



Department Source: City Manager

To: City Council

From: City Manager & Staff

Council Meeting Date: January 19, 2021

Re: Amending the FY 2021 Classification and Pay Plan, FY 2021 Annual Budget and Chapter 19 of the City Code in order reclassify positions in the Community Relations Department

Executive Summary

The City Manager's Office is requesting to amend the FY 2021 Classification and Pay Plan, the FY 2021 Annual Budget and Chapter 19 of the City Code as it relates to unclassified service as the Public Information Officer and Community Relations Manager classifications are being added to such.

Discussion

The City Manager's Office is requesting to amend the FY 2021 Classification and Pay Plan, the FY2021 Budget and Chapter 19 of the City Code in order to reclassify the following positions:

Community Relations Director (9926), Grade E9, Exempt, Unclassified will be reclassified to Community Relations Public Information Officer (9930), grade C9, Exempt, Unclassified.

Community Relations Assistant Director (9928), grade E8, Unclassified will be reclassified to Community Relations Manager (9802), grade E4, Exempt, Unclassified

The Community Relations Specialist classification will be retitled to Public Information Specialist

An amendment to Chapter 19 of the City Code is also required as the public information office and community relations manager positions will be defined as unclassified service within Sec. 19-4.

Fiscal Impact

Short-Term Impact: Unknown

Long-Term Impact: The only position that will have a pay change is the Public Information Officer. The midpoint for a pay grade E9 is \$126,433. The midpoint for a pay grade C9 is \$81,332. There will not be any change to the pay for the other reclassified positions.



Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action

Suggested Council Action

Authorize the amendment to the FY 2021 Classification and Pay Plan, the FY 2021 Annual Budget and Chapter 19 of the City Code.