

To: Columbia Community Land Trust (CCLT) Board
From: Randy Cole
Date: 10/8/2018
Subject: 10/9/2018 CCLT Agenda Item Summary Memo

This memo provides a summary of the 10/9/2018 Columbia Community Land Trust (CCLT) meeting agenda.

Old Business

Grounded Solutions National Conference 2018 Recap

Staff will be providing a summary of lessons learned from the 2018 Grounded Solutions Conference. A summary of items to be covered are as follows:

- Importance of providing a seat at the table for the people CLTs serve.
- Importance of protecting affordability in rising markets.
- Involving MBE/WBEs in CLT work.
- CLTs as creating assets.
- Development incentives working in conjunction with CLTs.
- Challenges associated with private capital and community development.

N. 8th Street Pre-Development

The N. 8th Street Cullimore Cottages PD Plan will now be considered at the October 18, 2018 Planning and Zoning Commission meeting. Additional time was needed to work out addition access details. Staff will provide an update at the October 9th meeting.

Credit Education and Counseling Event

City staff, Veterans United, Providence Bank and House of Brokers to organize a credit education and 1 on 1 counseling sessions for the morning of October 13, 2018. The event will be held at the Second Baptist Church, 407 East Broadway from 8:30am-10:45am. Breakfast will be provided at 8:30am with the educational session to begin at 9:15am. The purpose of this event will be to provide credit education and counseling services to City Down Payment Assistance Program participants and potential CCLT Cullimore Cottage homebuyers, so that homeowners can achieve City and CCLT homebuyer credit requirements. There are currently 14 persons signed up for this event.

CCLT Board Vacancy Update

The CCLT Board has one vacancy within its “Community/Business Director” the CCLT’s Bylaws define this group of Directors as, “...persons with technical skills and expertise to help advance the mission, purposes and interest of the Corporation.” The vacancy will be posted on the City’s website on October 17, 2018 and applications will be due by November 2, 2018. An appointment is scheduled to be made by City Council at the November 19, 2018 meeting, provided Council feels it received an adequate pool of candidates.

Sunshine Law Summary Recap

The Columbia Community Land Trust and its Board Members are subject to the Missouri Sunshine Law. City staff will be providing a brief recap of the requirements at the October 9th meeting. Key provisions for members to follow are as seen below:

- Meetings must be posted at least 24 hours in advance, staff will post these notices.

- A quorum must be present to conduct official business.
- The City requires in person meetings (No conference call or web access).
- Do not send group emails or electronic communication to a quorum of fellow members.
- Please send information to be shared to a quorum of the group to your staff liaison.