

Special Event Operations Agreement

THIS AGREEMENT (hereinafter “Agreement”) is entered into on the date of the last signatory noted below (the “Effective Date”), between the City of Columbia, Missouri, a municipal corporation (hereinafter "City") and Ragtag Film Society (hereinafter “Organizer”), a nonprofit corporation organized in the state of Missouri and with authority to transact business within the state of Missouri.

WITNESSETH:

WHEREAS, Organizer desires to host 2020 True False Film Fest (hereinafter “Event”) and Organizer has requested the closure of any public street, sidewalk or public place for the Event; and

WHEREAS, Organizer is planning a special event which either occurs the day before or the day of any scheduled University of Missouri home football game or is an event that will require city services, equipment or support that is outside the ordinary course of business of the City; and

WHEREAS, pursuant to Section 24-73 of the City of Columbia’s Code of Ordinances, City and Organizer have negotiated the terms of this Agreement.

NOW, THEREFORE, the Parties hereto, for good and sufficient consideration, the receipt of which is hereby acknowledged, intending to be legally bound, do hereby agree as follows:

1. Date, Time, and Location of Event. The date, time and location of the Events are set forth in Organizer’s Event information contained in **Exhibit A**.
2. Closure of Streets, Sidewalks, and Public Places. The Event Area (hereinafter “Event Area”) is designated in the Event map contained in **Exhibit B**. Organizer may close streets, sidewalks and/or public places in the Event Area specified as closed areas in **Exhibit B**. Except as set forth in this Agreement and attached exhibits, all areas of the street, sidewalks and public places outside of the designated closed Event Area(s) shall remain open to the public.
3. Roles and Responsibilities.
 - a. City’s Responsibilities. City shall provide the services in support of the Event which are contained in **Exhibit C**.
 - b. Organizer’s Responsibilities. Organizer shall be responsible for complying with the terms of this Agreement, the Exhibits, and any and all approved Plans and Technical Map. Organizer shall be responsible for compliance

with the Operations Agreement regardless of the failure of any third party, contractor, subcontractor, agent, employee, or volunteer to fulfill its obligations or promises to the Organizer. Organizer shall pay the fees set forth in the City of Columbia Code of Ordinances for the Event.

4. Special Event Permit. City shall issue a special event permit to Organizer for the Event in the designated Event map contained in **Exhibit B**, subject to the restrictions and conditions set forth in this Agreement and in the Exhibits, approved Technical Map and plans. The special event permit is contingent upon Organizer complying with this Agreement, maintaining specified insurance, and operating the Event in accordance to the terms set forth herein and in the attached Exhibits and approved Technical Map and plans.
5. Insurance. Organizer shall take out and maintain for the Event(s) such Comprehensive General Liability insurance as shall protect it from claims for damages for personal injury including accidental death as well as from claims for property damage which may arise from Event operations, whether such operations be by itself or by anyone directly or indirectly employed or otherwise working for it for the duration of set-up, execution and breakdown of Event(s). The minimum amount and types of insurance required are outlined in **Exhibit E**. At least thirty (30) days prior to the Event, Organizer shall furnish City with a certificate of insurance that names the City of Columbia, its elected officials and employees as additional insureds in the amounts required in this Agreement and that requires a thirty (30) day mandatory cancellation notice. Failure to maintain the required insurance in force may be cause for termination of this Agreement and revocation of the permit. In the event that Organizer fails to maintain and keep in force the required insurance, City shall have the right to cancel and terminate this Agreement without notice.
6. **HOLD HARMLESS.** To the fullest extent not prohibited by law, Organizer shall indemnify and hold harmless the City of Columbia, its officers, agents and employees from and against all claims, damages, losses and expenses (including but not limited to attorneys' fees) arising by reason of any act or failure to act, negligent or otherwise, of Organizer, of anyone directly or indirectly employed by or otherwise working for Organizer, or of anyone for whose acts Organizer may be liable, in connection with the Event(s). This provision does not, however, require Organizer to indemnify, hold harmless, or defend the City of Columbia from City's own negligence. The indemnification set forth herein is a continuing obligation and survives the expiration or termination of this Agreement. It is not necessary for a Party to incur

expense or make payment before enforcing a right of indemnity conferred by this Agreement.

7. Restrictions and Conditions, Plans and Technical Map.
 - a. Hours of Operation. Organizer is allowed to operate the Event on the date(s) and time(s) specified in **Exhibits A** and **D**.
 - b. Public Safety Plan. No later than two (2) weeks prior to the Event, Organizers shall provide a Public Safety Plan acceptable to the City. Organizer shall comply with Organizer's Public Safety Plan which has been approved by the City. Organizer shall be responsible for implementing the Public Safety Plan in the event of an emergency situation. Organizer shall provide trained crowd managers in the amount of one (1) per every five hundred (500) attendees.
 - c. Organizer shall provide security, identification checking, emergency medical resources, fencing, and signage for the Event(s).
 - d. Organizer shall comply with the additional provisions set forth in **Exhibit D**.
 - e. Required Technical Map. Organizer will submit for City review and approval an Event Technical Map. The Event Technical Map shall be dated as of the date of the last change. The Technical Map shall include, but is not limited to, details on the placement of vendor and /or concession booths, porta-johns, art installations, alcohol service locations, trash/recycling locations, and any other temporary tents and structures placed inside the Event location outlined on the Event Map. Organizer shall finalize its Event Technical Map and submit it for City approval. The special Events permit is contingent upon the City's written approval of the final Technical Map for the Event.
8. No Waiver of Immunities. In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitutions or laws.
9. Compliance with Laws. Organizer shall comply with all federal, state, and local laws, codes, rules, and regulations.

10. The term of this Agreement shall commence on the Effective Date and shall terminate six (6) months following the Effective Date. Section 6 of this Agreement shall survive termination of this Agreement.
11. Termination for Public Safety. City may terminate this Agreement and/or any permit issued pursuant to this agreement when the City Manager, in the City Manager's sole discretion, determines that such action is necessary when there is a credible threat to public health, safety and welfare.
12. Termination by Default. Should Organizer be in default of any provision of this Agreement or any requirements contained herein or in an attached exhibit or approved plan, City may immediately terminate this Agreement and may revoke any permit issued for the Event.
13. No Third-Party Beneficiary. No provision of this Agreement is intended to nor shall it in any way inure to the benefit of any customer, property owner or any other third party, so as to constitute any such person a third-party beneficiary under the Agreement.
14. Amendment. No amendment, addition to, or modification of any provision hereof shall be binding upon the Parties, and neither Party shall be deemed to have waived any provision or any remedy available to it unless such amendment, addition, modification or waiver is in writing and signed by a duly authorized officer or representative of the applicable Party or Parties.
15. Governing Law and Venue. This Agreement shall be governed, interpreted, and enforced in accordance with the laws of the State of Missouri and/or the laws of the United States, as applicable. The venue for all litigation arising out of, or relating to this contract document, shall be in Boone County, Missouri, or the United States Western District of Missouri. The Parties hereto irrevocably agree to submit to the exclusive jurisdiction of such courts in the state of Missouri. The Parties agree to waive any defense of forum non conveniens.
16. Compliance with ADA and Nondiscrimination Laws. Organizer shall comply with federal, state and local laws related to Equal Opportunity and Nondiscrimination. Organizer shall not discriminate on the basis of race, color, religion, sex, national origin, ancestry, marital status, disability, sexual orientation, gender identity or expression, or any other protected category. In addition, Organizer shall comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices and public accommodations. Organizer shall make the

Event accessible to persons with disabilities as required by the Americans with Disabilities Act and its implementing regulations.

17. Contract Documents. This Agreement includes the following exhibits, which are incorporated herein by reference:

<u>Exhibit</u>	<u>Description</u>
A	Organizer's Event Information
B	Event Maps
C	City's Responsibilities
D	Special Event Restrictions and Conditions
E	Minimum Insurance Requirements
F	Solid Waste Plan
G	Application & Supplemental Materials

In the event of a conflict between the terms of an exhibit and the terms of this Agreement, the terms of this Agreement controls. In the event of a conflict between the terms of the exhibits, the exhibits control in the order listed above.

