


**Missouri Department of Health and Senior Services**

 P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010  
 RELAY MISSOURI for Hearing and Speech Impaired and Voice dial: 711

**Randall W. Williams, MD, FACOG**  
 Director

**Michael L. Parson**  
 Governor

February 4, 2019

City of Columbia

On Behalf of the Columbia/Boone County Public Health and Human Services Department

ATTN: City Clerk

701 Broadway E

Columbia, MO 65201

Dear City of Columbia:

Thank you for agreeing to assist the Bureau of Reportable Disease Informatics (BRDI) and the Bureau of HIV, STD, and Hepatitis (BHSH) within the Missouri Department of Health and Senior Services (DHSS) with organizing and engaging a stakeholder meeting in your region in support of the development of new vulnerability assessments related to opioid overdoses and bloodborne infections associated with nonsterile drug injection. This stakeholder meeting will provide input on the vulnerability assessments' design, support development of data use agreements (if applicable), and inform the use of the assessments' findings to target services that will maximally reduce risk of overdoses and risk of bloodborne infection spread through nonsterile drug injection. Engagement with a broad range of stakeholders is critical to the success of this project.

BRDI will provide a fee of \$3,000 for your work on the above referenced project. The project period begins with the execution of this letter of agreement and ends August 31, 2019. During this time period, your agency will be responsible for:

- Participating in conference calls, WebEx meetings, e-mail discussions, etc., with DHSS staff throughout the project period in order to plan for activities, report progress on project activities, and ensure continuing feedback from your agency regarding the vulnerability assessments project. You may also be asked to facilitate continued communication between DHSS and stakeholders in your region throughout the project period, as needed.
- Identifying and recruiting appropriate stakeholders in varied roles from throughout the region to participate in a regional stakeholder meeting.
- Identifying and procuring an appropriate location for a meeting of stakeholders and DHSS representatives to provide input on the vulnerability assessments' design, support development of data use agreements (if applicable), and inform the use of the assessments' findings to target services that will maximally reduce risk of overdoses and risk of bloodborne infection spread through nonsterile drug injection.
- Selecting a date and time for the regional stakeholder meeting, in collaboration with DHSS and a facilitator. DHSS will provide the facilitator to lead the meeting.
- Arranging and paying for a meal to be provided at the regional stakeholder meeting in your region. No additional funding beyond this letter of agreement will be provided for the meal.

[www.health.mo.gov](http://www.health.mo.gov)

**Healthy Missourians for life.**

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.

**Required Disclosures for Federal Awardee Performance and Integrity Information System**

**(FAPIIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
Corey D. Taylor, Grants Management Specialist  
Centers for Disease Control and Prevention  
OD, Environmental, Occupational Health & Injury Prevention Services Branch  
2960 Brandywine Rd  
Atlanta GA 30341  
Email: WVE3@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services  
Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator  
330 Independence Avenue, SW  
Cohen Building, Room 5527  
Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or  
Email: MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

