



Department Source: Law

To: City Council

From: City Manager & Staff

Council Meeting Date: May 6, 2019

Re: Appropriation of Funds to the Law Department – Prosecution Division Due to Changes in Parking Ticket Administration

Executive Summary

As a corollary to the Municipal Court request, staff is requesting an appropriation of funds to support additional temporary employees and associated services and supplies in the Law Department-Prosecution Division due to changes imposed by the Missouri Supreme Court relating to the administration of parking tickets.

Discussion

As outlined in the council memo prepared by the Municipal Court, an amendment to Missouri Supreme Court Rule 37, effective May 1, 2019, will require that all persons receiving a parking ticket must be issued a date and time for an initial court appearance. It is presumed that most citizens issued a parking ticket violation will provide payment for such prior to the date of the court appearance; however, any person who does not pay the ticket prior to the court date will have the opportunity to appear and staff will need to file a formal complaint and open a file to prosecute the parking ticket offense in Municipal Court. The City currently issues in excess of 60,000 parking tickets per year and those tickets are handled administratively without a court appearance.

Because the full impact of the Supreme Court Rule change is unknown, the Law Department is requesting an appropriation of funds in FY2019 for temporary employees to assist with the increased workload. Once the full effect has been identified, it is likely the temporary employees will be converted to one or more full-time, permanent positions. For the remainder of FY 2019, staff is requesting the following:

Two (2) part-time (20 hours per week), temporary administrative employees at a rate of \$15.00 per hour - \$10,334.00;

Two (2) part-time (20 hours per week), temporary attorney employees at a rate of \$25.00 per hour - \$17,224.00;

Parking passes (2 @ \$784/year) - \$1,568.00;

Office supplies (paper, pens, etc.) - \$248.00;

Office scanner - \$819.00; and

Justware software license - \$1,800.00



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Fiscal Impact

Short-Term Impact: For FY 2019, costs are estimated to be \$31,993.00; in FY 2020, costs are estimated to be \$94,000.00.

Long-Term Impact: Unknown; funding levels may remain generally the same as allocated in FY 2020, or increase or decrease due to the workload volume.

Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

[Comprehensive Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
	None.

Suggested Council Action

Staff recommends the City Council authorize the appropriation of funds.