18. Entire Agreement. This Agreement represents the entire and integrated Agreement between Organizer and City relative to the Event(s). All previous or contemporaneous agreements, representations, promises and conditions relating to the Event(s) described herein are superseded.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have executed this agreement on the day and year of the last signatory noted below.

CITY OF COLUMBIA, MISSOURI

By: _____
John Glascock, City Manager

Date: _____

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Nancy Thompson, City Counselor/rw 

ORGANIZER

By: _____

Name and Title: _____

Date: _____

ATTEST:

Name and Title: _____

Exhibit A

Organizer's Event Information

- 1) Organizer desires to utilize various locations in the Downtown area, both public and private, for the 2020 True False Film Festival to be held on March 5 through March 8, 2020; subject to the restrictions and conditions set forth in this agreement and in the Exhibits.

Jesse Auditorium

- Thursday, March 5: 3:30P-10:30P
- Friday, March 6: 8A-midnight
- Saturday, March 7: 8A-midnight
- Sunday, March 8: 8A-10:30P

Missouri Theatre

- Thursday, March 5: 5P-midnight
- Friday, March 6: 10A-midnight
- Saturday, March 7: 8A-midnight
- Sunday, March 8: 8A-11:30P

The Blue Note

- Thursday, March 5: 3:30P-midnight
- Friday, March 6: 10A-1A
- Saturday, March 7: 8A-1A
- Sunday, March 8: 8A-11P

The Picturehouse, located inside the Missouri United Methodist Church on 9th Street

- Thursday, March 5: 6P-midnight
- Friday, March 6: 10A-midnight
- Saturday, March 7: 8:30A-midnight
- Sunday, March 8: 12P-10:30P

Fisher Auditorium at Gannett Hall

- Friday, March 6: 10A-midnight
- Saturday, March 7: 8A-midnight
- Sunday, March 8: 8A-midnight

The Globe Theater, located at the First Presbyterian Church on Hitt Street.

- Friday, March 6: 10A-midnight
- Saturday, March 7: 8A-midnight
- Sunday, March 8: 1P-10P

The Forrest Theater at the Tiger Ballroom

- Thursday, March 5: 3:30P-midnight
- Friday, March 6: 10A-midnight
- Saturday, March 7: 8A-midnight
- Sunday, March 8: 8A-midnight

Ragtag Cinema

- Thursday, March 5: 3:30P-midnight
- Friday, March 6: 10A-midnight
- Saturday, March 7: 8A-midnight

- Sunday, March 8: 8A-11P

Sager Bradis Art Gallery

- Tuesday, Feb 25 – Saturday, Feb 29: 11am – 6pm
- Wednesday, March 4: Noon – 8pm
- Thursday, March 5: 9am – 10pm
- Friday, March 6: 9am – 10pm
- Saturday, March 7: 9am – 10pm
- Sunday, March 8: 9am – 5pm
- Monday, March 9: 9am – 5pm

The Atrium on Tenth

- Thursday, March 5: 10P-1A

Orr Street Studios

- Saturday, March 7: 4P-6P

Studio 4 @ McKee Gym

- Friday, March 6: 8:30P-midnight

Party Space, Shoppes at Stadium, 421 N Stadium Blvd

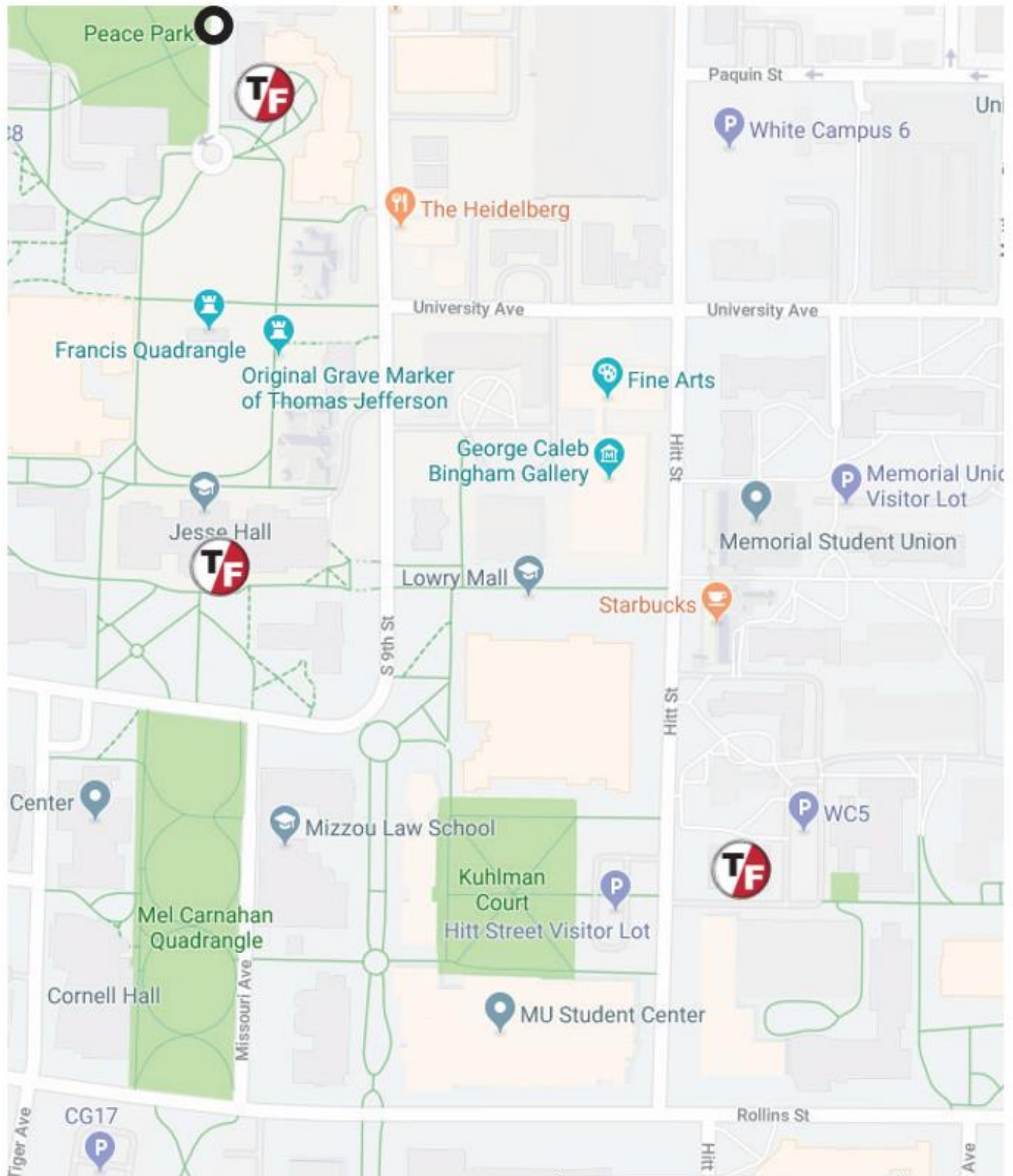
- Saturday, March 7: midnight-4A
- Sunday, March 8: 9P-2A

