



Department Source: Public Works

To: City Council

From: Public Works Staff – Public Transportation Advisory Commission

Council Meeting Date: April 1, 2024

Re: Recommended Changes by Public Transit Advisory Commission (PTAC) Establishing Legislation.

Executive Summary

Request from PTAC for Council to consider amending the establishing legislation in order to be more effective and consistent as an advisory commission.

Discussion

The PTAC since its inception has historically had difficulty meeting quorum requirements. The result has been inconsistent monthly meetings and lack of effectiveness as an advisory commission.

The PTAC has discussed the establishing legislation in their recent meetings and has requested Council to consider amending the ordinances related to the PTAC to include:

- 1) Adding language that will include an annual report to Council regarding commission work.
- 2) Amending the membership requirements to eliminate most of the required membership and moving those individuals to the existing "consideration" section.
- 3) Amending the Quorum requirements that would replace the current requirement of seven (7) members with a simple majority of appointed members.

The above was discussed at the February 20, 2024 meeting and passed unanimously at that meeting.

Staff has no issue with items #1 and #2. However, it is recommended that PTAC officially reach out to Columbia College and Stephens College for their thoughts on this change.

In regards to item #3, staff is of the opinion that quorum should be a defined number to avoid confusion. While staff believes it is common practice to have quorum be one more than half of the total members, a discussion with the Law Department on that may be warranted. A reduction in total members is also an option that could be considered.

Fiscal Impact

Short-Term Impact: N/A

Long-Term Impact: N/A



Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Inclusive and Equitable Community, Secondary Impact: Reliable and Sustainable Infrastructure, Tertiary Impact: Organizational Excellence

Comprehensive Plan Impacts: 07/17/2023

Primary Impact: Mobility, Connectivity, and Accessibility, Secondary Impact: Livable & Sustainable Communities, Tertiary Impact: Inter-Governmental Cooperation

Legislative History

Date	Action
05/20/2013	B96-13 City Code Chapter 2, Article V, Division 12, Sections 2-336 to 2-345.

Suggested Council Action

Provide guidance to staff regarding the proposed amended language in the City Code to enhance the function of the Public Transportation Advisory Commission.