



Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: December 7, 2020

Re: Parks and Recreation Appropriation Request

Executive Summary

The Parks and Recreation Department is requesting Council action to appropriate funds in the total amount of \$98,194. The funds are being appropriated from a park donation revenue account and the Park Sales Tax Fund for their intended use. This includes revenue and donations in the amount of \$8,194 for the CoMo Bike Co-op and \$90,000 from the Park Sales Tax Fund for the construction of a portion of Philips Farm Road in A. Perry Philips Park. All funds will be used to offset labor and/or materials and supplies for the road construction at A. Perry Philips Park and for the operation of the CoMo Bike Co-op. Details of each project are highlighted in the discussion section below.

Discussion

1. The Department is requesting \$8,194 received from citizen donations and the "It's New to You" bicycle sale be appropriated to the Parks and Recreation Planning Division operating account to fund the continued operation of the CoMo Bike Co-op. The Department hosted the bicycle sale last spring at the CoMo Bike Co-op and sold 70 bicycles to citizens attending the event. Every bicycle sold had been donated to the CoMo Bike Co-op, and staff completed necessary repairs before the sale. The event generated \$7,200 in revenue. The Department has also received other donations for the bike co-op in the amount of \$994, which are included in the total amount requested for appropriation.
2. The Department is requesting \$90,000 be appropriated from the Park Sales Tax Fund to the Columbia Sports Fieldhouse capital project account. The funds will be used to offset expenses associated with the construction of a portion of Philips Farm Road located in front of the Columbia Sports Fieldhouse at A. Perry Philips Park. Council approved this project on May 21, 2018 but due to concerns with dwindling sales tax dollars, the completion of the road was delayed pending available funds. Fortunately, at the close of FY-2020, the actual Park Sales Tax revenue was \$267,342 over what was originally budgeted thus allowing this project to be completed. The road will be built to Public Works Department road construction specifications and will be a public street eventually providing a connection from Ponderosa to Bearfield as shown on the CATSO plan. This portion of Philips Farm Road will also create a second entrance into the Columbia Sports Fieldhouse and provide an entrance into the tennis/pickleball complex that will be constructed in spring 2021. The construction of the road will be bid through the City's Purchasing Department and completed using contract labor.



Fiscal Impact

Short-Term Impact: The appropriations, totaling \$98,194, will be used to fund capital improvements and reimburse specific operating accounts for their corresponding expenditures. Staff does not anticipate an adverse fiscal impact associated with the appropriations, and all funds will be spent for their intended use to assist with project completion.

Long-Term Impact: None

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Social Equity, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Approve the ordinance authorizing the appropriation of funds.