



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Community Development - CDBG/Home

To: City Council

From: City Manager & Staff

Council Meeting Date: November 15, 2021

Re: Columbia Community Land Trust-City of Columbia Agreement Renewal

Executive Summary

The Administrative Services Agreement between the City of Columbia and the Columbia Community Land Trust expires on January 7, 2022. Staff is recommending a one year renewal of the agreement.

Discussion

On January 7, 2022, an Administrative Services Agreement between the City of Columbia and the Columbia Community Land Trust Organization will automatically renew for two five year terms unless terminated by either party or replaced by another agreement. The Community Land Trust Board was established by the City Council in September of 2016 and the Administrative Services Agreement was made between the two organizations on January 7, 2017. The Agreement provides for City staff support of the CCLT and outlines various other obligations. Staff, the Community Land Trust, and the City Council have had recent discussions regarding the transition of the CCLT, already set up as a private non-profit organization, to a more independent entity with its own staff – or possibly a new partnership with the Housing Authority of Columbia - in the near future. Toward that end, the staff is recommending a renewal of the relationship for one year to work out the details of such a transition. It is expected that the CCLT would remain an important partner with the City and seek City funding from Community Development Block Grant and HOME Investment Partnerships grant from time to time to support its affordable housing mission.

A work session with the City Council has been scheduled for November 15, 2021 to review the agreement (attached) and continue discussion of the transition to the next stage of its functioning as a partner agency delivering affordable housing to the community.

Fiscal Impact

Short-Term Impact: Staff time engaged in administrative tasks is significant

Long-Term Impact: Enter the cost of proposed legislation to the city for years **beyond two**.

Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Resilient Economy, Secondary Impact: Inclusive Community, Tertiary Impact: Tertiary

[Comprehensive Plan Impacts:](#)



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Primary Impact: Livable & Sustainable Communities, Secondary Impact: Secondary, Tertiary
Impact: Tertiary

Legislative History

Date	Action
09/06/2016	Ord. 022919 Community Land Trust Organization Board established
01/07/2017	Administrative Services Agreement executed

Suggested Council Action

If Council agrees with the recommendation to extend the Administrative Services Agreement for one additional year, a motion to direct staff to prepare appropriate legislation is in order.