Nest, location TBD

- Thursday, March 5-Sunday, March 8: 8A-10P

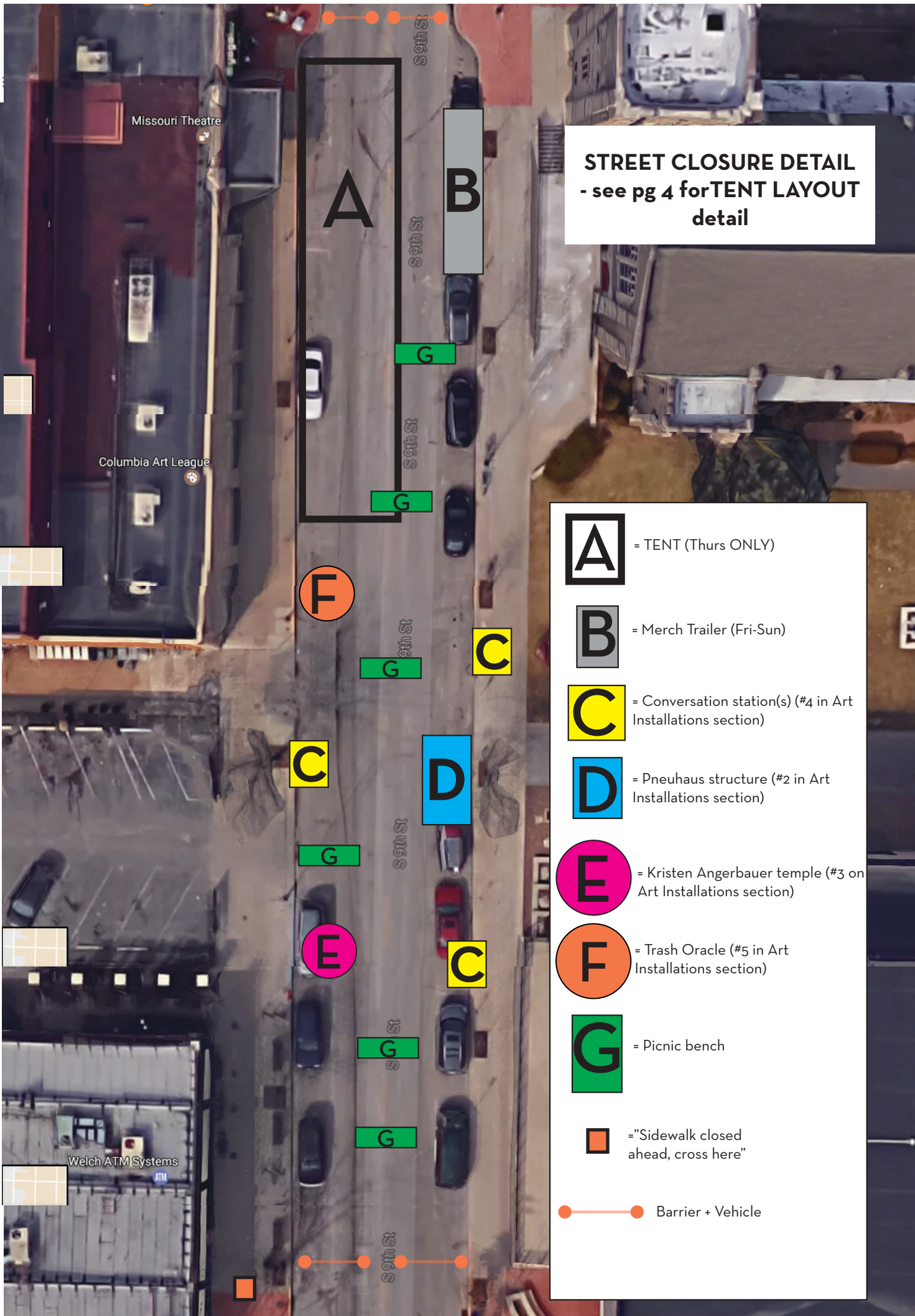
Exhibit B
Event Maps







 = film venues

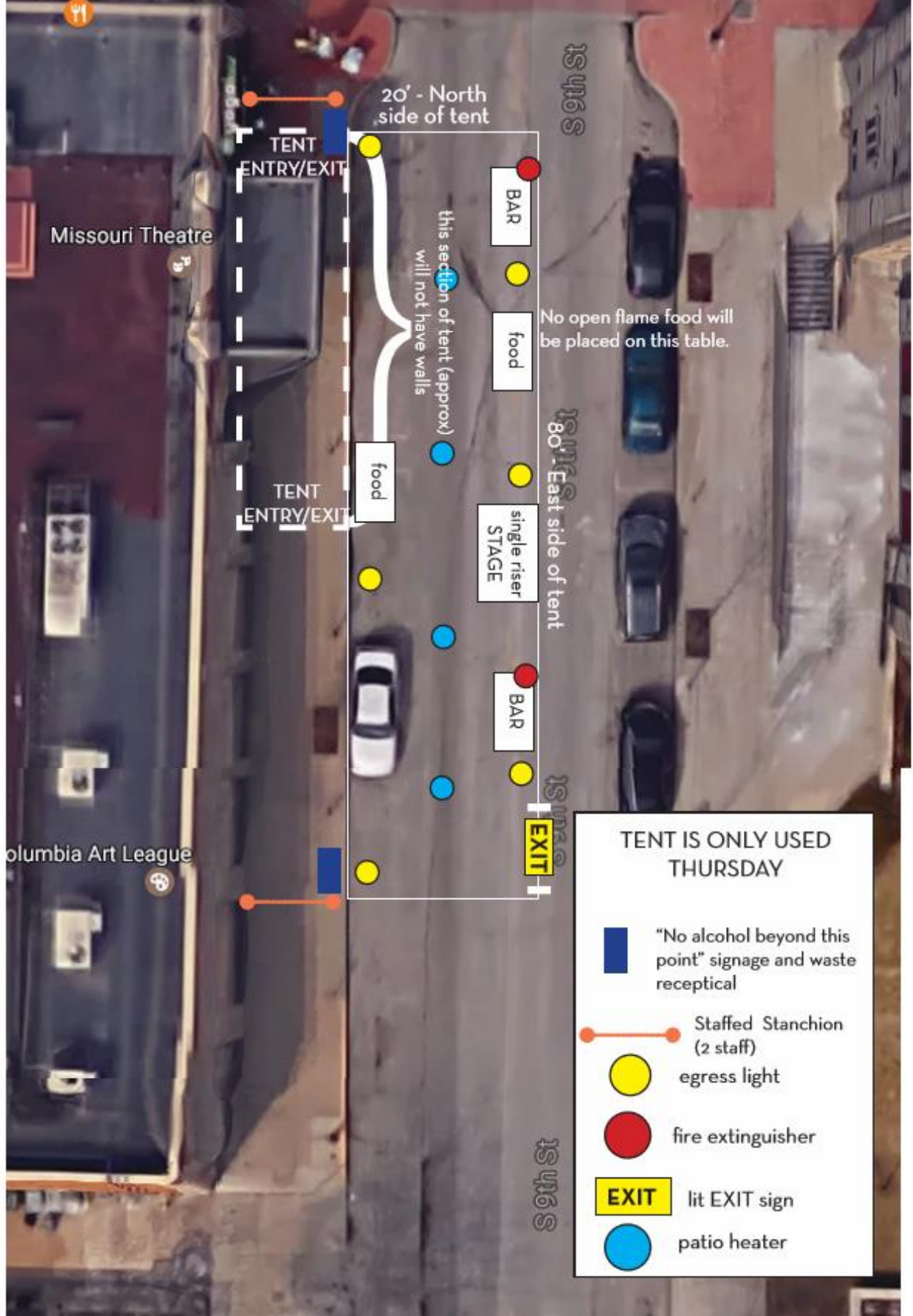
 = additional trash receptacle placement



STREET CLOSURE DETAIL
- see pg 4 for TENT LAYOUT detail

- A** = TENT (Thurs ONLY)
- B** = Merch Trailer (Fri-Sun)
- C** = Conversation station(s) (#4 in Art Installations section)
- D** = Pneuhaus structure (#2 in Art Installations section)
- E** = Kristen Angerbauer temple (#3 on Art Installations section)
- F** = Trash Oracle (#5 in Art Installations section)
- G** = Picnic bench
-  = "Sidewalk closed ahead, cross here"
-  = Barrier + Vehicle

v: Premium
Yogurt Bar



Missouri Theatre

Columbia Art League

20' - North
side of tent

TENT
ENTRY/EXIT

TENT
ENTRY/EXIT

BAR

food

single
riser
STAGE


BAR


EXIT


this section of tent (approx)
will not have walls


No open flame food will
be placed on this table.

