



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: June 4, 2018

Re: Authorize an Agreement for Professional Surveying Services with Trekk Design Group, LLC

Executive Summary

Authorize the City Manager to execute an agreement with Trekk Design Group, LLC to provide professional surveying services for various capital improvement projects. The scope of work for each construction project will be defined on a project case-by-case basis depending on specific requirements. The total contract amount is for a not to exceed \$150,000 per year, with an option to renew for two additional years.

Discussion

Staff proposes to enter into an agreement with Trekk Design Group, LLC to provide professional surveying services required during project design and/or construction. Professional surveying services are necessary as part of the surveying design and construction quality control/quality assurance. Specific activities will vary depending on the construction project but typically may include preparing boundary surveys, topographic surveys including utility locations, providing construction staking, preparing property descriptions for easements and preparing sketches of easements.

The Purchasing division bid this project in December of 2017 and Trekk Design Group, LLC was chosen based on their fee, qualifications and experience. The agreement is for a not to exceed amount of \$150,000.

Fiscal Impact

Short-Term Impact: The agreement is for a not to exceed amount of \$150,000 for a 12-month period with an option to renew for an additional two years. The cost for the services provided under this engineering agreement will be charged to the construction project account that work is performed for so no funds are being encumbered until services are rendered.

Long-Term Impact: The agreement includes an option to renew for an additional two years for a not to exceed amount of \$150,000 each year.

Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History	
Date	Action
01/20/2015	R14-15-Authorizing an agreement for professional surveying services with Allstate Consultants, LLC
01/03/2012	R2-12-Authorizing an agreement with Crockett Engineering Consultants, Inc. for professional surveying services for capital improvement projects

Suggested Council Action

Authorize the City Manager to execute an agreement with Trekk Design Group, LLC to provide professional surveying services.