	Introduced by	Buffaloe	_
First Reading	12-4-23	Second Reading	12.18-23
Ordinance No.	025548	Council Bill No.	B 309-23

AN ORDINANCE

amending Chapter 13 of the City Code relating to regulations for business occupation licenses and armed guards and security guards; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. Chapter 13 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in strikeout; material to be added underlined.

Sec. 13-18. Definitions.

For the purposes of this article, the following terms, phrases, words and their derivations shall have the meanings given herein.

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Person. Includes individual natural persons, partnerships, joint ventures, societies, associations, clubs, trustees, trusts or corporations; or any officers, agents, employees, factors, or any kind of personal representatives of any thereof, in any capacity, acting either for <u>themselves himself</u>, or for any other person, under either personal appointment or pursuant to law. The term" person" shall not be deemed to include the servants, agents, officers, or employees of a person, as herein defined, while such servants, agents, officers or employees are engaged in or carrying on or aiding in the conducting, engaging in, or carrying on of the business, trade, calling, privilege, vocation or profession of such person when such person is duly licensed to carry on such business, trade, calling, privilege, vocation or profession, except as may be otherwise provided herein.

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Sec. 13-19. Business license administrator.

(a) *Position Created.* There shall be a business license administrator under the personnel ordinance of the city, who shall possess qualifications including those

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established for a police officer of the city and who shall perform all the duties of this article specified to be performed by the business license administrator. The administrator shall be under the general supervision of the director of finance, and shall be subject to <u>said</u> <u>director's his</u> control and direction.

(b) *Duties.* The business license administrator shall accept all applications for licenses provided by this article; and shall investigate all applications and, upon investigation, determine that the license sought be either issued or not issued, under the provisions of this article, and shall:

- (1) *Make rules.* Promulgate and enforce all reasonable rules and regulations approved by the finance director.
- (2) *Adopt forms.* Adopt all forms as prescribed, the information to be given therein as to character and other relevant matters for all necessary papers.
- (3) *Require affidavits.* Require applicants to submit all affidavits and oaths necessary to the administration of this article.
- (4) *Obtain endorsements.* Submit all applications, in a proper case, to interested city officials for their endorsements thereon as to compliance by the applicant with all city regulations which they have the duty of enforcing.
- (5) *Investigate.* Investigate and determine the eligibility of any applicant for a license as prescribed herein.
- (6) *Examine records.* Examine, with the express consent of the city council, the records and books of any applicant or licensee when reasonably necessary to the administration and enforcement of this article, and then only to such extent necessary to obtain an accurate gross sales amount.
- (7) *Give notice.* Notify any applicant of the acceptance or rejection of <u>applicant's</u> his_application; and shall, upon <u>the business license administrator's-his</u> refusal of any license or permit, at the applicant's request, state in writing the reasons therefor and deliver them to the applicant.

(c) Information Confidential. The business license administrator shall keep all information furnished or secured under the authority of this article in strict confidence. Such information shall not be subject to public inspection and shall be kept so that the contents thereof shall not become known except to the persons charged with the administration of this article. Any city officer or employee disclosing confidential information under this section shall be subject to immediate dismissal.

Sec. 13-20. Application of regulations.

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(a) License required. It shall be unlawful for any person, either directly or indirectly, to conduct any business or nonprofit enterprise, or to use in connection therewith any vehicle, premises, machine or device in whole or in part, for which a license or permit is required by any law or ordinance of this city, without a license or permit therefor being first secured and kept in effect at all such times as required by this article or other law or ordinance of this city.

(b) Special sales. This article shall apply to all business in the nature of special sales for which a license is required by any law or ordinance of this city; and it shall be unlawful for any person, either directly or indirectly, to conduct any such sale except in conformity with the provisions of this article.

- (1) One act constitutes doing business. For the purpose of this article, any person shall be deemed to be in business or engaged in nonprofit enterprise, and thus subject to the requirements of subsections (a) and (b) of this section, when such person-he does one (1) act of:
 - a. Selling any goods or services.
 - b. Soliciting business or offering goods or services for sale or hire.

c. Acquiring or using any vehicle or any premises in the city for business purposes

- (6) Special permits to nonprofit enterprises. The business license administrator will issue special permits without the payment of any license fees or other charges therefor to any person or organization for the conduct or operation of a nonprofit enterprise, either regularly or temporarily, when he finds that the applicant operates without private profit, for a public, charitable, educational, literary, fraternal, civic or religious purpose.
- (7) Procedure concerning special permits.

a. Application for special permit: An applicant for a special permit shall submit an application therefor to the business license administrator, upon forms prescribed by the administrator, and shall furnish such additional information and make such affidavits as the administrator shall require

b. Special permits must conform: A person or organization operating under a special permit shall operate his nonprofit enterprise in compliance with this article and all other applicable rules and regulations, except as provided herein. r < r

Sec. 13-21. Qualifications of applicants.

(a) *General standards.* The general standards herein set out relative to the qualifications of every applicant for a city license shall be considered and applied by the business license administrator. The applicant shall:

(1) <u>Favorable history</u> Good moral character. Be of good moral character. In making this determination the business license administrator shall consider:

a. Penal history: All convictions, the reasons therefor, and demeanor of the applicant subsequent to his release.

b. License history: The license history of the applicant; whether such person, in previously operating in this or another state under a license, has had such license revoked or suspended, the reasons therefor, and the demeanor of the applicant subsequent to such action.

e-<u>b</u>. General personal history: Such other facts relevant to the general personal history of the applicant as <u>the business license administrator</u>-he shall find necessary to a fair determination of the eligibility of the applicant.

- (2) *No obligations to city.* Not be in default under the provisions of this article or indebted or obligated in any manner to the city except for current taxes and utilities.
- (3) Compliance with zoning and building regulations. Present a certificate of occupancy furnished by the city building inspector evidencing that:

a. The proposed use of any premises to be used in the applicant's business is not a violation of city zoning regulations; and

b. The premises to be used in the applicant's business is not in violation of city building regulations;

provided, however, that a business license shall not be denied under this subsection if the applicant establishes that a request for a certificate of occupancy is pending.

(4) Compliance with all other city regulations. Comply with all health, fire and any other applicable codes and regulations and present certificates and/or written or electronic assurances of compliance with the initial license application and when requested by the license administrator for license renewals.

