



City of Columbia, Missouri

Meeting Minutes - Final

Human Services Commission

Tuesday, June 9, 2020
7:00 PM

Regular

Health Training Room
1, Public Health &
Human Services

I. CALL TO ORDER

Ford called the meeting to order at 7:06 p.m.

Present: 7 - Stacy Ford, Diane Suhler, Carlos Ortiz, Lynn Kleopfer, Kimberly Getzoff, Joy Cook and Rachel Cooper

Excused: 2 - Sharon Schattgen and Valerie Slayton

Absent: 1 - Mark Jones

II. APPROVAL OF AGENDA

Suhler moved to approve the agenda. Cooper seconded the motion and it passed unanimously.

III. APPROVAL OF MINUTES

Cook moved to approve the March 10, 2020. Cooper seconded the motion and it passed unanimously.

Attachments: [3-10-20 HSC draft minutes](#)

IV. OLD BUSINESS

A. City of Columbia Social Services Funding Allocation Process

Hollis stated the revised proposal forms were developed and agreed upon by the funding partners. The plan was to have the revised forms built in the Apricot system but due to the pandemic this has been put on hold. Hollis stated the development of the individual level outcomes has progressed but has also been delayed by the pandemic. Hollis stated the additions to the Boone Indicators Dashboard had been completed and platform now includes aspirational goal statement, trends, and equity statements. Hollis stated the next step will be to develop the five year objectives. Hollis stated the revised RFP forms will specifically reference the Boone indicators goal statements and objectives. He asked the commission to review the Boone Indicators Dashboard and provide any additional feedback. Hollis stated he worked with City legal to update some of the social services contract language last fall.

Attachments: [Schattgen written comment- ANALYSIS OF FY2020 HSC ORG RATINGS](#)
[Schattgen written comment](#)

B. FY2021 RFP Social Services

Hollis stated the three discussion points are the RFP timeline, which services to include in the RFP, and the org/proposal rating process. Hollis proposed not conducting site visits due to the current pandemic. Group consensus was to not conduct the site visits.

Schattgen provided, via email, her analysis of the org ratings from the FY2020 RFP (attached). Hollis gave a brief overview of how the staff rating of organization capacity could work and how other funding organizations handle this. Hollis recommends keeping the current process in place and then once things have normalized review other options that have been previously discussed. The commission shared their appreciation for Schattgen's hard work on the ratings analysis.

Hollis updated the commission on the City budget process. He indicated that each department has been asked to cut 10% of their budget and the PHHS cuts included cuts to the social services funding in excess of 10%. Hollis said the commission will again have the opportunity to present in writing and in person to the council regarding the budget. Hollis said he will work with Ford on the report. Ford indicated she plans to present to council at the budget hearing in August. Hollis said he would keep the commission updated regarding the budget.

There was discussion regarding which services to include in the RFP. Hollis stated that the Boone County Community Health Fund, which funds a significant number of basic needs services, will be discontinued. Hollis stated there is enough to cover the current contracts through the end of next year. Suhler asked if the City would access their reserves to fund additional social services. Hollis said he was unsure. He stated he has referred some agencies to the County for the CARES Act funding. Suhler said she also serves on the Finance Committee and they had not been able to meet since February. Hollis shared his recommendations for services to include in the RFP, as outlined in his report (attached). He asked the commission for discussion regarding his recommendations. Ford expressed her concerns with limiting access to existing providers of children, youth, and family services. Group consensus was to not limit proposals for children, youth, and family services to those providers currently contracted by the City and to include out of school programming and community-based mentoring as services. There was consensus to include career exploration, job coaching, job placement, job readiness assessment, job readiness training, personal finance education, and personal development as economic opportunity services. There was agreement to include low-barrier, overnight emergency shelter as a service to address the targeted opportunity need for enhanced winter shelter during the pandemic. Suhler asked what Hollis envisioned for the overnight shelter would entail. Hollis said he thought the only thing that could work would be a hotel/motel arrangement.

Hollis stated he will plan to issue the FY2021 RFP with the agreed upon services and timeline.

V NEW BUSINESS

None

VI. REPORTS

A. Housing and Community Development Commission Representative Report

Suhler stated they were able to meet in May to distribute CARES Act CDDG/HOME funds which totaled approximately \$572,000. They allocated \$300,000 to housing assistance, \$200,000 to small business assistance and roughly \$73,000 was unallocated and held for COVID-19 quarantine facilities. Hollis stated he is unsure if PHHS has applied for that funding but will follow up with Clardy. Suhler stated this was the first wave of funding and there would be additional funding that could follow. Hollis stated PHHS tried to lease multiple locations for isolation and quarantine but had been unsuccessful in doing so.

Attachments: [HSC staff report 6-9-20](#)

B. Staff Report

Hollis provided an overview of the role PHHS plays in mass care and human services emergency response and recovery. Hollis stated Cole is currently leading the economic recovery, whereas Hollis is focusing on the human services response and recovery. Hollis also briefed the commission on the CoMoHelps collaborative and said they would be doing a second round of the nonprofit survey. Hollis stated he would continue to share any CoMoHelps reports with the commission. Hollis provided a summary of Veterans United Foundation's role in ordering and providing PPE for nonprofits. Hollis shared that MU Adult Day Connection is permanently closed and the contract will be terminated. He stated the remaining funding will be reallocated for human services/mass care in the pandemic response. Hollis stated the discussion about short term rentals, about which the commission submitted a memo to Council, has been tabled for now. Hollis stated he is still working on a public safety mental health collaborative and has not heard back regarding the NIH grant he submitted with MU. He was asked to submit a supplemental budget request for a mobile crisis team but this was not considered due to the budget issues caused by the pandemic. Hollis stated the County received a grant for the Brilliant Beginnings initiative and the coordinator will work out of PHHS. Cook asked for recommendations on who to contact for help for persons who are currently sleeping at the back of a church. Hollis stated he will send her contact information for the street outreach team and advised Cook to have them reach out to Turning Point. Hollis provided an overview of the feeding response to the pandemic, including summer feeding programs and the Food Bank.

VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Ford asked, if as a commission, there was something they could do to highlight racial disparities and inequities. Hollis reminded the commission it is advisory to Council and while they have every right to comment as individual citizens, if commissioners do make public comments they can state they are members of the commission but they do not speak for the commission. Hollis suggested the commission cover these issues again in the budget report and presentation to council.

VIII. NEXT MEETING DATE

October 13,2020

IX. ADJOURNMENT

8:41 p.m.