TENT IS ONLY USED THURSDAY

 "No alcohol beyond this
point" signage and waste
receptical

 Staffed Stanchion
(2 staff)

 egress light

 fire extinguisher

 lit EXIT sign

 patio heater

Exhibit C

City's Responsibilities

The City shall provide:

- 1) Street Closures, Traffic and Parking Restrictions:
 - a. Beginning at 8:00 a.m. Thursday, March 5 through Monday, March 9, 2019, at 11:00 a.m., the following traffic restrictions will be put in place by the Event Organizers:
 - Ninth Street closed between Locust Street and Elm Street
 - b. Cloth bags will be provided for 24 parking meters. Reserved parking meters Monday, March 2 through Monday, March 9, 2020 (except where noted):
 - 1 - across the street from the Tiger Hotel on 8th: 8S16/8S14 (double)
 - 2 - on the NW corner of Locust + 9th: L811/L809 (double)
 - 2 - on the SW corner of Locust + 9th: L814/L816 (double)
 - 2 - on the South side of Locust on the 800 block: L810/L812 (double)
 - 1 - on the SE corner of Locust + 9th: L900 (one on a double)
 - 2 - In front of MOUMC on 9th: 9S212/9S210 (double) 1 - In front of CAL on 9th: 9S209 (single)
 - 2 - In front of Shakespeare's on 9th: 9S217/9S219 (double)
 - 1 - on the NE corner of 10th + Elm: TS220 (one on a double)
 - 1 - on the SE corner of 10th + Locust: TS200 (one on a double)
 - 3 - on the 200 block of 10th behind MOUMC: TS203 (one on a double), TS211/TS213 (double)
 - 2 - on Cherry Street near Ragtag: C1011/C1009 (double)
 - 1 - at 10th + Alley A on the West side of 10th: TS11 (single)
 - 1 - On 9th in front of the Blue Note: 9N13 (one on a double)
 - c. Up to \$1,000 in CoMo Park cards; Event Organizer will return previous years' cards to have them reloaded. Requested 40- \$20 to use during Fest and 5- \$40 to use year-round
 - d. In lieu of permits secured through the City of Columbia Community Development Department and contingent upon the underlying property owner's approval, the Event Organizer is approved to place signage, a 20x80 tent, and art as proposed in Supplemental Materials (Exhibit G) on private property and in the right of way. Installations shall be inspected for stability and compliance by the City of Columbia Community Development and Fire Departments.
 - e. The City shall shut off the streetlight on the east side of 9th Street in front of Tiger Barber by noon (12:00 p.m.) Thursday, March 5, 2020, for the installation and execution of the 'Great Wall' Art Projection. This projection will run from 7:00 p.m. until 11:00 p.m. each evening of the Festival (Thursday through Sunday). The

streetlight will be returned to its original, functioning manner on Monday, March 9, 2020.

- f. City of Columbia Parks and Recreation will allow True/False to borrow six picnic tables to be placed within the street closure. Parks and Recreation will deliver and pick up picnic tables.

Exhibit D

Special Event Restrictions and Conditions

- 1) Hours of Operation. Organizer shall operate the Event during the following hours. Event opens at 4:00 p.m. on Thursday, March 5, 2020, ending at 1:00 a.m. on Friday, March 6, 2020; on Friday, March 6, 2020 thru Sunday, March 8, 2020 beginning each day at 9:00 a.m. and concluding at 1:00 a.m. the following morning.
- 2) Set-Up and Clean-Up Activities. Set-up Clean-up Activities: Set up for the Event may occur beginning at 8:00 a.m. on Sunday, March 1, 2020 thru Thursday, March 5, 2020 ending no later than 10:00 p.m. daily. All art installations in the street closure will be removed or moved to a bagged parking spot on 9th street by 11:00 a.m. Monday, March 9, 2020. All tents, art installations and other temporary structures used for the Event shall be removed and other clean-up completed no later than 10:00 p.m. on Monday, March 9, 2020 or in the event of extreme inclement weather, or unforeseeable conflict, cleaning activities will be completed no later than 9:00 a.m. on Tuesday, March 10.
- 3) Waiver of the Open Container. Organizer has requested a waiver from the requirements of section 16-185 of the City Code to allow possession and consumption of alcoholic beverages during the Jubilee event held outside the Missouri Theatre on 9th Street from Locust south to Elm Street, on Thursday, March 5, 2020 from 5:30 p.m. until 7:00 p.m. The area will be defined with a tent set up by A-1 rentals, security personnel will be stationed at points of ingress and egress as well as appropriate signage indicating “ID checking – No alcohol beyond this point”. Within this designated area, the following additional requirements pertain.
 - a. Alcoholic beverages shall only be served at the soda & bar stations shown on the Event Technical Map.
 - b. Organizers are responsible for ensuring there is no unregulated alcohol within the fenced Event area.
 - c. Alcohol service is limited to two (2) alcoholic beverages per customer per service. All alcoholic beverages must be pre-approved by the City. Alcoholic beverages pre-approved by the City are listed in the menu submitted by Organizer in **Exhibit G**.
 - d. Beverages, both alcoholic and non-alcoholic, shall not be sold or served in glass bottles or glass containers. Alcoholic beverages shall be sold or served only in clear, plastic and commemorative cups, plastic bottles, or cans. Alcoholic and no-

alcoholic beverages shall be served in containers that are distinctively different from each other.

- e. Event staff is responsible for ensuring ID's are checked before the issuance of wristbands. Bartenders/servers are responsible for ensuring anyone they serve an alcoholic beverage is wearing a wristband indicating they are 21 years of age or older. The bartenders/servers are responsible for ensuring no one under 21 years of age is served alcohol.
 - f. Intoxicated individuals shall not be served.
 - g. All servers and Event staff in the alcohol sales area are required to complete SMART training offered online by the University of Missouri on alcohol awareness or to have an Alcohol Server Certificate card issued by the Columbia/Boone County Department of Public Health and Human Services.
 - h. Stations serving or distributing alcohol shall be monitored and randomly checked for compliance with alcohol regulations by the City of Columbia and/or the State of Missouri.
 - i. Organizer will provide a list of all those person that will be used as designated servers/bartenders for the Event to the City seven (7) business days before the festival, along with a copy of a SMART training certificate or Alcohol Server Certificate care for each person on the list. Only designated servers/bartenders are allowed to pour or serve alcohol during the Event.
 - j. Organizer shall provide and keep in place signs at all bar stations stating, "ID Required- No More than 2 Drinks per Person- Alcohol Service End at 7:00pm" within the street closure.
 - k. Organizer shall provide training to all serves and Event staff in the alcohol service area on the alcohol rules and restrictions listed above.
- 4) Alcohol. Organizer has requested permission to serve alcoholic beverages as part of the concessions operations. All service of alcohol at the Event shall comply with all local, State and Federal rules, regulations and laws.

- 5) Noise. In the event of a stage delay, Organizer shall notify City's designated Event coordinator. The City's designated Event coordinator may allow a noise waiver until 11:30 p.m. on Sunday, March 8, 2020.
- 6) Organizer shall provide security, identification checking, emergency medical resources, fencing, and signage for the Event.
- 7) Organizer shall be responsible for compliance with the Operations Agreement regardless of the failure of any third party to fulfill its obligations or promises to Organizer.
- 8) Organizer shall secure all necessary City permits required in connection with the Event.
- 9) Organizer shall comply with the City approved Event plans.
- 10) The Parties agree that Organizer will provide 8 Lux passes as part of the sponsorship package.
- 11) Management of Trash, Recycling, and Clean-up. City and Organizer shall negotiate a plan for the management of trash, recycling and clean-up of Event. Organizer shall comply with the City approved plan for the management of trash, recycling and clean-up of the Event as described in **Exhibit F**.
- 12) Signage. Signs, art and banners promoting the Event may only be displayed seven days in advance of the Event and on the days of the Event. All such signs, art and banners shall be temporary and shall be removed upon completion of the Event, no later than 9:00a.m. on Tuesday, March 10, 2020.
- 13) Required Plans. Organizer shall provide to City the following plans for the City's review prior to the Event. City shall review the plans and approve the plans in the City's sole discretion. Failure to obtain City's approval of the required plans shall result in the cancellation of the Event permit.
 - a. Public Safety Plan. Organizer shall provide a Public Safety Plan to outline procedures to be implemented in the event of an emergency situation during the Event.
 - b. Severe Weather/Emergency Shelter Plan. Organizer shall provide a Severe Weather / Emergency Shelter Plan to outline procedures to be implemented in the event of severe weather occurring during the Event.