(5) Compliance with state licensing requirements. Present certificates or licenses where applicable, showing that the applicant is authorized under state law to operate the business or occupation for which <u>such person he</u> is seeking a license.

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Sec. 13-22. Issuance of licenses.

(a) Application. Every person required to procure a license under the provisions of any ordinance or law of the city shall submit an application for such license to the business license administrator. The application shall:

- (1) *Form of application.* Be a written <u>or electronic</u> statement on forms<u>or in a</u> <u>manner</u> provided by the business license administrator.
- (2) *Contents of application.* Require the disclosure of all information necessary to comply with section 13-21 above, and of any other information which the business license administrator shall find to be reasonably necessary to the fair administration of this article.
- (3) *Payment of fees.* Be accompanied by the full amount of the fees chargeable for such license.
- (4) Application fee. The application shall be accompanied by payment of a fee in the amount of thirty dollars (\$30.00) forty-five dollars (\$45.00) plus a fee to cover costs incurred by the department of finance in obtaining the criminal record check required in subsection (b).
- (5) Statement of gross receipts. Every person for whom a license is provided herein, the amount of which license is to be computed upon the annual gross receipts of such person, shall furnish the city with a correct statement in writing or provided electronically, showing the amount of such annual gross receipts, based on the preceding calendar or fiscal year, whichever is used for accounting purposes by the business or occupation for which a license is sought, which statement shall not be made public or used by the city except for the purpose of establishing a correct basis for fixing and collecting the amount of such annual gross receipts shall be open to the inspection of the city officials charged with the duty of issuing the license herein provided and collecting for the same, and the issuance of any such license may be withheld until all the requirements have been filled.

(b) The department of finance shall obtain a criminal record check of the applicant. If the application is on behalf of a partnership, a criminal record check must be provided for each partner. If the application is on behalf of a corporation or limited liability

company, a criminal record check must be provided for the officer, member or manager who will be in charge of the establishment for which the license is sought.

(e-b) Issuance of receipts. Whenever a license cannot be issued at the time the application for the same is made, the business license administrator shall issue a receipt to the applicant for the money paid in advance, subject to the following construction: such receipt shall not be construed as the approval of the business license administrator for the issuance of a license; nor shall it entitle or authorize the applicant to open or maintain any business contrary to the provisions of this article.

(d-c) *Renewal.* The applicant for the renewal of a license shall submit an application for such license to the business license administrator. The application shall:

- (1) *Form of application.* Be a written <u>or electronic</u> statement upon forms <u>or in a</u> <u>manner</u> provided by the business license administrator.
- (2) *Contents.* Require the disclosure of such information concerning the applicant's demeanor and conduct in the operation of applicant's business during the preceding licensing period as is reasonably necessary to the determination by the license administrator of the applicant's eligibility for a renewal license and to the possible adjustment of license fee.
- (3) <u>Payment of fees. Be accompanied by the full amount of the fees chargeable</u> for renewal of such license.
- (4) <u>Processing fee. The application shall be accompanied by payment of a renewal fee in the amount of twenty-five dollars (\$25.00).</u>

(e) *Duplicate.* A duplicate license or special permit shall be issued by the business license administrator to replace any license previously issued, which has been lost, stolen, defaced or destroyed without any wilful conduct on the part of the licensee, upon the filing by the licensee of an affidavit sworn to before a notary public of this state attesting to such fact and the paying to the business license administrator of a fee of one dollar (\$1.00).

 $(f-\underline{d})$ Denial. The business license administrator shall, upon disapproval of any application submitted under the provisions of this article, refund all fees (other than the <u>application fee</u> and investigation fee) paid in advance, to the applicant, provided the applicant is not otherwise indebted to the city if the applicant is indebted to the city, such fees tendered shall be delivered to the director of finance to be applied against such indebtedness.

(1) Compliance pending legal action. When the issuance of a license is denied and any action has been instituted by the applicant to compel its issuance, such applicant shall not engage in the business for which the license was

refused unless a license is issued to the applicant him pursuant to a judgment ordering the same.

(2) *Appeal.* Denial of a license by the business license administrator, may be appealed pursuant to the provisions of section 13-31(c).

(<u>g-e</u>) *Issuance requirement.* Upon the approval of an application for license under this article by the business license administrator, and the receipt of all fees therefor, the license administrator shall issue to the applicant a license as described in the application.

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Sec. 13-24. Duties of licensee.

- (a) *General standards of conduct.* Every licensee under this article shall:
- (1) *Permit inspection.* Permit all reasonable inspections of the business and examinations of the books by the business services administrator, subject to the provisions of section 13-19.
- (2) *Comply with governing law.* Ascertain and at all times comply with all laws and regulations applicable to such licensed business.
- (3) Operate properly. Avoid fraud, misrepresentation and false statements made in the course of carrying on the business; avoid conducting the business in an unlawful manner; avoid conducting the business in such a manner as to constitute a nuisance or in such a manner as to constitute a breach of the peace, or to constitute a menace to the health, safety or general welfare of the public.
- (4) *Cease business.* Refrain from operating the licensed business on-premises after expiration of the license and during the period in which the license is revoked or suspended.
- (b) *Display of license.* Every licensee under this article shall:
- (1) *Premises.* Post and maintain the occupation license upon the licensed premises in a conspicuous place where it may be seen at all times.
- (2) *Persons.* Carry such license on licensee's person when licensee has no licensed business premise.
- (3) Inoperative licenses and special permits. Not allow any license or special permit to remain posted, displayed or used after the period for which it was issued has expired; or when it has been suspended or revoked, or for any

other reason become ineffective. The licensee shall promptly return such inoperative license or special permit to the business services administrator.

(4) *Unlawful possession.* Not loan, sell, give or assign to any other person, or allow any other person to use or display, or to destroy, damage or remove, or to possess, except as authorized by the business services administrator or by law, any license which has been issued to such licensee.

(c) *New location.* A licensee shall have the right to change the location of the licensed business, provided the business notifies the business services administrator at least thirty (30) days prior to of the change of location and the new location meets the provisions of section 13-21(3) and (5).

(d) *Keep records.* Every licensee under this article shall keep all records and books necessary to the computation of the license fee and to the enforcement of this article. When the licensee fails to keep such records, the license administrator shall determine the financial statement for the business.

Sec. 13-25. Transfer of license.

