



Department Source: City Utilities - Water and Light

To: City Council

From: City Manager & Staff

Council Meeting Date: May 1, 2017

Re: Amending the FY17 Budget for the reassignment of 1.0 FTE Associate Engineering Technician to 1.0 FTE Engineering Technician and reducing 1.0 FTE Associate Engineering Technician to 0.5 FTE Associate Engineering Technician.

Executive Summary

Water & Light Engineering Division is requesting the reassignment of a 1.0 FTE Associate Engineering Technician (currently vacant) to an Engineering Technician to better fill operation needs. Water & Light is also requesting to reduce a 1.0 FTE Associate Engineering Technician to a .50 FTE Associate Engineering Technician. A revised pay plan is not required because the classification requested already exists in the pay plan.

Discussion

Water and Light Department requests the elimination of 1.0 FTE Associate Engineering Technician position, and the reduction of 1.0 FTE Associate Engineering Technician position to 0.5 FTE Associate Engineering Technician to fund the addition of one 1.0 FTE Engineering Technician position. The addition of the 1.0 FTE Engineering Technician will allow the Department to better recruit candidates with the technical knowledge needed to perform duties that have become increasingly complex with the adoption of new technologies. The remaining 0.5 FTE Associate Engineering Technician position will be utilized to address customer service requests than are typically handled by existing administrative staff.

The FY 2017 Budget would to be amended as follows:

Delete:

2.0 FTE Associate Engineering Technician, job code 5000, pay grade A9.

Add:

1.0 FTE Engineering Technician, job code 5003, pay grade A10.

0.5 FTE Associate Engineering Technician, job code 5000, pay grade A9.

The annual cost savings of the proposed personnel changes is \$42,712.

Fiscal Impact

Short-Term Impact: The annual cost savings of the proposed personnel changes is \$42,712.

Long-Term Impact: None



Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Strategic Plan Impacts:

Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
None	None

Suggested Council Action

Staff recommends that Council adopt an ordinance amending the FY17 Personnel budget for the reassignment of 1.0 FTE Associate Engineering Technician to 1.0 FTE Engineering Technician and reducing 1.0 FTE Associate Engineering Technician to 0.5 FTE Associate Engineering Technician.