



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: May 16, 2016

Re: Amending the FY2016 Annual Budget and Classification and Pay Plan to Reassign a Vacant Airport Superintendent Position to Airport Manager

Executive Summary

Staff proposes to amend the FY2016 Annual Budget and Classification and Pay Plan to add one FTE Airport Manager position, Grade E5, and reassign one FTE Airport Superintendent (vacant) position, Grade D9, to Airport Manager.

Discussion

In preparation for the upcoming retirement of the current Columbia Regional Airport Superintendent, staff budgeted for a second superintendent position in the FY2016 annual budget to allow sufficient time for the current superintendent to train a new superintendent. In October of 2015, staff advertised to fill the vacant superintendent position, but received very few applicants. In fact, staff was informed that most individuals qualified to run an airport of our size would typically not be interested in a superintendent position, but rather a manager position. Staff believes that in order to get more experienced candidates to apply, this position needs to be reassigned as a manager. With this ordinance, staff is amending the FY2016 annual budget and classification and pay plan by adding an Airport Manager, Grade E5, position, and reassigning the vacant Airport Superintendent, Grade D9, position to Airport Manager.

Fiscal Impact

Short-Term Impact: The FY2016 budget will not be affected due to the vacant superintendent position was budgeted, but never filled. The reassigned manager position will not likely be filled until sometime in August of 2016.

Long-Term Impact: The current Airport Superintendent will retire in 2016, and the airport manager position will be budgeted in the FY2017 annual budget.

Vision & Strategic Plan Impact

[Vision Impacts:](#)

Primary Impact: Primary, Secondary Impact: Secondary, Tertiary Impact: Tertiary

[Strategic Plan Impacts:](#)

Primary Impact: Primary, Secondary Impact: Secondary, Tertiary Impact: Tertiary

[Comprehensive Plan Impacts:](#)

Primary Impact: Primary, Secondary Impact: Secondary, Tertiary Impact: Tertiary



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Legislative History

Date	Action
None	None

Suggested Council Action

Pass the ordinance amending the FY2016 Annual Budget and Classification and Pay Plan to add one FTE Airport Manager position, and reassign one FTE Airport Superintendent (vacant) position, Grade D9, to Airport Manager, Grade E5.