(a) When authorized. A licensee hereunder shall have the right to transfer <u>licensee's his</u> license to another <u>business entity person</u> provided <u>that entity meets the</u> requirements outlined in section 13-22. Additionally, he the licensee shall:

- (1) *Approval of license administrator.* Obtain written permission from the business license administrator for such transfer.
- (2) *Method of transfer.* Execute the transfer in the form and under the conditions required by law and as prescribed by the license administrator.
- (3) *Notification.* Promptly report the completed act of transfer to the license administrator.
- (4) Surrender license. Promptly surrender any license certificate.
- (5) Payment of investigation fee <u>Application for transfer</u>. The transferee shall make application for a license <u>as and pay the investigation fee</u> provided for in section 13-22(a)(4), except that the application fee described in section 13-22(a)(4) shall be waived in lieu of the transfer fee described below.

(b) *New license.* Upon the completion of a transfer of license in compliance with subsection (a) above, the license administrator shall issue a new license to the transferee for the unexpired term of the old license.

(1) *Effect of new license.* The new license issued hereunder shall authorize the transferee to engage in the same business at the same location or at such

other place as shall be approved by the license administrator and named in the new license.

(2) Transfer fee. The license administrator shall collect a transfer fee of <u>twenty-five dollars (\$25.00) (\$5.00)</u> from the transferee prior to the issuance of the new license.

Sec. 13-26. Term of license.

Every person engaged in any of the businesses described in this article shall pay the license fees herein named, which shall be annual, and which shall be issued from the first day of July each year until the thirtieth day of June of the following year. The business license administrator shall cause a notice to be <u>delivered mailed</u> to each licensee <u>no fewer</u> than thirty (30) days prior to the license expiration date on or before June 1, informing the licensee him that the his license shall expire on June 30 of that year, unless otherwise renewed.

Sec. 13-27. License fee schedule.

(a) <u>Businesses All businesses</u> and occupations <u>not otherwise assessed a</u> <u>business license tax under the provisions of this code</u> shall pay annual license <u>fee of</u> <u>twenty-five cents (\$0.25) per one thousand dollars (\$1,000.00) of gross receipts provided</u> <u>that the minimum annual license fee shall be seventy-five dollars (\$75.00) and the</u> <u>maximum fee shall be based on the schedule below</u>-fees according to the following fee <u>schedule, except that any business or occupation shall pay at least one dollar and twenty-</u> five cents (\$1.25) for every regular employee or associate in such business during the preceding year, with a maximum fee of three thousand dollars (\$3,000.00), and the license fee shall be the higher of that computed by the fee schedule or that based on the number of employees:

(1) Fee schedule <u>Maximum annual license fee</u>:

<u>a.</u>	Effective January 1, 2024	<u>\$10,000.00</u>
<u>b.</u>	Effective October 1, 2024	<u>\$15,000.00</u>
<u>C.</u>	Effective October 1, 2025	<u>\$20,000.00</u>
<u>d.</u>	Effective October 1, 2026	<u>\$30,000.00</u>
<u>e.</u>	Effective October 1, 2027	<u>\$40,000.00</u>
<u>f.</u>	Effective October 1, 2028	<u>\$50,000.00</u>
a.	Gross receipts not exceeding \$25,000.00	\$20.00
b.	Gross receipts of above \$25,000.00 but less than \$100,000.00	
6.	Gross receipts of above \$100,000.00	
	Plus, for every \$1,000.00 of gross receipts	

(2) Business and occupations. The following businesses and occupations shall pay annual license fees as indicated above:

Abstractors.

Accountants.

Acoustical articles and supplies.

Addressing businesses.

Adjusters of claims.

Advertising agencies and advertising of any kind or by any means, and advertising advisers.

Aerial surveying.

Agents and agencies for sale of oil stocks.

Agents and solicitors for nurseries.

Agents for cooperative insurance.

Agents for solicitors for any surety company or bonding company.

Air compressors.

Air conditioning machines, articles and supplies therefor.

Air express service, air freight, and air transportation services.

Aircraft dealers and manufacturers.

Aircraft flying schools, services and instructors.

Aircraft repair services.

Airports.

Aluminum products.

Aluminum siding.

Alumni organizations.

Ambulances.

Amusement parks.

Amusement ticket brokers and sellers.

Animal shows.

Antique shops, buyers, sellers and dealers.

Any kind of locker for food or merchandise storage.

Any service to automobiles and any motor driven vehicles.

Appraisers.

Apprentice electricians

Apron supply.

Architects.

Arenas.

Armature rewinding.

Art galleries.

Art glass.

Artists.

Asphalt work.

Assayers.

Athletic, boxing, wrestling or sparring exhibitions or contests.

Auction criers.

Auction house establishments.

Auctions.

Auctioneers.

Auditors.

Automatic doors.

Automatic machines or devices.

Automobile dealers, agencies, establishments, buyers, sellers, repairers and servicers.

Automobile livery.

Automobile shows.

Automobile, trailer and vehicle rental agencies.

Automobile yards.

Automobiles and automobile accessories and supplies.

Awnings.

Badminton or tennis courts.

Bail bondsmen.

Bakers.

Bakery delivery wagons.

Bankers.

Banks.

Barber shops.

Barbers and barber supplies.

Barkers.

Baseball parks.

Bathhouses.

Battery chargers.

Battery dealers.

Beauticians, chiropodists, manicurists and hairdressers.

Beauty shops.

Beds.

Beer depots.

Beer or wine gardens, taverns, dramshops.

Beer storerooms.

Bicycle repair shops.

Bicycles.

Billboards or bill posters.

Billiard or pool room tables or other tables or instruments used for amusement.

Blacksmith shops.

Bleaching.

Blueprint or photostat makers.

Board, livery or sales stables.

Boarding, lodging or rooming houses.

Boats for hire.

Boiler cleaning and inspection and setting.

Boilers.

Bonding or surety companies.

Bookstores, vendors, sellers and solicitors.

Bookbinding.

Bookkeeping services.

Bottle exchanges, bottling plants.

Bottlers, wholesale or retail.

Bowling or ball alleys.

Brewers or breweries.

Brick makers.

Brick masons.

Brickwork.

Bridges and culverts.

Broadcasting stations.

Brokerage companies.

Brokers of whatever class or character.

Brush manufacturers, sellers and solicitors.

Buffing, grinding, repolishing.

Builders.

Building companies.

Building, house or window cleaners.

Building management, operation or maintenance.

Building material sales.

