


**Missouri Department of Health and Senior Services**

 P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010  
 RELAY MISSOURI for Hearing and Speech Impaired and Voice dial: 711

**Randall W. Williams, MD, FACOG**  
 Director

**Michael L. Parson**  
 Governor

August 27, 2019

 City of Columbia-Boone County Health Department  
 Attn: Michelle Shikles  
 1005 West Worley  
 PO Box 6015  
 Columbia, MO 65205-6015

Dear Ms. Shikles:

Thank you for agreeing to allow Columbia/Boone County Department of Public Health and Human Services to use funding for youth development resources.

The Department of Health and Senior Services, Division of Community and Public Health, Bureau of Community Health and Wellness will provide up to \$1,050 of funding for Teen Outreach Program club supplies and Community Service Learning resources.

After your participation, submit an invoice for the youth development resources no later than September 25, 2019, to:

 Department of Health and Senior Services  
 Bureau of Community Health and Wellness  
 ATTN: Cera Lusher  
 P.O. Box 570  
 Jefferson City, MO 65102-0570

Please ensure your "Remit To" address matches your vendor registration on file with the state.

 If this is your first time participating as a vendor with the State of Missouri or it has been over twelve months since you last participated as a vendor with the State of Missouri, you will need to register as a vendor. Go to: <https://missouribuys.mo.gov/>, click on the register button and follow the directions. If you require technical assistance with your registration, please contact the helpdesk at, [WebProcure.Support@perfect.com](mailto:WebProcure.Support@perfect.com), (866)889-8533.

Please return this letter with your signature or that of an authorized representative to the above address by September 6, 2019. Your signature signifies that you agree with the terms of reimbursement.

[www.health.mo.gov](http://www.health.mo.gov)
**Healthy Missourians for life.**

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.

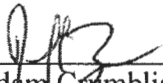
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The Bureau of Community Health and Wellness looks forward to your participation and working with you. Please contact Andra Jungmeyer at 573-526-0210 if you have any questions.

Sincerely,



Pat Simmons, Bureau Chief  
Bureau of Community Health and Wellness

 8/22/19  
\_\_\_\_\_  
Adam Crumbliss, Division Director      Date  
Division of Community and Public Health

\_\_\_\_\_  
Authorized Vendor Signature      Date

PS:AJ:cl:rk

Approved as to form:

\_\_\_\_\_  
City Counselor 