- c. Accessibility Plan. Organizer shall provide City with a plan to ensure Event is accessible in accordance with the requirements of the Americans with Disabilities Act and related regulations.

- d. Trash, Recycling, and Clean-up Plan. Organizer shall provide City with a plan to ensure proper collection and removal of trash, recycling, and compost.

Exhibit E

Minimum Insurance Requirements

- 1) Organizer's Insurance. Organizer shall obtain and maintain the following insurance in connection with the Event.
 - a. Organizer shall take out and maintain for the Event Employers' Liability and Workers' Compensation insurance for all of its employees and volunteers working in connection with the Event for the duration of set-up, execution and breakdown of the Event (March 1, 2020 thru March 10, 2020). Workers' Compensation coverage shall meet Missouri statutory limits. Employers' Liability limit shall be \$500,000.00 each employee or volunteer, \$500,000.00 each accident, and \$500,000.00 policy limit.
 - b. Organizer shall take out and maintain for the Event such Comprehensive General Liability insurance as shall protect it from claims for damages for personal injury including accidental death as well as from claims for property damage which may arise from Event operations, whether such operations be by itself or by any one directly or indirectly employed or otherwise working for it for the duration of set-up, execution and breakdown of the Event (March 1, 2020 thru March 10, 2020). The amount of insurance shall be not less than \$3,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.
 - c. Organizer shall take out and maintain for the Event Automobile Liability insurance in an amount not less than \$2,000,000.00 combined single limit for any one occurrence covering bodily injury, including accidental death and property damage, to protect itself from any and all claims arising from the use of motor vehicles operated by it in connection with the Event for the duration of set-up, execution and breakdown of the Event (March 1, 2020 thru March 10, 2020).
 - d. Liquor Liability. Organizer shall take out and maintain liquor liability coverage for the Event. Liquor Liability coverage shall be no less than \$1,000,000.00.
 - e. Organizer shall furnish City with a certificate of insurance that names the City of Columbia, its elected officials and employees as additional insureds in the amounts required in this Agreement and that requires a thirty (30) day mandatory cancellation notice.

Exhibit F

Solid Waste Plan

Event organizer requests additional trash and recycling receptacles to help assuage littering during the weekend. Pending approval of True/False Film Fest's agreement with the City of Columbia, Solid Waste will, as in previous years, set and remove the receptacles in 2020; Event Organizer's request that they be set on March 5, and removed on March 9, and that they be set at the following locations: Blue Note/Coffee Zone; by Ragtag/Uprise; at corner of Walnut and Orr, by Sager Braudis Gallery; by Tiger Hotel; throughout Alley A (between Hitt & 8th); at corner of Cherry & Hitt by parking garage; by Yogo Love on 9th; at 9th & Elm by MOUMC; at the corner of 8th and Elm; and at the TF Party space, Shoppes at Stadium, 421 N Stadium Blvd. Event Organizer also requested a dumpster, to be placed at the TF Lab (our workspace, located at 1600B Business Loop 70 East) for four total months (December 15th through April 15th); pending approval of our agreement with the City of Columbia, the City will cover the cost of dumping plus tonnage for two of those months (mid-February through mid-April, 2020). Event Organizer also secures a dumpster for the Party Space (Shoppes at Stadium, 421 N Stadium Blvd), which Event Organizer will cover all costs for. Finally, Solid Waste has agreed to lend Event Organizer 20 X-frame receptacles for use in our film venues and other spaces.

In previous years, City Manager John Glascock has granted permission for Event Organizer and CCUA to haul food waste during the festival weekend. While CCUA is no longer accepting food waste, Event Organizer will be working with BlueBird Composting out of Fulton to haul food waste collected by Fest staff. This is contingent at a minimum on BlueBird Composting obtaining a City of Columbia Waste Hauler permit and a Missouri Department of Natural Resources Facility permit for its composting facility.

Exhibit G

Application & Supplemental Materials

- 1) City of Columbia Special Events Application
- 2) Proposed Art Installations
- 3) Supplemental Information for Art Installation Safety
- 4) State of Missouri Tax Exemption Verification
- 5) Street Closure Petition
- 6) Boone County Plaza Application
- 7) City of Columbia Tent Permit
- 8) 2020 Picnic License Waiver - **Not Included**
- 9) Certificate of Insurance
- 10) 2020 Safety Plan
- 11) 2020 Outdoor Event Public Safety Plan
- 12) 2020 Alcohol Management Plan
- 13) 2020 ADA Plan
- 14) Example of "No Alcohol" Sign

City of Columbia Special Use Permit and Application

Completing a Special Use Permit Application is a 5 step process and can be completed in multiple sessions. Complete and submit the form and application fee to the City Manager's office ninety (90) days prior to the first day of the event with the exception of parades and block parties (10 days). Incomplete or illegible applications will not be accepted.

*** Indicates a required field.**

True/False Film Festival 2020 - 03/05/2020 - Permit No: 2072

Application Status:

Date/Time Received: 11-15-2019 3:07 pm

[In Review](#)

[Payment Received](#)

Details:

Date: 11/15/2019 03:10:45 PM

Payment Type: CC

Invoice No: 4021

Permit No: 2072

Approval Code: 00821G

Payment Status: APPROVAL

Log on to Virtual Merchant

ATTACHMENTS

Attachments:

Additional Information

[Street Closure Petition](#)

Temporary Structure Permit

Map

Insurance Certificate

Emergency Plan

Parks Special Use Permit - [In Review](#)

APPLICANT INFORMATION

Are you the applicant organizing this event on behalf of another organization?

Yes No

APPLICANT CONTACT:	Name:	Phone:	Cell:
	Duncan Bindbeutel	5734244333	
E-mail Address: duncan@truefalse.org			
MAILING ADDRESS:	Street Address: 5 North 9th street		
	City:	State:	Zip:
	Columbia	MO	65201
SECONDARY CONTACT:	Name:	Phone:	Cell:
	Carly Love	8172255071	
E-mail Address: Carly@truefalse.org			
ON SITE CONTACT (if different than applicant):	Name:		Phone:
	Duncan Bindbeutel		5734244333

EVENT INFORMATION

EVENT NAME: True/False Film Festival 2020

EVENT CATEGORY:

- | | |
|---|--|
| <input type="radio"/> Procession/March | <input type="radio"/> Non-Competitive Athletic Event |
| <input type="radio"/> Concert/Performance | <input type="radio"/> Neighborhood Block Party |
| <input type="radio"/> Farmers/Outdoor Market | <input type="radio"/> Parade |
| <input checked="" type="radio"/> Festival/Fair/Carnival | <input type="radio"/> Other |
| <input type="radio"/> Competitive Athletic Event | |

Public or Residential Streets & Sidewalks:

Will your event be utilizing and requesting the closure of any streets?

Note: Choose "No" for rolling closures such as parades.

- Yes No

Print the **Street Closure Petition** and obtain signatures of property owners/tenants inside and abutting the closure area. You will be prompted to attach the street closure petition at a later time. A link to the ordinance can be found **here**.

Downtown Event:

Will this event be held "downtown"?

- Yes No

Admission/Entry Procedure:

How will your event be attended?

- Registration Fee
- Entry Fee
- Tickets for Purchase \$ 12-975
- By Invitation Only
- Open to Public
- Other

****Note:** A permittee shall post a sign at each entrance and exit to the closure area visible to all patrons entering the area that includes the amount of the entry fee, if any, and the rules of access to the closure area. A permittee must post the sign required under this section during the time the entry fee is in effect**

Columbia Parks and Trails:

Does your event include the use of Columbia Parks or Trails?

- Yes No

A **Parks Special Use Permit** will need to be completed. You will be prompted to complete the Parks Special Use Permit at a later time.

Note: If your event is held solely in a park, fill out only the park permit. Events will be forwarded to the Columbia Events Committee at the Park director's discretion. If event is held both in a park and on city property (i.e street/sidewalks) both permits are required.