Building or house movers.

Building reports.

Bullfights.

Butchers' supplies.

Butler building.

Cabinet makers.

Cafeterias.

Cameras and camera agencies.

Candy manufacturers and sellers, wholesale or retail.

Carnivals and any other kind of show.

Carpenters.

Carpet and rug cleaning, laying and repairing service.

Carpets.

Carters or draymen.

Carwashing establishments.

Caterers.

Caulking work.

Cemeteries.

Certifiers or guarantors of land titles.

Chair rental agencies.

Chairs or tables.

Chat and gravel companies.

Check cashing.

Check rooms.

Chemical sales.

Chemical spray contractors.

Chemists.

Children's nurseries.

Chimney cleaning.

Cigarette, cigar or tobacco manufacturers or dealers, wholesale or retail.

Circuses.

Claim agents.

Clairvoyants and fortunetellers.

Clearing houses.

Clothing.

Coal and other fuels and dealers, haulers, peddlers, brokers and deliverers thereof.

Cocktail lounges.

Coffee, tea, spice, cocoa and condiment dealers, and coffee roasters and processors.

Coins, stamps and lapidary clubs.

Collectors of accounts or claims.

Commercial contract cleaners.

Commission merchants or agents.

Composers or writers.

Computer services.

Concert bureaus.

Concerts.

Concrete and cement work.

Concrete and cinder block markers.

Concrete mixer rentals.

Concrete pipe, block and products manufacturers, sellers and dealers.

Concrete (ready mixed) service.

Conduit companies.

Confectioners.

Contract haulers.

Contract tailors.

Contractors and subcontractors engaged in or contracting for work and labor or materials to be performed within the city limits, irrespective of whether such contractor or subcontractor are residents of such city, for the construction, alteration or repair of any structure or thing.

Contractors' equipment.

Convalescent or nursing homes.

Cookie, bread, pastry and cracker products and dealers.

Corn dealers.

Corset dealers, sellers and solicitors.

Cosmetic dealers, sellers and solicitors.

Costumes.

Coupon books.

Craft and hobby supplies.

Cranes.

Crating service.

Creameries.

Credit associations, bureaus or agencies.

Credit reporting bureaus and service.

Crematories.

Curb market merchants.

Curb painter.

Cycloramas.

Dairies.

Dairy and vegetable compound products.

Dairy equipment and supplies.

Dairy products.

Dance halls.

Dancing studios, schools, and instructors.

Dealers in stamps or devices to control or affect trade.

Dealers or distributors of goods, wares or merchandise, new or used.

Decorators.

Delicatessens.

Dental laboratories.

Department, discount and variety stores.

Desiccating.

Designers.

Desks.

Development companies.

Diapers, diaper service.

Diecutting.

Distillers or distilleries.

Dog kennels.

Dogs and cats and other domesticated animals.

Dredgers.

Drillers.

Drugs, druggists and drugstores, wholesale or retail.

Drummers or salesmen.

Dry cleaners, dyers and pressers.

Drywall contractors.

Duplicating service, duplicating machines.

Dye houses.

Electric charging stations.

Electric or compressor hammers.

Electrical goods of all kinds.

Electrical supply establishments.

Electrical transcription.

Electricians.

Electrologist or electrotherapists.

Electronic communications service.

Electronic equipment sales.

Electronic service.

Electroplating.

Elevators.

Embalmers.

Embossing.

Employment agencies.

Enameling.

Engineers.

Engines.

Engravers.

Equestrian exhibitions.

Equipment contractors.

Escrow service in land transfers.

Escort service.

Excavating contractors.

Excavating machinery and supplies.

Exhibitions.

Explosive dealers and haulers of explosives.

Explosives.

Express companies.

Fabric stores and yarns.

Fans.

Farm implements, machinery, vehicles and tractors.

Farm supplies.

Feed manufacturers and dealers.

- Feather renovating.
- Fence and iron companies.
- Filling or service stations.
- Film developing.
- Film rental service.
- Filters.
- Finance or loan companies.
- Finders of missing persons.
- Fire escapes.
- Fire or burglar alarm systems.
- Fireworks dealers, retail or wholesale.
- Fish dealers.
- Floor refinishing.
- Floor sanding, floor sanders and floor surfacing machines.
- Florists.
- Flour mills.
- Fluorescent lighting and maintenance.
- Food and all other processors.
- Food brokers.
- Food lockers and cold storage plants.
- Foods other than produce (orange juice distributors, etc.).
- Foundation work.
- Foundries.
- Freight or other forwarders.
- Freight or other warehousing.
- Fumigators.
- Funeral directors.
- Fur dealers and storage.
- Furnace manufacturers, dealers and servicers.
- Furniture manufacturers, dealers and repairers and refinishers.
- Galvanizers.
- Garages.
- Gas appliances.
- Gas or electric ranges.
- Gas services.
- Gasoline, inflammable fuels and haulers thereof.

Gauges.

Gaugers.

Geologists.

Gift, premium or trading stamp enterprises.

Gift shops.

Glass dealers.

Glazing contractors.

Golf courses, driving ranges and any other golf enterprises.

Golf professionals.

Gold refinishers or goldsmiths or silversmiths.

Grading.

Grain, grain elevators.

Greenhouses.

Grinding or sharpening.

Grocers.

Gunsmiths.

Guttering or spouting.

Gymnasiums.

Handwriting analysis.

Hardware, wholesale or retail.

Hat cleaning and blocking.

Hatcheries.

Haulers.

Hauling and recycling.

Hearing aids and equipment thereof.

Health institutes or reducing parlors.

Health school.

Heating services.

Hoisting.

Home builders.

Horoscopic viewers.

Horse and cattle dealers.

Horse, mule and cattle buyers and sellers.

Horse shows.

Horses.

Horseshoers.

Hospitals, sanitariums or sanatoriums.

Hotel or restaurant equipment.

Hotels.

Ice cream, soft drinks, frozen desserts and similar products.

Ice or dry ice dealers and haulers.

Imports.

Income or other tax returns or tax services.

Industrial or technical instruments.

Inspectors, inspection bureaus.

Insulator contractors.

Insurance agents and agencies.

Insurance companies.

Installation with or without sale.

Intercommunicating systems.

Interior decorating.

Interior supplies,

Interpreters.

Investment or trust companies.

Itinerant vendors, traveling or auction stores.

