



# City of Columbia, Missouri

## Meeting Minutes

### Historic Preservation Commission

---

Tuesday, November 7, 2023

7:00 PM

Conference Room 1B

City Hall

701 E. Broadway

---

#### I. CALL TO ORDER

Acting Chair - Melissa Hagen, Secretary - Meg Ross

Meeting called to order at 7:03 PM by Acting Chair, Melissa Hagen.

**Present:** 5 - Melissa Hagen, Meg Ross, Tanner Ott, Veronica Lemme and Carrie Gartner

**Absent:** 2 - Stephen Bybee and Tyler Travers

#### II. INTRODUCTIONS

Newly-appointed Commissioner Carrie Gartner introduced to the group.

Members of CoMo Preservation in attendance.

#### III. APPROVAL OF AGENDA

Commissioner Hagen moved to approve the agenda

Commissioner Gartner seconded and motion passed unanimously by voice vote

#### IV. APPROVAL OF MINUTES

Commissioner Lemme moved to approve minutes as distributed.

Commissioner Hagen seconded and the motion passed unanimously by voice vote, with Commissioner Gartner abstaining as meeting was held prior to her appointment to the commission.

October 3, 2023 Meeting Minutes

**Attachments:** [HPC MINUTES 10032023](#)

#### V. STAFF REPORTS

##### A. FY 24 & 25 CLG Grant Updates

Staff Liaison Rusty Palmer updated the Commission on CLG grant projects for FY24, FY25, and beyond.

FY24 grant funding procurement of a consultant to complete an historic preservation plan is underway, and Milestone #1 is complete. RFP will be circulated shortly.

FY25 grant project would fund a Benton Stephens Neighborhood historic survey, with an estimated timeline of 4-5 years. Mr. Palmer encouraged commissioners to be thinking of which specific areas of Benton-Stephens they want to prioritize.

**B. Most Notable Properties Applications Update**

Mr. Palmer noted that he has received only three applications for the Most Notable Properties. It is discussed as to how to get more applicants.

Mr. Palmer noted receiving applications for 705 S Greenwood Ave., 308 S Garth Ave., and 518 Noble Ct.

**C. McKinney Building Tour Scheduling**

Mr. Palmer indicated that the McKinney Building would be made available to the Commission for tours, but would require setting an appointment with Facilities Management. It was addressed that if 3 or more commissioners attended that it would need to be advertised as a public meeting.

**VI. DEMOLITION PERMIT APPLICATIONS**

No demolition permit applications were reviewed at this time.

**VII. NEW BUSINESS**

No New Business items for the November meeting.

**VIII. OLD BUSINESS****A. Annual Speaker Series**

Mr. Palmer reported that Commissioner Bybee requested this item to be added to the agenda, suggesting that the item be tabled until Commissioner Bybee is present.

**B. Coordination with CoMo Preservation**

Commissioner discussed a possible collaborative framework between the Commission and CoMo Preservation.

Commissioners asked if a new position on the HPC would be appropriate for a representative of CoMo Preservation, and whether that member should be a voting or non-voting member?

General consensus seemed to be that it would be best to wait until there was another opening and urge someone from CoMo Preservation to apply as opposed to asking City Council to create another seat.

Commissioners again discussed the potential disposition of salvage materials in the barn located within Rock Quarry Park, and whether or not CoMo Preservation could play a role.

No votes were held on these matters.

**IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

There were no general comments at this time.

**X. NEXT MEETING DATE - December 5, 2023**

**XI. ADJOURNMENT**

**Commissioner Hagen moved to adjourn the meeting at approximately 7:45 PM.**

**Commissioner Ott seconded and the meeting was adjourned.**

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email [CITY@CoMo.gov](mailto:CITY@CoMo.gov). In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.

**USB DRIVES PROHIBITED:** Due to cybersecurity concerns, flash drives and other media devices are no longer permitted for delivering files or presentation materials. A speaker who desires to display a presentation must upload the presentation, in advance, to the city network using an upload portal. To upload your files and learn more, visit [CoMo.gov/upload](https://CoMo.gov/upload). (Effective Jan. 1, 2023)