



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES  
**PROGRAM SERVICES CONTRACT**

This contract is entered into by and between the State of Missouri, Department of Health and Senior Services (Department/state agency) and the below named entity/individual (Contractor). The contract consists of the contract signature page, the scope of work; any attachments referenced and incorporated herein; the terms and conditions; and any written amendments made in accordance with the provisions contained herein. This contract expresses the complete agreement of the parties. By signing below, the Contractor and Department agree to all the terms and conditions set forth in this contract.

<b>Tracking #</b> 51246	<b>Contract Title:</b> EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) ENHANCING DETECTION (ED) EXPANSION	
<b>Contract Start:</b> 7/1/2021	<b>Contract End:</b> 7/31/2024	<b>Questions/Please Contact:</b> PROCUREMENT UNIT @ (573)751-6471
<b>Contract #:</b> DH220051246		<b>Amend #:</b> 03

**PLEASE VERIFY/COMPLETE - TYPE OR PRINT - SIGNATURE REQUIRED**

NAME OF ENTITY/INDIVIDUAL (Contractor) CITY OF COLUMBIA	
DOING BUSINESS AS (DBA) NAME ON BEHALF OF COLUMBIA/BOONE COUNTY HEALTH DEPARTMENT	
MAILING ADDRESS 1005 WEST WORLEY P O BOX 6015	
CITY, STATE, and ZIP CODE COLUMBIA MO 65205-6015	
REMIT TO (PAYMENT) ADDRESS (if different from above)	
CITY, STATE, and ZIP CODE	
CONTACT PERSON	EMAIL ADDRESS
PHONE NUMBER	FAX NUMBER
TAXPAYER ID NUMBER (TIN) *****	UEI NUMBER WZR4KM9CBTV3
CONTRACTOR'S AUTHORIZED SIGNATURE <i>PR</i>	DATE
PRINTED NAME De'Carlon Seewood	TITLE City Manager
DEPARTMENT OF HEALTH AND SENIOR SERVICES DIRECTOR OF DIVISION OF ADMINISTRATION OR DESIGNEE SIGNATURE	DATE

APPROVED AS TO FORM:

**AMENDMENT #03 TO CONTRACT DH220051246**

**CONTRACT TITLE:**      Epidemiology and Laboratory Capacity (ELC) Enhancing  
Detection (ED) Expansion

**CONTRACT PERIOD:**    July 1, 2021 through July 31, 2024

The Department of Health and Senior Services hereby increases the above referenced contract; therefore Section 1.1 is hereby deleted in its entirety and replaced with revised Section 1.1 as follows:

- 1.1      The contract amount shall not exceed \$1,452,371.00 for the period of July 1, 2021 through July 31, 2024.

In addition, the Department of Health and Senior Services desires to amend the above-referenced contract in accordance with the following:

1.      Add Section 3.1.6 in its entirety as follows:
  - 3.1.6    Maintaining and enhancing health information systems and activities to strengthen Communicable Disease response for future outbreaks.
2.      Delete Budget Page (Exhibit 1) in its entirety and replace with revised Budget Page (Exhibit 1), which is attached hereto and incorporated by reference as if fully set forth herein.

All other terms, conditions and provisions of the above referenced contract, shall remain the same and apply hereto.

Exhibit 1

**Columbia-Boone County Department of Public Health and Human Services  
Contract: Epidemiology and Laboratory Capacity (ELC) Enhancing Detection Expansion (EDE)**

	Original budget	Additional funding	New overall contract amount (original + additional)
<b>Total Allowed Contract Amount</b>	\$ 946,680.00	\$ 505,691.00	\$ 1,452,371.00
<b>Operational expenses (included in indirect calculation):</b>			\$ -
Personnel Services	\$ 599,359.04		\$ 599,359.04
Fringe Benefits	\$ 176,511.50		\$ 176,511.50
Travel			\$ -
Supplies			\$ -
Other			\$ -
<b>Total operational costs (for indirect calculation)</b>	\$ 775,870.54	\$ -	\$ 775,870.54
Contract #1: MU Healthcare (medical director)	\$ 118,390.81		\$ 118,390.81
Contract #2			\$ -
Contract #3			\$ -
Contract #4			\$ -
<b>Contractual total</b>	\$ 118,390.81	\$ -	\$ 118,390.81
<b>Total direct costs for indirect calculation</b>	\$ 894,261.35	\$ -	\$ 894,261.35
Indirect rate (as stated in the contract)	0.00%	0.00%	0.00%
<b>Indirect cost (Administrative Cost)</b>	\$ -	\$ -	\$ -
<b>EXCLUDED in indirect calculation:</b>			
Equipment			\$ -
Software			\$ -
Renovations	\$ 52,418.65	\$ 505,691.00	\$ 558,109.65
Rental/Lease Costs			\$ -
<b>Total additional expenses (excluded in indirect calculation)</b>	\$ 52,418.65	\$ 505,691.00	\$ 558,109.65
<b>Contract Total</b>	\$ 946,680.00	\$ 505,691.00	\$ 1,452,371.00
<b>Surplus/Deficit</b>	\$ -	\$ -	\$ -

