



City of Columbia, Missouri

Meeting Minutes

Tree Board

Wednesday, September 17, 2025
5:00 PM

City Hall
Conference Room 1B
701 E. Broadway
Columbia, MO.

I. CALL TO ORDER

The meeting was called to order at 5:02 PM.
City Staff present: Steve Fritz

II. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Yes: 6 - McMains, Wright, Bybee, Quackenbush, Miller and Scheidt-Hahn

Excused: 1 - Kyd

III. APPROVAL OF MINUTES

A motion was made to approve the minutes of the last meeting.

Yes: 5 - McMains, Bybee, Quackenbush, Miller and Scheidt-Hahn

Excused: 1 - Kyd

Abstain: 1 - Wright

IV. CITY TREE FUND

Fritz reported to the group that the City Manager had requested that the Tree Board's letter to council be left off the agenda until the new Community Development Director begins his role with the city. McMains asked if the City Manager is able to decide what goes on the Council agenda. Fritz said that he would check with the City Clerk on protocol.

V. TREE BOARD BUDGET

The board discussed items and training opportunities to purchase with end of fiscal year funds. They decided that Wright and Kyd would attend professional development training and Bybee would receive professional membership to Urban and Community Forestry Society (UCFS). McMains asked that he share the monthly publication with the rest of the board. Finally the group discussed purchasing a gift card to have food at events.

A motion was made to register Wright and Kyd for professional development with funds from the travel/training budget.

Yes: 7 - Kyd, McMains, Wright, Bybee, Quackenbush, Miller and Scheidt-Hahn

V. TREE BOARD BUDGET

A motion was made to register Bybee for a professional membership with UCFS with funds from the promotions and sponsorship budget.

Yes: 7 - Kyd, McMains, Wright, Bybee, Quackenbush, Miller and Scheidt-Hahn

V. TREE BOARD BUDGET

A motion was made to purchase a gift card to Pizza Tree with funds from the food budget.

Yes: 7 - Kyd, McMains, Wright, Bybee, Quackenbush, Miller and Scheidt-Hahn

VI. WORK CALENDAR

The group discussed the upcoming Garth/Sexton work day and decided it would be September 28th from 9-noon. Kyd will coordinate the mulch donation and Bybee offered to help with site preparation. Fritz said he would send out an email with work details and include the Ridgeway Neighborhood Association. Next they discussed PrideFest. Scheidt-Hahn offered to check on the booth set up. Finally the board discussed logistics for the Clover’s anniversary party.

A motion was made to hold a work day on September 28th.

Yes: 7 - Kyd, McMains, Wright, Bybee, Quackenbush, Miller and Scheidt-Hahn

VII. REPORT FROM LIAISON

Fritz reported on the upcoming boards and commissions reception and a meeting with a citizen that has concerns about the impact of emerald ash borer and the City’s response. He then gave an update on the COMO Canopy tree give away event.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Bybee spoke about a tree planting project the Missouri Community Conservation Corps was working on in central Columbia. And then about a collaboration with Parks and Recreation and tree planting at Gans recreation area with another planting event coming up on October 9th. Scheidt-Hahn remarked that was a half day for CPS and that students may want to volunteer.

IX. NEXT MEETING DATE

The next meeting will take place October 15th. Agenda items will include: City tree fund, Tree Board budget, and work calendar.

X. ADJOURNMENT

The meeting was adjourned 6:36pm.

A motion was made to adjourn the meeting.

Yes: 7 - Kyd, McMains, Wright, Bybee, Quackenbush, Miller and Scheidt-Hahn

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