



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: December 16, 2019

Re: Amending Chapter 14 of the City Code to establish special event venue loading zones within the Central Business District

Executive Summary

Staff has prepared for Council consideration an ordinance amending Chapter 14 of the City Code to establish special event venue loading zones for use by special event venue guests and visitors when loading or unloading at a special event venue within the Central Business District.

Discussion

On December 21, 2018 the Public Works Department approved a curb loading zone request (Attachment A) at the Northeast corner of the Parker Building, located at 22 North Tenth Street, and recently renovated and operating as the Atrium, a special event venue. The existing metered parking spaces were removed and a 5.3' wide valet drop off was created along the east side of Tenth Street.

At that time, the annual loading zone fees were waived in exchange for the addition of three (3) new metered parking spaces. Two spaces were added along the south side of Walnut, just north of the Parker Building, by removing the existing driveway approach at this location. Similarly, one (1) space was added approximately 135' east on the south side of Walnut Street in front of the Columbia Academy of Music/Pace Youth Theater Building by removing the existing driveway approach at this location.

Staff proposes an ordinance to secure the use of these spaces for the special event venue, and for potential future special event venues in the Central Business District that need spaces for loading and unloading. The proposed annual rate is \$2,000 per space. This rate is the same rate established by Ordinance 14-424 for issuance of an annual meter hood. Establishment of the special event venue loading zone could help to enhance the safety of pedestrians since there would be less need to cart equipment to disparate locations (such as garages or other meter spaces).

The proposed ordinance does allow the City Council to waive or modify annual fees for any of the parking spaces within a Special Event Venue Loading Zone. In this case, the applicant has requested and staff recommends the fees for all three (3) spaces be waived as the original loading zone agreement included the provision of the addition of three (3) public metered spaces through the removal of the two (2) driveway approaches on the owners' property.



Fiscal Impact

Short and Long Term Impact: Cost Neutral

Strategic & Comprehensive Plan Impacts

[Strategic Plan Impacts:](#)

Primary Impact: Infrastructure, Secondary Impact: Secondary, Tertiary Impact: Tertiary

[Comprehensive Plan Impacts:](#)

Primary Impact: Infrastructure, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Legislative History

Date	Action
12/21/2018	Curb loading zone for Parker/Atrium Building approved by Public Works Director.

Suggested Council Action

Approve the ordinance amending Chapter 14 of the City Code to establish a special event venue loading zone for use by special event venue guests and visitors when loading, unloading or registering for a stay at a special event venue within the Central Business District.