Itinerant wholesale or retail produce dealers.

Janitor service.

Jewelers.

Jewelry.

Job printing plants.

Jobbers, job wagons.

Journeyman plumbers.

Juke boxes, and renters or repairers thereof, and other musical instruments of whatsoever nature or kind.

Kalsomining.

Karate schools.

Kitchen equipment.

LP gas.

Labor or public relation counselors.

Laboratories and laboratory equipment.

Lamps.

Land clearing.

Lathing.

Laundries and self-service laundries.

Laundry wagons and all other laundry vehicles.

Lawn and garden equipment.

Lawn service and tree trimming.

Lawnmowers.

Leather goods.

Lenders and their agents.

Lifting jacks.

Light and water companies.

Lightning rods.

Linen and towel supply.

Linoleum and linoleum laying.

Linotyping.

Liquor.

Liquor dealers, wholesale or retail.

Lithographers.

Livestock.

Loan companies.

Locksmiths.

Lumber, lumber brokers and agents.

Lumber measurers.

Lunch stands, counters or wagons.

Lung testers.

Machine shops.

Machinery designing.

Machinery of all kinds.

Magazines.

Mail order houses.

Mailing.

Malt dealers.

Manufacturers.

Manufacturers of and dealers in orthopaedic, medical or surgical supplies.

Manufacturers of or dealers or agents for mining machiners, road machinery, earth moving machinery, building machinery and other heavy industrial machinery and equipment.

Manufacturers of pool tables.

Manufacturers of water softeners.

Marble and stone dealers and stone or marble quarries.

Market places.

Market research.

Masseurs.

Material suppliers.

Mausoleums.

Meat.

Meat choppers.

Membership sales.

Menageries.

Mercantile agents or agencies.

Merchant delivery companies.

Merchants.

Merry-go-rounds.

Messengers.

Metal finishing.

Midwives.

Milk wagons.

Milk and dairy products processors, salesman, solicitors, haulers or deliverers.

Milk dealers.

Millwrights.

Mines and mining companies and ore concentrating plants.

Miniature golf.

Mirror resilvering.

Mobile home sales and anchoring.

Mobilphones, answering services and CBers.

Modeling agents.

Money transportation.

Monuments.

Mothproofing.

Motion picture projecting equipment.

Motor clubs.

Motor courts and motels.

Motor scooters.

Motor vehicle and motor truck salvage dealers.

Motor vehicle oiling, repossessing, steam cleaning, washing, towing, wheel aligning or repairing wrecks.

Motorcycle agencies, buyers, sellers, dealers and repairers and servicers.

Motors.

Movers of personal property for pay.

Moving picture exhibitions or shows.

Moving picture film producers, distributors, exchanges or rental establishments.

Multigraphing.

Muscle developers.

Museums.

Music arrangers or bureaus.

Musical instruments.

Natural or artificial gas.

News agents, dealers or distributors.

News service or bureaus.

Newspaper publishers, agents, or dealers or distributors.

Newspapers.

Nightclubs, or any other public place of business or amusement where alcoholic beverages of whatsoever percentage of alcoholic content are sold or permitted to be consumed on the premises.

Numbering machines.

Nurseries or nurserymen.

Nursery stock.

Office business and professional buildings.

Office coats, overalls, towels, uniforms and work clothes supply.

Office equipment.

Oil and gas burners or stockers.

Oil companies.

Oil cutting or reclaiming.

Oil station equipment.

Operatic, theatrical or other performances.

Optical instruments, equipment, eye glass lenses and appliances.

Opticians, optometrists.

Orchestras or bands.

Ore buyers, oil, mining or other stocks.

Organs.

Ornamental work.

Outdoor advertising.

Oxygen tents.

Packing or slaughterhouses.

Paint sprayers.

Paint stores.

Painters.

Palmists.

Palmreading.

Panoramas.

Paper hangers.

Parking lots.

Passenger stations or terminals.

Patent medicine sellers and shows.

Patrol, guard or watchman services.

Pattern making.

Paving.

Pawnbrokers.

Payrolls.

Peanut and popcorn stands.

Peddlers of vegetables, meat, fish and other foods and other kinds of personal property (except sale by farmers of any produce raised by them from their own vehicle or from any person in the employ of such farmers).

Pension plans.

Pest exterminators.

Pharmacies.

Phonographs.

Photograph finishing.

Photographers, local or itinerant.

Physiotherapist or hydrotherapists.

Piano tuners.

Pianos.

Pile driver.

Pinball machines and all other coin-operated machines and devices and repairers thereof.

Pipe bending, cleaning, cutting or threading.

Pipe lines, pipes, poles, wires or conduits or public utility companies.

Plasma centers.

Plasterers.

Plastic products, manufacturers and repairers.

Plumbers and gas fitters.

Pool and billiard rooms and halls.

Portable saws.

Poultry dealers.

Poultry shows.

Power plants.

Prefabricators.

Press clipping bureaus.

Printing presses, printing establishments.

Private airports.

Private parks.

Private schools and academies of art conducted for profit, business, correspondence, dancing, dramatics, expression, language, music, nursery, riding and private technical and trade schools or colleges, conducted for profit.

Prize fights.

Produce.

Promotion and consulting.

Public address systems.

Public amusements and entertainments.

Public garages.

Public grounds, arenas and halls.

Public halls.

Public lecturers.

Public masquerade balls.

Public meetings.

Public scales and weighers.

Publishing companies.

Pumps.

Push carts.

Quarries.

Race tracks.

Radio broadcasting and television stations.

Radio equipment.

Radios.

Railroads and railroad tankcars.

Railway traffic.

Rating bureaus.

Razing, shoring and wrecking.

Realtors.

Realty brokers and salesmen.

Rebuilding, renovating, setting, repairing, maintaining or storing any of the specific property heretofore named or any other property not specifically named in any property or equipment used in connection therewith.

Record shops and stereo equipment.

Recreational vehicles (boats, campers, etc.).

Rectifiers.

Refrigerators, refrigeration systems, refrigeration companies.

Rendering plants.

Renovating and repair service.

Rental agents and all agents of whatever kind or character.

Rental services of all kinds.

Renting, selling, leasing, hiring and repairing any of the specific kinds of property hereinbefore named or any other property or any kind or species of property.

Research bureaus.

Rest homes and homes for the aged.

Restaurants.

Riggers.

Roads, road oiling.

Roofers.

