



Department Source: Community Development - CDBG/Home

To: City Council

From: City Manager & Staff

Council Meeting Date: November 20, 2017

Re: Authorizing a Software Service Agreement with Benevate, Inc.

Executive Summary

Council approval of this resolution will authorize the City Manager to execute a Services Agreement with Benevate, Inc. for the provision of needed software to manage housing and community development programs operated within the Community Development Department.

Discussion

In conferring with the Housing Programs Supervisor and Neighborhood Services Manager, Community Development Department staff determined that an upgrade to Housing and CDBG Program software is appropriate to meet the demands on the four-person work unit that plans and administers the Community Development Block Grant and HOME Investment Partnerships Grant. Recently, the Housing Programs Supervisor and staff has taken on additional duties; namely, support of the Columbia Community Land Trust.

The software to be purchased will allow for several additional functions to be automated and further streamlined including participant applications for housing programs, its annual RFP process, and draw requests of local organizations, on-site inspections for rehab and down payment assistance properties and property management of the Columbia Community Land Trust.

Fiscal Impact

Short-Term Impact: \$5,600 implementation fee.

Long-Term Impact: \$6,480 annual user fee.

Strategic & Comprehensive Plan Impacts

[Strategic Plan Impacts:](#)

Primary Impact: Social Equity, Secondary Impact: Operational Excellence, Tertiary Impact:

[Comprehensive Plan Impacts:](#)

Primary Impact: Livable & Sustainable Communities, Secondary Impact: Mobility, Connectivity, and Accessibility, Tertiary Impact: Tertiary



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Legislative History

Date	Action
February 28, 2006	City Council approved the services agreement for legacy software for CDBG and HOME Programs, One Roof.
January 12, 2017	Most recent annual maintenance agreement paid for legacy software system for CDBG and HOME Programs, One Roof, covering 3/27/2017 through 3/26/2018.

Suggested Council Action

Approve the attached resolution authorizing a Service Agreement with Benevate, Inc.