



# City of Columbia, Missouri

## Meeting Minutes

### Water and Light Advisory Board

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Wednesday, March 2, 2016  
8:00 AM

Water & Light  
conference Room 4A  
701 E. Broadway

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#### I. CALL TO ORDER

Tad Johnsen, City Utilities Director; Ryan Williams, Asst. City Utilities Director; Jim Windsor, Utility Finance Manager; Floyd Turner, Water Distribution Manager; Mike Anderson, Water Production Manager; Tina Worley, Utility Services Manager; Terry Freeman, Energy Services Supervisor; John Glascock, Deputy City Manager; Tim Poindexter, City of Columbia Systems Analyst; Chris Kisch, Sr. Administrative Support Asst.

**Present:** 5 - Jack Clark, John Conway, Tom O'Connor, Hank Ottinger and Dick Parker

#### II. APPROVAL OF THE MINUTES

The February 3, 2016 meeting minutes were approved with changes by voice vote on a motion by Hank Ottinger and a second by Dick Parker. Motion passed, unanimously.

**Attachments:** [February 3, 2016 - Draft](#)

#### III. FINANCIAL REPORT AS AVAILABLE

Mr. Jim Windsor noted that there is no in depth review at this time. Mr. Jack Clark asked about the difference in interest being paid on Electric Utility 2015 A Bonds and interest earned on investments of bond proceeds. Mr. Windsor will provide a breakdown at the April, 2016 Water & Light Advisory Board (WLAB) meeting.

**Attachments:** FY16-January Financial Statement W&L

#### VIII. NEW BUSINESS

Mr. Tad Johnsen explained that an ordinance modification is needed for the new billing system. Mr. Johnsen advised the board that staff has prepared considerations for amending Chapter 27 of the City Code and will be presented to Council, but would like for the WLAB to review. Mr. Windsor noted that the changes relate to fees, billing, and rates. Mr. Jack Clark made a motion to move forward with sending considerations to Council, and a second by Mr. Dick Parker. Motion passed unanimously.

**Attachments:** [Chapter 27 Ordinance Changes - Final - 02 26 16](#)

Ms. Tina Worley reported that the Department of Energy (DOE) revised the Federal Regulation Standards for heat pumps. The revised minimum standard for our region is a SEER of 14 however staff proposes the program minimum requirement be increased to a SEER of 15 for any heat pump system. Mr. Jack Clark made a motion to change the implementation date to June, 2016, and a second by Mr. Dick Parker. Motion passed unanimously.

**Attachments:** [HP minimum standard revision](#)

**Attachments:** [HPwES AirCondHeatPumpRebates2016 \(1\)](#)

#### IV. OLD BUSINESS

None

#### V. DIRECTOR'S REPORT

- a) Source Water Protection Plan Task Force Annual Report - Mr. Floyd Turner stated that the task force met last year. He pointed out there were two action points, 1) monitor and collect chloride data, and 2) evaluate wells and eliminate what can be eliminated. Mr. Turner advised one well has been eliminated. Mr. Turner noted that the task force is scheduled to meet March 10, 2016 and a more detailed update will be provided at a later date.

**Attachments:** [SWP Status Feb 26 2016](#)

- b) USGS Groundwater Monitoring - Mr. Tad Johnsen advised the board that Council requested that the WLAB review for any comments, questions, or concerns. Mr. Tom O'Connor noted that the monitoring protocol hadn't been reviewed for quite a while, and a contract renewal provides an opportunity to review what we've learned and modify our study to better fit our current and future monitoring needs. He noted that the Source Water Protection Task Force recommended that we develop a 'chemical fingerprint' of water from the wastewater treatment wetlands and conservation wetlands and then look for traces of that fingerprint in the actual drinking water supply wells (as opposed to monitoring wells). This would streamline our parameter list and result in more useful data. Also, we need a discussion of how we should be reacting to this data in terms of what actions would we take and what levels of what parameters would trigger those actions. Mr. O'Connor also noted that although we have changed the hydrogeology of the area and the makeup of our water supply, there are no reasons to suspect that the new equilibrium should have any significant adverse health effects. Mr. Jack Clark requested historical data, while the WLAB requested information from past

work.

- c) Water Supply Resource Planning - Mr. Tad Johnsen advised that this meeting is scheduled for March 8, 2016 and is expected to meet later again in March. He noted that three of the four positions have been filled.
- d) Utility Services “PIE” Software Demonstration - Mr. Terry Freeman presented a power point presentation on the new Utility Services “PIE” software. Mr. Freeman noted that Mr. Tim Poindexter was instrumental in creating the software. Mr. Freeman discussed how the software works and what the customer will see when logging on. Mr. Freeman advised this is not running 100% yet as it is still in test mode.

## VI. CHAIRMAN'S REPORT

- a) Advisory Board Report to Council - Mr. John Conway noted this report is done annually, giving ideas to Council. It was agreed that Mr. Tom O'Connor will review and update the report and Mr. John Conway will review the activities, policies and procedures for the next meeting. Mr. Jack Clark requested that broadband information be included.
- b) Renewable Energy Report Comments for Council - Mr. Dick Parker advised that the Environment and Energy Commission (EEC) commented that there are no changes in how finances are calculated. Mr. Jack Clark noted he thought that the EEC comments and the WLAB comments should be incorporated into one report and that report should be sent to Council. Mr. Tad Johnsen explained that typically the WLAB reviews the comments from staff and the EEC then the WLAB considers what should be included in the report. Mr. Clark stated this should be moved to the April meeting. Mr. Johnsen agreed, stating all feedback would be available then.

**Attachments:** [DRAFT Renewable Energy Report 2016 comments](#)

- c) HELP/CASH Recommendation to Council - Mr. Dick Parker presented a draft letter with recommendations for the WLAB to present to Council. Mr. Parker stated that Mr. Steve Hollis with the City of Columbia has made comment that we are not meeting the current need. Mr. Jack Clark noted that he likes the intent of the letter but would like to see Mr. Hollis's comments before sending to Council. Mr. John Conway agreed. Mr. Parker advised he would like to invite Mr. Hollis to the next meeting.

## VII. VISITOR COMMENTS

None

**XII. NEXT MEETING DATE**

**XIII. ADJOURNMENT**

Hank Ottinger made a motion to adjourn which was seconded by Dick Parker.  
Motion passed and the meeting adjourned at 10:07 a.m.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-7214. In order to make appropriate accommodations, please make your request at least 72 hours before the posted meeting date.