Rooming houses, boarding, apartment and tenement houses.

Rugs.

Runners.

Safe depositories.

Safes.

Salary brokers or buyers.

Sales and service of water heaters and softeners.

Sales counseling.

Sales of goods by common carriers or agencies.

Sales stable keepers.

Sample and order salesmen and owners.

Sandblasting.

Sash metal.

Savings and loan associations.

Saws.

Scaffolding.

Scales.

Scrap metal.

Scalp treaters.

Sellers.

Selling or storing gasoline, butane, propane, oil, kerosene, diesel fuel and other fluid fuels.

Service and rental cars.

Service or rental car drivers.

Services rendered in connection with, or any property or equipment connected therewith, upon any of the things or businesses hereinbefore or hereinafter set out, or any other kind of property.

Sewers.

Sewing and alterations.

Sewing machines.

Sheet metal work.

Shippers.

Shoe repairers and shoe repair establishments.

Shoe shining parlors.

Shoes.

Shooting galleries.

Shows or exhibitions.

Sidewalks.

Sightseeing tours.

Sign wiremen.

Signs.

Silverware.

Skating rinks.

Slicing machines.

Slot machines.

Smokestacks.

Soda fountains.

Soft water services.

Sound, X-ray and communication wiremen.

Specialty shops (china, silverware, etc.).

Sport events or exhibitions.

Sporting goods.

Spraying or stamping.

Stage equipment.

Stairs.

Statisticians.

Statuary.

Steamfitters.

Steamships.

Steel.

Steel shearing.

Stock.

Stock or merchants' exchanges.

Stockyards.

Stokers.

Stone cutters.

Stonework.

Storage houses.

Storage warehouses.

Store fixtures.

Stoves.

Street contractors.

Street exhibitions.

Street lighting.

Street railway cars and companies.

Street stands.

Suppliers for beauticians.

Surety companies.

Surgical instruments.

Surveying instruments.

Surveyors.

Swimming pools.

Tailormade clothing agencies (Hong Kong tailors).

Tailors, including agencies for taking or soliciting orders for clothing.

Tanks.

Tanners.

Tariff bureaus.

Tatooing.

Taxicabs.

Taxidermists.

Telegraph, telephone, street railway car, electric, gas, heating, air conditioning, lighting, water and transportation utilities of whatsoever name, kind or character, like and unlike.

Tents, awnings and canvas products.

Telescopic viewers.

Television and radio repair.

Television dealers, sellers and repairers.

Television instruments or equipment.

Terrazzo or tile work, tin work.

Theater sound equipment.

Theaters.

Theatrical agents or agencies or bookings.

Therapeutic devices.

Ticket agents and agencies.

Tire repairing or retreading.

Tires.

Tobacco of all kinds.

Tools.

Toy sales and distributors.

Trailers.

Transfer companies.

Travel or traffic bureaus.

Traveling shows and amusement of whatever kind.

Truck terminals.

Trucks, agencies, buyers, sellers, and dealers, repairers and services.

Trust companies.

Tube cleaning and expanding.

Tuckpointing.

Typewriters, adding, calculating machines, cash registers, and all other kinds of office machines and supplies and all kinds of recording machines and devices.

Typing or secretarial work.

Typographers or typesetters.

Umbrellas.

Undertakers.

Upholsterers, upholstering.

Upholstery, carpet sales and draperies.

Used motor vehicles and used motor trucks and dealers.

Ushering.

Vacuum cleaners and similar devices.

Vehicle agencies, buyers, sellers, repairers, servicers and dealers.

Vehicle repossession agencies or services.

Vending machines, operators, agents and repairers.

Ventilation work.

Veterinary hospitals.

Vulcanizing.

Wallpaper cleaning.

Washing, ironing, dishwashing and all other similar household equipment and devices.

Watches.

Watercoolers.

Waterproofing.

Waterworks.

Weatherstripping and all other improvements on real property.

Welders.

Welding equipment.

Welding supplies.

Wholesale doors and appliances.

Wholesale fish companies.

Wholesale grocers.

Wholesale magazine distributors.

Wholesale nursery growers.

Wholesale oil stations.

Wholesale plumbing and heating supplies.

Wholesale refrigeration equipment.

Wig shops.

Wild west shows and rodeos.

Window displays.

Windows.

Wine manufacturers.

Wineries. Woodworking. Wreckers. Wrecking salvage.

(b) General inclusions. It is intended by the foregoing provisions of this section to include not only the articles and businesses herein named, but also all persons, corporations, agents and representatives of whatsoever nature engaged in operating, soliciting or contracting relative to all services or processes, or dealing in any of the above listed things, property or businesses, and all other things or businesses business or occupation not specifically exempted by general law.

Sec. 13-28. Reserved-Computation of gross receipts.

(a) <u>Generally.</u> A person who applies for a license for a business or occupation for which the license fee is based upon gross sales or receipts shall pay a license fee based upon actual gross sales or gross receipts incurred during the license year, which fee shall be computed in accordance with the following provisions:

- (1) *New businesses.* Persons commencing a new business or occupation, or a business or occupation which has been in business less than twelve (12) months, for which the license fee is based upon gross sales or receipts, shall estimate the anticipated gross sales or receipts for the license year, or part thereof remaining, and the license tax shall be computed thereon. For purposes of estimating gross sales or annual gross receipts, if the business has been in operation for less than a twelve (12) month period, the gross sales or annual gross receipts shall mean twelve (12) times the average monthly gross receipts or sales for the period for which any business was conducted. If in the license application for the next license year the new business shall show an underpayment, based on actual gross sales or receipts, for the preceding estimated license year, such underpayment shall be added to the current license tax. If actual gross receipts or sales for such preceding year would entitle the licensee to a refund, the licensee shall provide to the business services administrator such computation, and the business services administrator, upon verification thereof, shall first credit such refund against any license tax due or owing, and shall pay the balance of the refund, if any, to the licensee.
- (2) Established businesses. A business which has been in operation for the previous twelve (12) months shall pay a license fee based upon gross sales or receipts for the twelve (12) months of the license year and shall use the previous year's gross sales or receipts as a basis for computing the annual license fee.

