

**TRANSFER OF FUNDS REQUESTS FOR FY19 - PERIOD ENDING 04/26/19
NON-CAPITAL**

DEPARTMENT ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
Community Relations/DSC, UCS				
1	67500920 500101 DSC Printing Permanent Positions	67500930 504990 DSC Miscellaneous Contractual	\$3,000.00	A transfer of funds is requested as of April 12, 2019, one FTE position will be vacant until further notice. A temporary employee is needed to complete and assist with the daily mail functions.
2	67500930 500101 DSC Mailing Permanent Positions	67500930 504990 DSC Miscellaneous Contractual	\$3,000.00	A transfer of funds is requested as of April 12, 2019, one FTE position will be vacant until further notice. A temporary employee is needed to complete and assist with the daily mail functions.
3	67601070 501395 UCS Miscellaneous	67601070 503533 UCS Telephone	\$500.00	A transfer of funds is requested for an additional of new phone line for UCS.