



City of Columbia, Missouri

Meeting Minutes - Final

City Council

Monday, July 7, 2025
5:00 PM

Pre-Council

City Hall
Conference Room
1A/1B
701 E. Broadway
Columbia, MO

I. CALL TO ORDER

Mayor Buffaloe called the meeting to order at approximately 5:00 p.m.

Present: 6 - Buffaloe, Foster, Waterman, Peters, Carroll, and Sample

This item is open to the public: Interested Parties Meeting for the City Hall Audio/Visual (AV) Modernization Project

Attachments: [Audio/Visual \(AV\) Modernization Presentation](#)

Brian Adkisson and Josh Theus presented information about the project. Brian noted that the Council Chamber is currently the only room with broadcast capabilities, with that equipment being from 2010. He reviewed the stakeholder input, including Council members, staff (including IT staff and Strategic Plan team leads), board members, and events crew.

The goals of this project include improving reliability, AV capabilities, and compliance with ADA accessibility. Brian reviewed the proposed scope of services, which would include converting everything from analog to digital, meeting ADA accessibility requirements, incorporating future-proofing elements with emerging technologies, and ensuring reliable, consistent performance.

The funds are budgeted in FY 2025, though they may need to be encumbered. Ideally, the request for proposals (RFP) would be issued by next week. Other next steps would include a pre-proposal tour of the space, reviewing proposals, vendor selection, and then procurement and installation. Efforts will be made to minimize impact to meetings and broadcasts, but this will be a large project as it would replace all the cameras and equipment, including in the Council Chamber.

Mr. Foster asked about future proofing. Josh noted that we currently have an analog system, but with a digital system updates could be as easy as downloading something rather than a physical item. While many of these proposed changes are behind the scenes, it would allow for crisper video and audio.

Ms. Peters asked about the budget for the project. There is currently under \$600,000 budgeted, and staff are hopeful that will be sufficient. It could be a case that some items may need to be phased in, but the control room and chamber are critical.

Mr. Waterman asked about retaining recordings from prior meetings. Brian noted that all the prior videos are all housed on a separate server and will remain untouched.

Ms. Sample and Ms. Carroll both asked about live captioning and transcripts. Brian noted that live captioning would be included in the RFP, and noted some limitations of digital transcription currently.

This item is open to the public: Motion for the City Council to go into closed session in Conference Room 1A/1B to discuss:

- Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded pursuant to Section 610.021(3) RSMo.
- Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment pursuant to Section 610.021(13) RSMo.
- Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor pursuant to Section 610.021(2) RSMo.
- Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups pursuant to Section 610.021(9) RSMo.
- Legal actions, causes of action or litigation involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys pursuant to Section 610.021(1) RSMo.

At approximately 5:20 p.m., Mayor Buffaloe made a motion for the City Council of the City of Columbia, Missouri, to immediately go into a closed meeting in Conference Room 1A/1B of City Hall to the hiring, firing, disciplining or promoting of particular employees by a governmental body when personal information about the employee is discussed or recorded pursuant to Section 610.021(3) of the Revised Statutes of Missouri; individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment pursuant to Section 610.021(13) of the Revised Statutes of Missouri; leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore pursuant to Section 610.021(2) of the Revised Statutes of Missouri; preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups pursuant to Section 610.021(9) Revised Statutes of Missouri; and legal actions, causes of action or litigation involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys pursuant to Section 610.021(1) Revised Statutes of Missouri. The motion was seconded by Council Member Peters.

This item is closed to the public: Closed Meeting in Conference Room 1A/1B

At approximately 5:23 p.m., the City Council went into closed session in Conference Room 1A/1B pursuant to RSMo Sections 610.021(1), (2), (3), (9), and (13).

II. ANY OTHER ITEMS COUNCIL MAY WISH TO DISCUSS

None.

III. ADJOURNMENT

The closed meeting adjourned at approximately 6:53 p.m.