



**Missouri Department of Health and Senior Services**

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010  
 RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-2466

**Randall W. Williams, MD, FACOG**  
 Director



**Eric R. Greitens**  
 Governor

September 8, 2017

Stephanie Browning, Administrator  
 Columbia-Boone County Department of  
 Public Health and Human Services  
 P.O. Box 6015  
 1005 West Worley  
 Columbia, MO 65205-6015

Dear Ms. Browning:

The Department of Health and Senior Services (DHSS), Division of Community and Public Health (DCPH), Bureau of Community Health and Wellness (CHW) would like to thank you for participating in the Stock Healthy Shop Healthy (SHSH) program as part of the Healthy Eating Active Living (HEAL) contract during the Fiscal Year (FY) 2017. DHSS is excited to offer a project to engage with the SHSH store in Columbia-Boone County. The DHSS will provide funding in the amount of \$999.99 between October 1, 2017 and September 30, 2018 in exchange for your participation with MU Extension for technical assistance to work with the following SHSH store:

Los Tres Hermanos, 601 Business Loop 70 W, Columbia, MO 65202

In order for the stores to be successful and the program sustainable, activities must be completed on both the supply and demand side. By participating in this final year, for each store, your LPHA staff:

<b>MUST COMPLETE</b>	<b>CHOOSE ONE ACTIVITY FROM THE FOLLOWING</b>
<b>Interview with the store owner</b>	<b>Hold taste tests</b> (can partner with MU Extension if available)
<b>Hang "NEW" SHSH shelf talkers, signs, &amp; posters.</b> Spanish banners are also available for participating Latino stores.	<b>Hold a youth activity</b> such as a Youth Healthy Smoothie Competition
<b>Conduct a healthy food shelf space measurement</b>	<b>Hold a nutrition class</b> (can partner with MU Extension if available)
<b>Hang a poster board survey</b>	<b>Organize a community event</b> such as a wellness fair or participate in one already organized

The DHSS will provide items to support the community education and help with SHSH store promotion.

[www.health.mo.gov](http://www.health.mo.gov)

Healthy Missourians for life.

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.

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To receive payment from the Department the following must be received:

- Details of each visit made to the store including:
  - Date
  - Store (address) visited
  - Length of time spent
  - Accomplishment(s)
- Invoice submitted to the department. Please include your "Remit To" address on the invoice if it is different than the address on the invoice or letterhead. All invoices must be submitted by September 30, 2018.

Submit above information to:

Department of Health and Senior Services  
Bureau of Community Health and Wellness  
Attention: Marie Ballew  
PO Box 570  
Jefferson City, MO 65102-0570

Please return this letter with your signature or that of an authorized representative to the address shown above by September 22, 2017. Your signature signifies that you agree with the terms of reimbursement.

The Bureau looks forward to your participation and working with you. Please contact Marie Ballew if you have any questions.

Sincerely,



Patricia Simmons  
Chief, Bureau of Community Health and Wellness

 8/30/17  
Kern Tesreau Date  
Interim Director, Division of Community  
and Public Health

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Authorized Vendor Signature Date