

AMENDMENT TO THE FY2020 ANNUAL BUDGET - INTRADEPARTMENTAL TRANSFER OF FUNDS REQUESTS FOR FY20 - PERIOD ENDING 08/28/20

NON-CAPITAL

DEPARTMENT. ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
Utilities/Solid Waste				
1	55806620 501100 Construction Materials	55806620 503535 Solid Waste	\$3,000.00	A transfer of funds is requested as the Storm Water Utility Operations removes debris from inlets and pipes as part of regular maintenance and during infrastructure replacement activities. Material that is not clean fill is disposed at the Sanitary Landfill. This year, there was more debris than what was anticipated.
Public Works/Streets				
1	11006025 501100 Street Snow Construction Materials	11006022 504990 Street Maintenance Miscellaneous Contractual	\$70,000.00	A transfer of funds is requested from Street Snow Construction Materials to Street Maintenance Miscellaneous Contractual. The funds will be used to complete concrete street repairs using the current contracts.
Community Relations/UCS/Contact Center				
1	67500950 502010 Contact Center Travel	67500950 501210 Contact Center Office Supplies	\$2,000.00	A transfer of funds is requested to cover expenses related to additional COVID19 purchases required by our division until we are otherwise reimbursed.
2	67601070 502010 UCS Travel	57601070 501395 UCS Miscellaneous	\$4,000.00	A transfer of funds is requested as to when the department was asked to cut funds from FY20 budget, travel was the fund that was cut. However, when Finance encumbered the funds to ensure these cuts were adhered to, they did not take the funds from travel, rather from the Miscellaneous fund, which funds were still needed to pay for services/goods for everyday operations as well as the COVID19 pandemic. We are asking to move the funds that should have been encumbered in travel to Miscellaneous.
**Both Contact Center and UCS bear the fiscal brunt of the COVID19 pandemic in Community Relations as both divisions have had to increase spending for safety and sanitation measures.				
Finance/Accounting				
1	11001020 504044 Records	11001020 502010 Training	\$170.00	A transfer of funds is requested as GFOA is offering two webinars on Accounting and Financial Reporting for Leases-Sessions 1 and 2. Each webinar costs \$85 to register. Multiple City staff will be watching in preparation for accounting leases in 2021.

2

11001020 504044

Records

11001020 502010

Training

\$85.00

A transfer of funds is requested to learn about implementing the CARES Act Coronavirus Relief Fund for State and Local Governments Training August 27, 2020 through GFOA.