affixed notice appeared in said newspaper on the following consecutive issues:

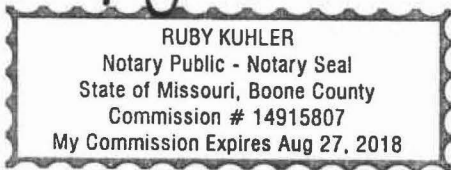
1st Insertion	July 3, 2016
2nd Insertion	July 6, 2016
3rd Insertion	July 10, 2016
4th Insertion	July 13, 2016
5th Insertion	July 17, 2016
6th Insertion	July 20, 2016
7th Insertion	_____
8th Insertion	_____
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21st Insertion:	_____
22nd Insertion:	_____

\$224.86
Printer's Fee

By: Jason Meyer
Jason Meyer

Subscribed & sworn to before me this 20 day of July, 2016

[Signature]
Notary Public



REQUEST FOR PROPOSAL-
PROFESSIONAL SERVICES
Media Buying Service -
The Downtown Community
Improvement District
Columbia, MO

Proposals are due by Noon on Friday, July 22, 2016.

The Downtown Community Improvement District (CID) in the city of Columbia, Missouri, is seeking proposals for a media buying service for The District. The Downtown CID is an independent organization dedicated to keeping Columbia's downtown - The District - vital.

Our goal is to secure a professional media buying partner to strategically plan, execute and track results for media promoting the downtown area.

It is the policy of The District to negotiate contracts for professional services on the basis of demonstrated competence and qualifications for the professional services required and such services shall be at fair and reasonable prices.

For full details, visit our website at discoverthedistrict.com or call 573-442-6816.

INSERTION DATES: July 3, 6, 10, 13, 17 and 20, 2016