(b) If any claim for refund because of alleged overpayment of the license fee under section 13-27 is filed with the business services administrator, before such refund shall be made the licensee shall present satisfactory proof in support thereof to the business services administrator, such as copies of federal and state income tax returns, state sales tax returns, statements signed by certified public accountants and original records or ledger sheets showing the amounts which were lawfully owing to the city by the licensee for the term of such license; or, at the option of the business services administrator, the licensee shall submit to an audit of licensee's records at the place of business of the licensee, to be made by the business services administrator, and if it appears from such audit that the licensee has failed to pay the true amount due for such license, or a previous license, then such licensee shall be subject to the penalties and requirements of this chapter.

(c) <u>All such claims shall be made within ninety (90) days after the end of the</u> <u>license year or within ninety (90) days after a business stops operating, whichever occurs</u> <u>first.</u>

Sec. 13-29. Exemptions.

The terms of this article shall not be held to include persons selling for nonresident, bona fide wholesale establishments to retail dealers in the city, nor to <u>persons making deliveries</u> milkmen, ice men or newsboys whose employers have been duly licensed by the city, nor shall it include or apply to farmers or producers or any employee of any farmer or producer who offers for sale or sells, or who peddles from house to house or in any market, fruits, vegetables or garden products produced and grown by such farmer or producer from lands cultivated by <u>such farmer or producer</u>-him within the state; however, every such farmer or producer who claims exemption from the license requirements of this article shall file with the business license administrator a certificate under oath, setting forth the full legal description of the land upon which such farm or garden products are produced and grown, and which certificate is certified to by the county assessor of the county in which such land is located; and, all attractions, devices, races or exhibitions under direct contract with the Boone County Agricultural and Mechanical Association (Boone County Fair) are exempt.

Sec. 13-30. Penalty for delinquent payment of license fees.

Every person who shall fail to obtain a license and pay the license fee therefor, as provided by this article, before beginning or becoming engaged in any of the businesses set out in section 13-27 of this chapter; and every person who shall fail to renew <u>such his</u> license for any such business and pay the license fee therefor when such license fee is due, as provided by this article, shall, after <u>written or electronic</u> notice by <u>United States mail</u> or by publication in a newspaper of general circulation in the city, pay, for each month that such license fee remains unpaid, a fee of fifteen (15) percent of the business license fee provided in this article for such business.

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ARTICLE III. ARMED GUARDS AND SECURITY GUARDS

Sec. 13-46. Definitions.

For the purpose of this article, the following definitions and rules of construction shall apply:

- (1) The term "armed guard" shall mean any person employed or retained in any manner, who is provided, required, or allowed to carry any firearm defined as such by Chapter 571 Revised Statutes of Missouri, as amended. Nothing herein shall be construed to permit carrying of concealed weapons.
- (2) The term "chief" shall mean the chief of police or the chief's designated subordinates.
- (3) The term "conviction" shall include a plea of guilty or a finding of guilty followed by a suspended imposition of sentence.
- (4) The term "patrol guard or watchman service" shall mean any person who furnishes the services of another for the purposes of protection of property. The term shall include those who promote such services.
- (5) The term "security firm" shall mean any patrol, guard or watchman service business which furnishes the services of an armed guard to another person or which employs an armed guard in performing services for another person.
- (6) The term "security guard" shall mean any person employed by a patrol, guard or watchman service for the purpose of protecting property, who is unarmed while performing such duties.

Sec. 13-47. License required.

No person shall operate as an armed guard or as a security guard in the city without first obtaining a license, from the business license administrator.

Sec. 13-48. Exemptions from article.

Nothing in this article shall be construed as applying to an armed guard or security guard who is only temporarily in the city, provided that <u>such person he</u> is not present as an armed guard or security guard within the city more than fourteen (14) days within any sixmonth period, nor shall this article apply to any bona fide law enforcement officer of an agency on the training-approved list as certified by the chief and on file in <u>the chief's his</u> office. Any person who performs security guard services as a part of <u>said person's his</u> regular duties in the course of his normal employment and whose employer is not a patrol guard or watchman service shall be exempt from the provisions of this article.

Sec. 13-49. Application for license.

(a) Application for armed guard and security guard licenses shall be made <u>electronically or</u> upon blank forms prepared and made available <u>or in a manner prescribed</u> by the business <u>services administrator-license supervisor</u> and shall state:

- (1) The full name, age, residence, present and previous occupations of applicant;
- (2) A specific description of the location of the principal place of business of the applicant;
- (3) The extent of training and experience the applicant has had with firearms, if <u>If</u> the applicant is seeking an armed guard license, <u>documentation of</u> <u>completed training in compliance with section 13-50(d)</u>;
- (4) The length of time applicant has been a bona fide citizen of the United States and a resident of the State of Missouri immediately preceding the filing of the application;
- (5) A specific description and if available, a picture or duplicate of the uniform, badge, shoulder patch, identification card and any logo or insignia to be used by applicant;
- (6) Such other information as the business license administrator shall find reasonably necessary to effectuate the general purpose of this article and to make a fair determination of whether the terms hereof have been complied with.

(b) Applications required hereunder shall be accompanied by the applicable fee as set forth in section 13-55.

(c) Applications shall be accompanied by a full set of fingerprints made by an approved law enforcement agency and a photograph. The department of finance shall obtain a criminal record check of the applicant for security guard licenses.

(d) An applicant for an armed guard license shall possess and maintain in good standing a valid five (5) year Missouri Conceal and Carry Weapon's (CCW) permit as set forth in section 571.101 RSMo. The CCW permit shall be renewed every five (5) years, and upon renewal, a copy must be submitted to the business license administrator. A lifetime CCW permit shall not satisfy this requirement. Nothing herein shall be construed to permit carrying of concealed weapons.

Sec. 13-50. Standards for issuance; additional standards for armed guards.

(a) Security guard license applicants shall be at least eighteen (18) years of age; armed guard license applicants shall be at least twenty-one (21) years of age.

(b) Armed guard license applicants and security guard license applicants have the burden of demonstrating good moral character. If an applicant has been convicted of a felony within the past ten (10) years or any misdemeanor involving theft, violence, drugs or sexual abuse within the past five (5) years, the business license administrator may deny the license after considering the nature of the crime committed in relation to the license sought, the conduct of the applicant since the violation and other evidence as to the applicant's character.