Alcohol:

Does your event include the sale of alcohol? *

- Yes No

Does your event include the distribution of alcohol *

- Yes No

Are you requesting a waiver of the open container ordinance? *

- Yes No

Beginning Time: End Time:

EVENT DETAILS

EVENT DATES: (Indicate dates OPEN to attendees)		HOURS: (Indicate hours OPEN to attendees)		EXPECTED ATTENDANCE: (Daily Attendance)	
Day 1	Date: <input type="text" value="03/05/2020"/>	Start Time: <input type="text" value="4:30pm"/>	End Time: <input type="text" value="1:00am"/>	Attendees: <input type="text" value="4000"/>	Staff/Volunteers: <input type="text" value="300"/>
Day 2	Date: <input type="text" value="03/06/2020"/>	Start Time: <input type="text" value="11:00am"/>	End Time: <input type="text" value="1:00am"/>	Attendees: <input type="text" value="5000"/>	Staff/Volunteers: <input type="text" value="400"/>
Day 3	Date: <input type="text" value="03/07/2020"/>	Start Time: <input type="text" value="9:30am"/>	End Time: <input type="text" value="1:00am"/>	Attendees: <input type="text" value="5000"/>	Staff/Volunteers: <input type="text" value="400"/>
ALTERNATIVE (Date and Time):		Date: <input type="text"/>		Times: <input type="text"/>	
EVENT SETUP BEGINS (Date and Time):		Date: <input type="text" value="03/01/2020"/>		Times: <input type="text" value="8:00am - 10:00pm"/>	
EVENT DISMANTLE (Date and Time):		Date: <input type="text" value="03/09/2020"/>		Times: <input type="text" value="8:00am - 10:00pm"/>	
EVENT DESCRIPTION:					

Please see attached document "T/F 2020 Special Use Form, additional explanation" for this description and for more details about set up and tear down days and times, as well as details and information about other proposed elements of the 2020 True/False Film Fest. Additionally, please note that True/False runs for FOUR days; the fourth day is Sunday, March 8th, and the hours are 9A - 1A, with 5000 expected attendees and 400 expected staff/volunteers. We also plan for multiple dismantle days, ending on Thursday, March 12th.

EVENT LOCATION:
Describe in detail, include addresses and ATTACH REQUIRED MAP

Film locations:
In 2020 we will utilize 8 film venues, one TBD:
Jesse Auditorium, Jesse Hall, University of Missouri
Missouri Theatre, 203 S. 9th Street
The Blue Note, 7 N. 9th Street
The Forrest Theater at The Tiger Hotel, 23 S. 8th Street, in the Tiger Ballroom
Ragtag Cinema, 10 Hitt Street
The Globe Theater at the First Presbyterian Church, 16 Hitt Street
The Picturehouse Theater at the Missouri United Methodist Church, 204 S. 9th Street
TBD film venue to replace Rhynsburger Theatre, which is not available to us for T/F 2020, likely either Fisher Auditorium at Gannett Hall or Keller Auditorium at Geology on MU campus

Has this event been produced before?

Yes No When?

Is this an annual event?

Yes No

Are there any other name/s by which this event is known?

Yes No

Barricades:

Describe any temporary barricades and/or fencing that will be utilized for this event:

Pending approval of our request for a street closure on 9th Street (block between Elm & Locust), we plan to place barricades by 10A on Thursday March 5th, and plan to remove the barricades by 11:30P on Sunday March 8. We would plan to utilize City barricades, and welcome any help the City can provide in setting them up.

****Note:** In accordance with MUTCD standards, barricades for street closures must be obtained from the [City of Columbia Street Department \(573-874-6289\)**](#)

REQUIRED MAPS

Please provide a map of the event. Be sure to include the following:
Boundaries of the activity with square footage and entryway widths or route for mobile event;
Electrical – locations of generators and electrical connections;
Emergency access (20 feet clear for fire truck and public safety access);
Equipment (stages, booths and tents, fencing, bike racks, risers, by type and size);

Accessible Routes;
Food vendor locations;
Recycle and trash receptacles;
Hydrant connection locations;
Alcoholic beverage service locations;
Sanitation facilities;
Portable toilets, including accessible provisions;
Parking provisions, including accessible parking;
Location for barricade delivery; and/or
Other:

VENDORS

Merchandise Sales:

Does your event include the sale of (non-food) goods?

Yes No

Food Vendors:

Does your Event include the sale of food?

Yes No

COOKING AND MOBILE FOOD VENDING

Cooking, Grilling, Combustibles, Open Flames:

Does your event include cooking or open flame on the premises?

Yes No

TEMPORARY STRUCTURES

Does your Event include the set-up of any of the following temporary structures? *

- tent that is larger than 400 square feet
- stage canopy that is larger than 400 square feet
- other structure
- none of the above

Please complete and attach a Temporary Structure Permit Application in step 3.

SOLID WASTE

In your event's plan for trash removal/recycling (i.e. dumpsters/trash bins);

Are you requesting the use of City services (i.e. Trash/recycling receptacles; removal)?

- Yes For questions regarding the size of event and solid waste services required, call (573) 874-6291.
- No

Will your event use portable toilets? (Refer to ADA guidelines on the City of Columbia's special events [website](#).)

- Yes No

WATER AND ELECTRIC

Will your event require the use of City utilities?

- Yes No

Describe:

We utilize electrical outlets on the south side of the Missouri Theatre that the city installed for us prior to last years festival.

Will your event include the use of generators?

- Yes No

ADA ACCESSIBILITY

Describe the plan for ADA accessible Routes:

All of our venues are ADA accessible and have ADA accessible sidewalks etc.

For more information relating to ADA accessibility, please click [here](#).

ENTERTAINMENT

Are there any musical entertainment features related to your event?

- Yes No

Number of Stages:

Number of Performers/Bands:

Performer/Band Name and Music Type:

Various bands and musical types; musicians will perform at the venues listed above, inside the venues. Additionally, we plan to feature one to two musicians in the street closure area for The Jubilee (held 5:30-7P Thurs 3/5), also we plan to hold Buskers last stand in the 9th street closure (weather pending.)

PUBLIC SAFETY PLAN**SECURITY**

Please describe your procedures for both crowd control and internal security:

We train all of our venue staff rigorously in crowd control and potential security issues, and know when to alert authorities. Additionally, paid staff members are on hand or a phone call away in emergencies.

Have you hired a security company to handle security arrangements for this event?

Yes No

Are you planning on utilizing OFF-DUTY Columbia Police Officers?

Yes No

EMERGENCY PREPAREDNESS**EMERGENCY PLAN (Hazardous weather, Fire, etc.)**

Please describe and attach a detailed emergency procedure plan:

We have contingency plans for all potential emergencies; we train all of our volunteers to be aware of these potential emergency situations. See attached emergency procedures (which we use for training) for more info.

MEDICAL PERSONNEL

Will your event have on-site medical personnel?

Yes No

TRANSPORTATION/TRAFFIC PLAN**Parking:**

Describe the plan for parking:

We let festgoers know (via our website, program, and emails) what city parking is available; additionally, we encourage festgoers to park once and walk between venues, use the T/F Shuttle system, and otherwise use public transportation, bikes, or walking as a means to travel to and around the festival.

Do you plan to use metered parking spaces outside of the event footprint?

Yes No

Transportation:

Does your event plan to utilize shuttles or transportation services?

Yes No

Traffic Flow - Pedestrian and Vehicular:

Describe your plan for traffic and pedestrian flow and control:

We train all of our venue staff rigorously in crowd control; we have staff stationed at each venue whose sole job it is to manage lines and to ensure that pedestrian walkways are clear.

Department Reviews:

No reviews found.

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Temporary Art Installation Proposals

We have numbered each of the proposals below; the numbers correspond with the numbers listed on the TF map, included in our materials.

Alley A

1. Carrie Elliott: Animal Vision

Description

This piece will comprise of numerous individual sculptural lanterns, equipped with internal lighting, which will be suspended throughout Alley A between 9th and 10th Streets. The sculptures will be hung with support wires graded well beyond the weight of the pieces. These support wires will be anchored to existing hardware (some previously installed for sculptures featured during T/F), as well as new anchor points installed as necessary. New anchor points will be graded well beyond the anticipated weight of the sculptures, and permission will be sought and granted from each building owner well in advance of installation. Lanterns also may be suspended from already existing support wires that currently hold lighting elements over alley A, extending from the restaurant Kampai. The sculptures will be suspended over 13' from the ground to allow passage of emergency vehicles.



