

Council Memo

Department Source: Fire

To: City Council

From: City Manager & Staff

Council Meeting Date: August 3, 2026

Re: Amendment to Software Agreement with TargetSolutions Learning, LLC

Impacted Ward: Citywide

Executive Summary

Fire is seeking approval for an amendment to the master services agreement between the City of Columbia and TargetSolutions Learning, LLC that will allow for a three-year pricing structure for Vector Solutions training software.

Discussion

TargetSolutions (TS) Learning, LLC provides critical training software for the Fire Department. This software is used by the department as an online training platform. It is a repository for Fire/EMS recertification as well as NFPA training. It is also used to track continuing education hours, station/truck supplies, and licensure expirations.

The current software agreement is a one-year term and this amendment would include pricing for three years.

The annual cost breakdown is provided on Attachment A. Fire has budgeted for this cost and has included this in the annual budget request. No appropriation is needed for this amendment.

Fiscal Impact

Short-Term Impact: \$25,273.85 for the first year.

Long-Term Impact: Less than a 3% increase for the next two years.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Safe Community, Secondary Impact: Organizational Excellence, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History



701 East Broadway, Columbia, Missouri 65201

Date	Action
07/19/2021	R 128-21 Authorizing an agreement with TargetSolutions Learning, LLC for public sector software as a service to provide an online training platform for the Fire Department.

Suggested Council Action

Staff recommends passage authorizing the City Manager to execute this amendment to the agreement with TargetSolutions Learning, LLC .