(c) Possession of a valid five (5) year Missouri Conceal and Carry Weapons (CCW) permit, which shall include compliance with section 571.111 RSMo. and assurance the applicant possesses basic knowledge of the law and demonstrated firearm safety. Any person applying for an armed guard license shall be determined by the chief to have met or exceeded adequate standards for firearms safety, knowledge of the law with regard to the use of firearms, and firearms skills commensurate with public safety. Such determination shall be based on the following criteria: Have, within the last calendar year passed with a score of at least seventy (70) percent on each section, a test provided by and administered by the chief, said test to include written sections on firearms safety, firearms law, and firearms skills and a shooting section on firearms safety and firearms skills, and a qualifying course of fire, the standards of which shall be set out in regulations promulgated by the chief. The handgun and ammunition used in the qualifying course of fire shall be the same as the handgun and ammunition that will be carried while the applicant is performing his duties as an armed guard.

(d) Within twelve (12) months prior to submission of an application, an armed security officer must have completed a minimum of two (2) hours of firearms training taught by a qualified firearms instructor as defined in section 571.111 RSMo. The training must include completion of a firearms qualification course with a passing score from the instructor using the same firearm that will be carried by the applicant while performing private security duties. If the applicant intends to utilize more than one firearms qualification course for a firearms qualification course from a firearm as an armed security officer, the applicant shall submit a passing score from a firearms qualification course for each firearm to be utilized by the applicant in the performance of such duties.

Sec. 13-51. Time for test sessions Reserved.

The above described test shall be provided by and administered by the chief within thirty (30) calendar days of the application for license.

Sec. 13-52. Notice of rejection.

The business license administrator shall act upon each application under this article and, if disapproved, he shall notify the applicant shall be notified within seven (7) calendar

days of <u>such his</u> action stating the reasons for denial of the license and include a copy of test results.

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Sec. 13-55. Fees.

(a) The following table of fees shall apply to this article:

(1)	Application or reapplication and testing:
	Security guards\$ 20.00 _ <u>35.00</u>
	Armed guards \$ 25.00 45.00
(2)	Written or shooting retest

(b) The applicant shall pay a fee to cover costs incurred by the department of finance in obtaining the criminal record check required in section 13-49(c).

(c) Failure of the written or shooting tests shall require retesting. Failure of both tests shall require reapplication and successful testing prior to issuance of a license.

(d-b) All fees shall be paid in advance and no fee shall be refundable.

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Sec. 13-57. Invalidation and revocation of license.

In the event that any information is falsely given in an application for a license, or that a license is illicitly gained or retained, or if any licensee shall be or become ineligible to possess a license under standards set out in this article, is found guilty of any charge involving the misuse of firearms, or becomes manifestly or demonstrably incapable of meeting the safety, law, or skills standards, or if any licensee shall willfully conceal information or facts concerning such matters, or fails to maintain the surety bond required hereunder, such license shall be subject to immediate revocation. The business license administrator shall immediately give notice of revocation and afford the licensee opportunity to be heard by the business license administrator. The business license is empowered to conduct ongoing investigations to determine any licensee's continued fitness to hold any license issued hereunder.

Sec. 13-58. Duties of licensee.

(a) Each person licensed hereunder shall carry on <u>said-his</u> person at all times while on duty, and display upon request of any police officer, a currently valid armed guard license. In the event that a licensee comes into official contact with a police officer, said guard shall display said license automatically and without request.

(b) No person issued a license hereunder shall wear any uniform or insignia which is substantially similar to that of any uniform of any law enforcement agency operating in Boone County, Missouri, nor shall any licensee <u>hold himself out purport</u> to be a member of any such law enforcement agency.

(c) Armed guards shall report to the chief the circumstances surrounding any discharge of firearms within the territorial limits of the City of Columbia within twenty-four (24) hours.

Sec. 13-59. Violation of article.

(a) Any person who shall employ or retain any armed guard or security guard who does not possess a current license, or any person who shall conceal in any manner any information or facts concerning the validity of any such license, or any person who shall instigate, authorize, or allow the use of firearms or ammunition other than the type with which the test, upon which such license is based, was taken, shall be guilty of a Class B misdemeanor.

(b) Any armed guard or security guard who does not have a valid armed guard or security guard license respectively upon <u>said</u>-his person while on duty, shall be guilty of a Class C misdemeanor.

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Sec. 13-61. Insurance Liability insurance and fidelity bond prerequisites to issuance of license.

(a) Armed guards, security guards and patrol <u>Patrol</u>, guard or watchman services shall maintain general liability insurance for damages in consequence of operating as armed guards, security guards or patrol, guard or watchman services in the minimum amount of <u>one million dollars (\$1,000,000.00</u>) five hundred thousand dollars (\$500,000.00) for all claims arising out of a single occurrence. No <u>occupational license shall be issued to a armed guard, security guard or patrol</u>, guard or watchman service license shall be issued by the business license administrator until the applicant has presented to the licensing authority a liability insurance policy or certificate of insurance evidencing compliance with the insurance requirements of this section.

(b) Patrol, guard or watchman services which provide insurance coverage for any armed guard or security guard employee shall notify the business license <u>administrator</u> supervisor whenever such an <u>employee's employee leaves his employment</u> with the patrol, guard or watchman service <u>ends</u>. The notice required by this subsection shall be given in writing no later than three business days after the <u>employee leaves his employee's</u> employee's employee.

(c) <u>Any security guard or armed guard who operates in an independent</u> <u>contractor capacity must obtain an occupational license as described in this chapter and</u> <u>must maintain insurance as described herein.</u>

(c-<u>d</u>) Those holding armed guard, security guard or patrol <u>Patrol</u>, guard or watchman <u>services</u> service licenses shall maintain the requisite insurance in effect at all times.

Sec. 13-62. Limitation to handguns only.

Armed guards licensed under this article are expressly prohibited from carrying, wearing or otherwise possessing a rifle, shotgun, or any other projectile-type weapon except a handgun while performing the duties of an armed guard.

All handguns used by armed guards shall be limited to the following calibre caliber of ammunition:

- (1) <u>.9 MM</u>..38
- (2) <u>10 MM .357</u>
- (3) .40 Smith and Wesson .380
- (4) <u>.45 ACP</u> .38 Super
- (5) <u>.38 Special</u> .9 MM
- (6) <u>.380</u>.45 ACP
- (7) .357 Sig
- (8) .357 Magnum
- <u>(9)</u> <u>5.7x28</u>

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 16th day of December, 2023.

ATTEST:

Bullabe

Mayor and Presiding Officer

City Clerk

APPROVED AS TO FORM:

Counselor