Rendering of work installed in Alley A

Construction

Each sculpture is composed of an armature, and covered with papier mache. The sculptures will then be hand painted and coated with marine grade sealant, to ensure proper waterproofing for the duration of the festival. Each lantern will have its own remote controlled, battery powered light source. The weight of each individual light sculpture will not exceed 7.5 lbs.

Installation timing

We plan to install the sculpture no earlier than Monday, March 2nd, 2020, and no later than Wednesday, March 4th, 2020. We will remove it on Monday, March 9, 2020 or, if weather is a concern, on Tuesday, March 10, 2020.

9th Street closure Art

As noted elsewhere, we are hoping to close the block of 9th Street between Elm and Locust for the duration of the festival weekend. Rather than simply closing off the street, we wanted to make the space interesting and dynamic, for our passholders and ticketholders, and for the general public. To that end, we're working with four different artists to create a temporary sculpture garden, with interactive installations suitable for all ages and open to the public.

2. PNEUHAUS: Compound Camera

Description: The Compound Camera is an immersive environment exploring the mechanism of sight. The multifaceted inflatable structure is comprised of 109 pinhole cameras, each of which share a slightly different viewport from one another. From a single vantage point, viewers experience a mode of vision that can be compared to being inside an insect eye. The piece is 20' wide at its base and 16' tall. The entrance to the piece is 6' wide and 7.5' tall.



Exterior View



Interior view

Construction: The piece is comprised of a single inflatable element that is secured in place by thirty-five 50 lb sand bags. The piece will be powered by a standard 110 volt outlet located on the south side of the Missouri Theatre.

Installation timing

We plan to install the sculpture on the morning of Thursday, March 5th. We will remove it by midnight on Sunday, March 8th.

3. Kristen Angerbauer: the temple

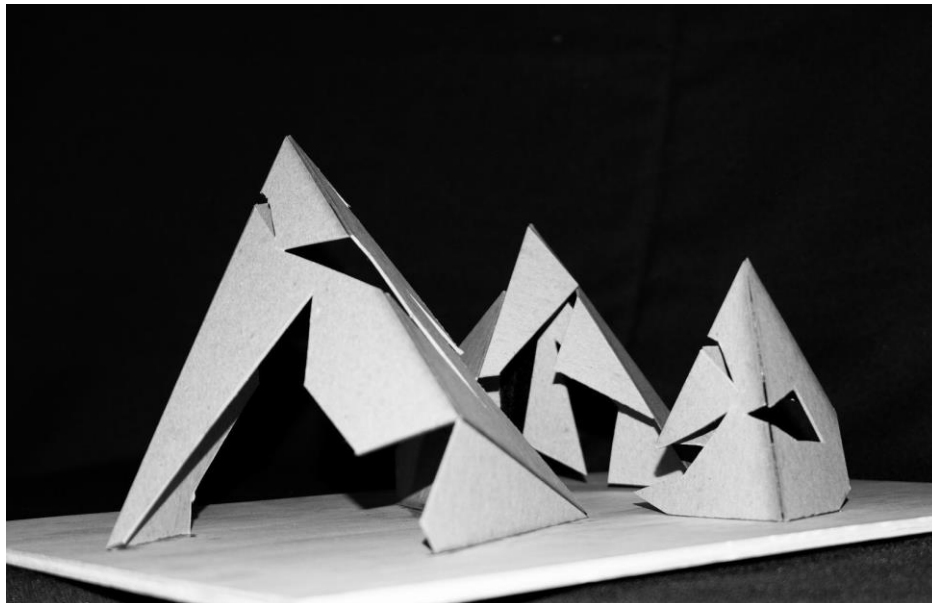
Description: "the temple" will be comprised of 3 large metal tetrahedral sculptures, interlaced with LED backed acrylic panels, with generative sound elements that respond to participant interaction. The smallest form will be 7ft in height, the mid-sized form will be 9ft in height, and the largest form will be 13ft in height at the tallest point. The cumulative footprint of all three pieces will be 17' by 15'. Additional information regarding dimensions, as well as more detailed drawings of the structure and connections, will be provided by artist and shared with the City once we have them. The 3 forms will be pierced with entry cutouts that provide "doorways" for viewer circulation. There will be an audio component, which will be a low volume soundscape implemented through surface transducers attached at strategic points within the work. The sound component can be adjusted, or completely removed to comply with any auditory limitations of the closure.

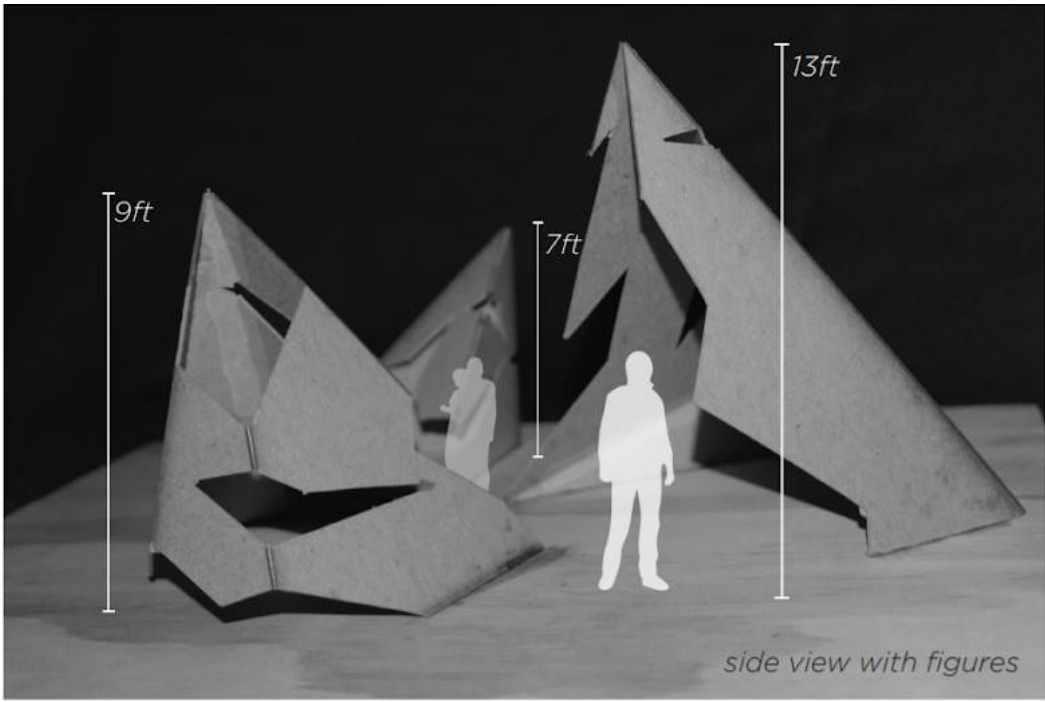
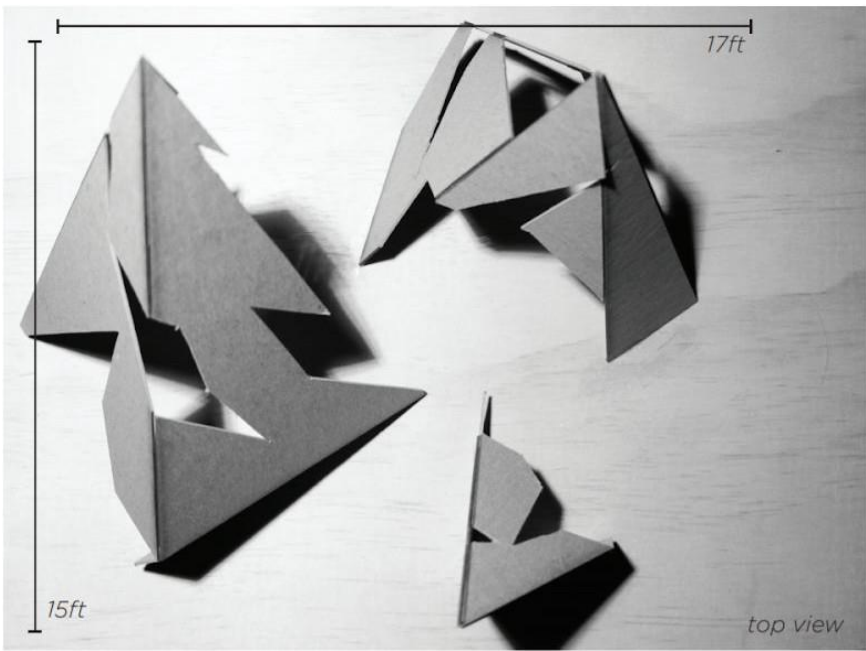
Construction: The work requires an on-site assembly, but will be constructed using modular, custom, digitally-fabricated steel bracket connections. This method lends itself to a straightforward assembly and installation. Structurally, the installation will use bolted steel framing and custom fabricated brackets. On top of the framing will be attached skins of plasma cut steel panels. The audio component will be installed on site, with cables leading to a control box with the sound board and amplifiers for surface transducers. This structure will not require platform securing but will rest in place.