**Budget Narrative**

**Personnel Services** - include name and salary or hourly rate

case investigators \$25.83/hr; data entry \$19.21/hr; data analysis \$25/hr; health educator \$21.21/hr; contact tracer \$17/hr; contact tracer team lead \$22/hr; planning supervisor \$36.10/hr= \$599,359.04 total

**Fringe Benefits** - include fringe benefits as either a percentage or hourly rate for personnel listed above

case investigators- \$840/month; data entry- \$760/month; data analysis \$55/month; health educator- \$771/month; contact tracer -\$800/month; contact tracer team lead- \$778/month; planning supervisor \$965/month= \$176,511.50 total

**Travel** - include all travel anticipated and include hotel, meals, and mileage according to agency policy or CONUS rate (whichever is lower)

**Supplies** - include all supply purchases including general office supplies, paper, pens, toner cartridges and program supplies, etc.

Exhibit 1

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**Other** - include any other expenditures that cannot be classified above and include expense details (quantities, unit price, etc.)

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**Equipment** means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000, include items, unit price, and quantity

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**Software** - include monthly or yearly cost

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**Renovations** - include brief description, costs, and estimate timeframe

PHHS plans to renovate its existing space to accommodate the growth in full time employees due to COVID. Plans include: converting a conference room and waiting room into two offices and six (or more) work stations. Ensuring the safety of health department employees and clients by enhancing our entry way and limiting access to staff spaces. Providing new office furniture to support staff functions. Reconfiguring a work unit's physical design to allow for more staff space. Engaging an architect to design the plans. The estimated project cost is \$756,180 with a completion date of July 2025. This project will impact 13% our the existing square footage. PHHS plans to use the remainder of the ELC-ED contract towards this cost. PHHS has additional available funding (\$205,000) from the City for building improvements. ELC-ED remaining contract funds (\$558,109) along with PHHS

**Rental/Lease** - include monthly or yearly cost and rental/lease period

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**Contractual** -include contractor name, period of performance, method of accountability, scope of work, estimated amount

Dr. Dima Dandachi, Medical Director, is an employee of MU Healthcare. The City of Columbia has legal agreement with the Curators of the University of Missouri for her services as our medical director. PHHS reimburses the University for services provided by Dr. Dima Dandachi at a cost of \$143 per hour, for up to twenty (20) hours per week. During periods of time when Dr. Dandachi is on leave, PHHS reimburses the University for back-up coverage at the cost of \$165 per day. The scope of work includes: maintaining a collaborative practice agreement with PHHS' advanced practice nurses and registered nurses, and providing consultation or referral for patients receiving services at PHHS, including communicable disease prevention and control. Estimated amount \$118,390.81.

## Exhibit 1

**Modified Total Direct Costs (MTDC)** means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

The contractor is entitled to charge their negotiated rate. If you have an approved negotiated rate please contact CLPHSContracts@health.mo.gov as we will need to modify this document to allow the proper calculation of Indirect Cost. In lieu of using their federally negotiated indirect cost rate or if you do not have an approved federally negotiated rate, the contractor may opt to accept an indirect cost rate up to 10% of the modified total direct costs or the contractor may waive charging indirect costs. The alternative method cannot result in more indirect earnings for the contractor than their negotiated rate. If taking less than 10% MTDC for indirect please enter the percent into cell I21.



### CONTRACT FUNDING SOURCE(S)

The Contract Funding Source(s) identifies the total amount of funding and federal funding source(s) expected to be used over the life of this contract. The CFDA number is the pass-through identification number for your Schedule of Expenditures of Federal Awards (SEFA), if one is required. You may reconcile your financial records to actual payment documents by going to the vendor services portal at <https://www.vendorservices.mo.gov/>. If the funding information is not available at the time the contract is issued, the Contractor will be notified in writing by the Department. Please retain this information with your official contract files for future reference.

<b>Tracking #</b>	51246	<b>State:</b> 0%	\$0.00	<b>Federal:</b> 100%	\$1,452,371.00
<b>Contract Title:</b>	EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) ENHANCING DETECTION (ED) EXPANSION				
<b>Contract Start:</b>	7/1/2021	<b>Contract End:</b>	7/31/2024	<b>Amend#:</b>	03
<b>Vendor Name:</b>	CITY OF COLUMBIA				
<b>Contract #:</b>	DH220051246				

<b>CFDA:</b> 93.323	<b>Research and Development:</b> N
<b>CFDA Name:</b>	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)
<b>Federal Agency:</b>	DEPARTMENT OF HEALTH AND HUMAN SERVICES / CENTERS FOR DISEASE CONTROL AND PREVENTION
<b>Federal Award:</b>	6NU50CK000546-02
<b>Federal Award Name:</b>	CK19-1904 EPIDEMIOLOGY AND LABORATORY CAPACITY FOR PREVENTION AND CONTROL OF EMERGING INFECTIOUS DISEASES (ELC)
<b>Federal Award Year:</b>	2020
<b>DHSS #:</b>	CK000546-02S
<b>Federal Obligation:</b>	\$1,452,371.00

\* The Department will provide this information when it becomes available.

**Project Description:**  
To assist with local COVID-19 response efforts.