

Department Source: Police

To: City Council

From: City Manager & Staff

Council Meeting Date: November 3, 2025

Re: Department of Justice/Department of Treasury – Equitable Sharing Agreement and

Certification for FY 2025 Impacted Ward: Citywide

## **Executive Summary**

Staff has prepared for council consideration an ordinance authorizing the Chief of Police and the City Manager to sign the Equitable Sharing Agreement and Certification for FY 2025 with the U.S. Department of Justice and U.S. Department of Treasury. This ordinance is the required annual certification – it does not allocate or authorize any funding to a particular program. When projects are identified staff will bring back an ordinance for a budget amendment to allocate funds and receive authorization for spending.

#### Discussion

The Equitable Sharing Agreement and Certification (ESAC) is an annual report/certification detailing a participating agency's receipts and expenditures of equitably shared funds for both the Department of Justice and the Department of Treasury Equitable Sharing Programs.

In order to maintain compliance, the ESAC must be submitted through the Asset Forfeiture Program eShare online portal annually. The ESAC must be reviewed and approved by the head of the law enforcement agency and a designated official of the governing body prior to submission. By approving the ESAC, the signatories agree to be bound by the statutes and guidelines that regulate the Program and certify that the law enforcement agency will comply with applicable guidelines and statutes.

For further reference, attached is the U.S. Department of Justice and U.S. Department of Treasury's Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies which outlines the program and the program's requirements.

#### Fiscal Impact

Short-Term Impact: No fiscal impact if approved and agency remains in compliance. However, failure to renew or maintain compliance would result in a negative impact as that would result in the return of funds or offsets from ESAC. Long-Term Impact: No cost for years beyond two.



# Strategic & Comprehensive Plan Impact

#### Strategic Plan Impacts:

Primary Impact: Safe Community, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

## Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

## Legislative History

Date	Action
11/18/2024	B270-24: FY2024 Equitable Sharing Agreement and Certification
11/20/2023	B281-23: FY2023 Equitable Sharing Agreement and Certification
12/19/2022	B348-22: FY2022 Equitable Sharing Agreement and Certification
12/06/2021	B380-21: FY2021 Equitable Sharing Agreement and Certification
11/16/2020	B314-20: FY2020 Equitable Sharing Agreement and Certification
12/02/2019	B357-19: FY2019 Equitable Sharing Agreement and Certification
04/01/2019	B82-19: FY2018 Equitable Sharing Agreement and Certification

# Suggested Council Action

Shall council agree, staff recommends passage of an ordinance authorizing the Chief of Police and the City Manager to sign the Equitable Sharing Agreement and Certification for FY2025 with the U.S. Department of Justice and the U.S. Department of Treasury for the Equitable Sharing Program.