



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: December 3, 2018

Re: Authorizing a Parking Citation Management System Services Agreement

## Executive Summary

Authorize the City Manager to execute a Parking Citation Management System Services agreement with Clancy Systems International, Inc. for a comprehensive parking citation issuance and management system. This agreement renews a 2013 agreement between the City and Clancy Systems International, Inc.

## Discussion

Staff is requesting that Council authorize the City Manager to execute an agreement with Clancy Systems International, Inc. for a parking citation processing management system which includes on street ticket issuance, monitoring of timed parking zones, and scofflaw identification; along with a full back office system for tracking issued tickets, payments, appeals, permits, issuing notices and obtaining registered owner information from Missouri Department of Motor Vehicles.

In 2013, the City entered into a contract with Clancy Systems International, Inc. through the Purchasing Division, which has a 5 year maximum limit on contracts. It recently came to the attention of staff that the agreement expired on April 30, 2018.

The effective date of the proposed agreement is retroactive to May 1, 2018, and the new agreement has nearly the same terms as the 2013 agreement. The term of this agreement shall automatically renew for successive one year terms unless terminated by either party.

## Fiscal Impact

Short-Term Impact: \$22,950/year for monthly service charge for citation issuance, ticketing devices and preprinted citation slips; \$6,120/year for monthly handheld wireless citation devices (3-field units) to be paid from the Parking Utility.

Long-Term Impact: \$22,950/year for monthly service charge for citation issuance, ticketing devices and preprinted citation slips; \$6,120/year for monthly handheld wireless citation devices (3-field units to be paid from the Parking Utility.)

## Strategic & Comprehensive Plan Impacts

### [Strategic Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

## Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

### Legislative History

Date	Action
05/01/2013	Purchasing division requested proposals for a parking citation processing and management system. A 5-year contract was awarded to Clancy Systems International, Inc.

### Suggested Council Action

Authorize the City Manager to execute a Parking Citation Management System Services agreement with Clancy Systems International, Inc. for a comprehensive parking citation issuance and management system.