



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Community Development - Planning

To: City Council

From: City Manager & Staff

Council Meeting Date: April 21, 2025

Re: 2107 Grant Lane– STR Conditional Use Permit (Case #95-2025)

Executive Summary

Approval of this request would grant a conditional use permit (CUP) for the operation of a 210-night short-term rental (STR) with a maximum of eight transient guests. The dwelling unit proposed for STR purposes is not the applicant's principal residence and has not previously been used as a short-term rental. The subject property is zoned R-1 (One-family Dwelling) and is addressed 2107 Grant Lane.

Discussion

Bobbi Meneely (agent), on behalf of Grant Lane LLC (owner), seeks approval of a conditional use permit (CUP) to allow 2107 Grant Lane to be used as a short-term rental (STR) for a maximum of eight transient guests and up to 210-nights annually pursuant to Sec. 29-3.3(vv) and Sec. 29-6.4(m) of the Unified Development Code (UDC). The 0.57-acre site is zoned R-1 (One-family Dwelling). The desired rental nights and guest occupancy are consistent with the limitations established by Sec. 29-3.3(vv) of the UDC.

The subject dwelling is a 5-bedroom, 3-bathroom single-family home with an attached 2-car garage. The owner has chosen not to rent a bedroom and a bathroom, making this application for 4-bedrooms and 2-bathrooms. The provided bedroom floor areas appear to conform to the minimum areas needed to support the desired level of occupancy when evaluated against the adopted regulatory requirements of the International Property Maintenance Code (IPMC). Final verification of compliance with the IPMC and transient guest occupancy will be established following a dwelling unit-specific evaluation in accordance with the provisions of Chapter 22, Article 5 of the City Code. The maximum occupancy and authorized rental nights will be shown on the issued STR Certificate of Compliance and must appear on any website listing upon which the dwelling is offered for rental.

The subject dwelling has not previously operated as an STR. There are no active code violations associated with this property. Evaluation of typical listing platforms such as Airbnb, VRBO, Booking.com, and Furnishedfinder.com did not identify additional unregistered short-term rental properties within a 300-foot radius of the subject property. The subject dwelling is consistent in size, style, and bedroom mix as those adjoining it.

There are 19 parcels within 185 feet and 1 neighborhood association within 1,000 feet. Of the 19 properties, 18 appear to be owner-occupied and one appears to be a rental property. The adjacent properties are located in the R-1 zoning district and given this zoning



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designation would be permitted a maximum “long-term” rental occupancy of 3-unrelated individuals.

Given the lack of code violation history, no presence of additional STRs within 300-feet, and the dwelling's general conformity to its surrounding, approval of the requested CUP is not believed incompatible with the adjoining neighborhood. The enacted STR regulations provide the City with options to address potential negative impacts that may be introduced into the neighborhood if the requested CUP were granted. The regulations restrict nightly usage and include other means for which violations can be reported which could result in enforcement action, up to and including, revocation of the STR Certificate of Compliance.

As part of staff's site-specific evaluation, it was observed that the property has a driveway capable of supporting four UDC-compliant on-site/off-street parking spaces. Based on the desired occupancy of eight guests, this level of parking meets the requirements of Sec. 29-3.3(vv)(1)(ii)(B)(2) of the UDC. Staff finds that the design of the site's access is consistent with other residential development within the surrounding neighborhood and believes such access is sufficient to support future traffic generation without compromising public safety. Grant Lane is a residential street that possesses sidewalks and permits parking on both sides of Grant Lane.

A CUP is necessary to allow for the legal operation of the subject dwelling as an STR given the dwelling is not the applicant's “principal residence”. As such, an analysis of the general and supplemental CUP criteria shown within Sec. 29-6.4(m)(2)(i) and (iii) was performed. A full description of this analysis is found in the attached Planning and Zoning Commission staff report. Following this analysis, staff has concluded that approval of the CUP would provide a means to “legalize” the desired future use of property and support the fulfillment of several policies, strategies, and actions of the City's adopted comprehensive plan.

Approval of the CUP would constitute the property owner's “one and only” STR license within the City's municipal limits. The submitted STR application indicates that a property manager will act as the owner's “designated agent” to address regulatory issues when the dwelling is used as an STR. The agent is a local Boone County resident which meets the requirements of Sec. 29-3.3(vv) of the UDC.

Should the CUP be granted, the owner and the dwelling will be required to obtain full regulatory compliance with the provisions of Chapter 22, Article 5 (Rental Unit Conservation Law), and Chapter 13 (Business Licensing) of the City Code. As part of the required Business License, the owner will be required to remit accommodation taxes pursuant to the requirements of Chapter 26 (Taxation) of the City Code.

The Planning and Zoning Commission held a public hearing on this matter at their March 20, 2025 meeting. Staff provided a report and described their findings related to what was shown on the STR application. The applicant spoke on the purpose of the request and was available to answer Commissioner questions. No members of the public spoke concerning



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the request; however, one written comment (attached) was submitted for Commission review. The comment was in opposition to the request.

Following the closure of the public hearing, a motion to approve the requested CUP to permit 2107 Grant Lane to be operated as a 210-night STR with a maximum of eight transient guests was approved by a vote of 9-0.

A copy of the Planning and Zoning Commission staff report, locator maps, STR application and Supplemental "Conditional Accessory/Conditional Use Questions", public correspondence, and meeting minute excerpts are attached for review.

Fiscal Impact

Short-Term Impact: None are anticipated.

Long-Term Impact: Usage of the dwelling as an STR will result in the collection of accommodation taxes which will assist the Convention and Visitor's Bureau in their marketing efforts relating to the City. While increases in public service demand is possible, such demands are not foreseen to be greater than a typical single-family home. Such increases may or may not be off-set by increased user-fees or property tax collection.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Resilient Economy, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Livable & Sustainable Communities, Secondary Impact: Land Use & Growth Management, Tertiary Impact: Economic Development

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Approve the issuance of a conditional use permit to allow 2107 Grant Lane to be operated as a 210-night short-term rental for a maximum of eight transient for STR purposes.