Installation timing

We plan to install the sculpture on the morning of Thursday, March 5th. We will remove it the morning of Monday, March 9, 2020 or, if weather is a concern, the evening of Sunday, March 8, 2020.

Artists Model



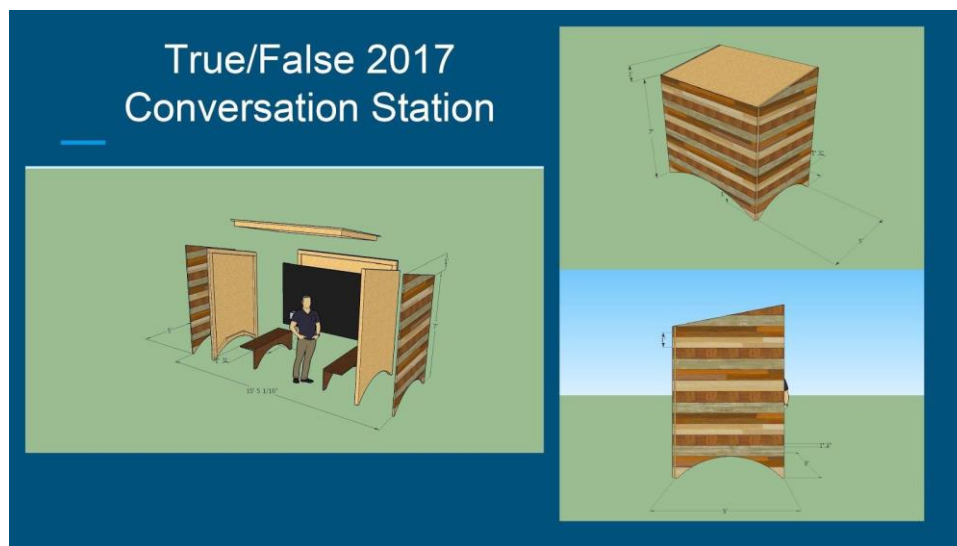
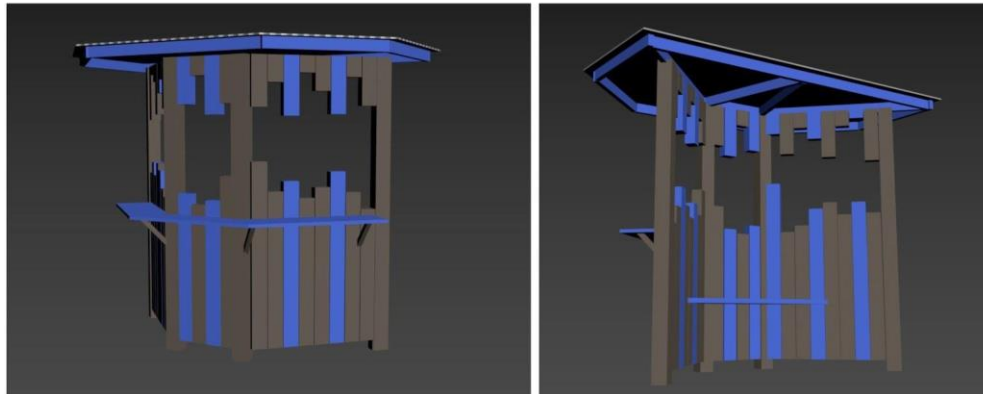


Side view with figures

4. Conversation Stations

We will install 3 “Conversation Stations” in the street closure area, previously built by University of Missouri Architectural Studies Department. These structures will serve as resting spaces for attendees to utilize during the fest; our hope is that they will foster conversations among strangers and friends. Below are student renderings of three of the conversation stations installed for T/F 2018 and 2019.

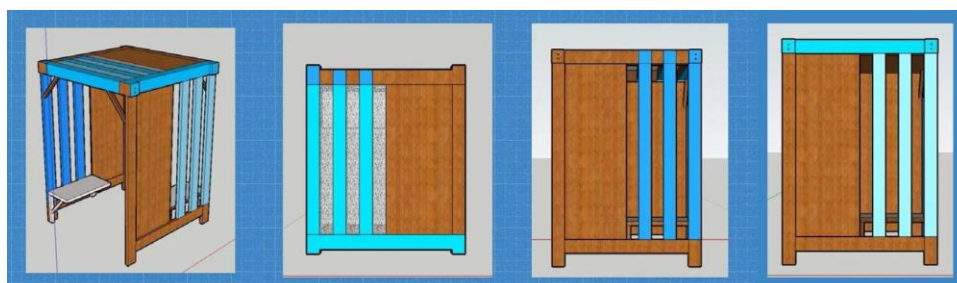
3D Drawings



Installation

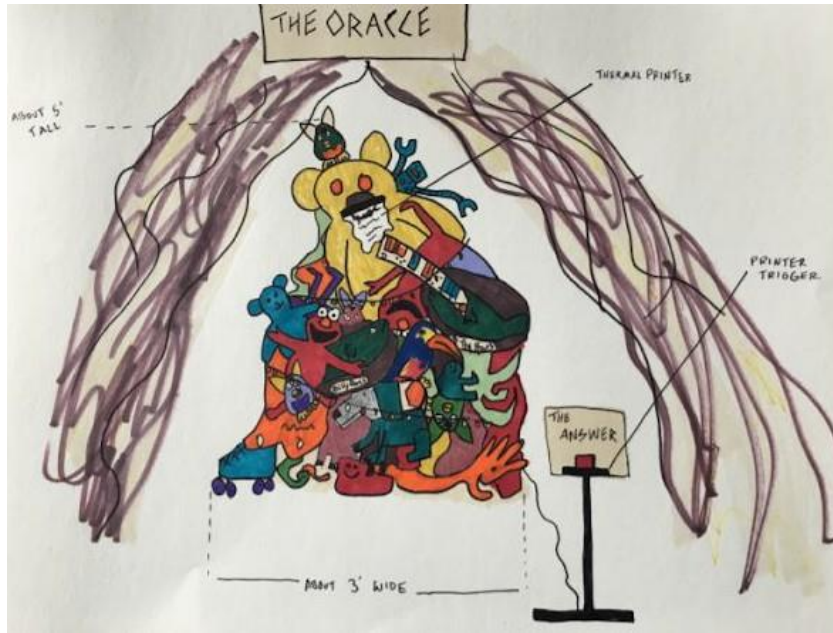
Installation timing

We plan to install the sculpture on the morning of Thursday, March 5th. We will remove it the morning of Monday, March 9, 2020 or, if the weather is a concern, the evening of Sunday, March 8, 2020. The exact location of each structure will be determined on site, but the accompanying map (see TF_maps2020.pdf) indicates the approximate location of each



5. Kellie Wyatt & Skye Fort: Trash Oracle

Description: A sculpture constructed of discarded and repurposed children's toys, standing roughly 5' tall and 3' wide at its base. The Oracle sits within a structure made from reclaimed materials, intended to provide shelter for the sculpture in the event of inclement weather, the structure will be held in place with ten 30 lb sand bags. A pedestal in front of the work presents viewers with a button, which when pressed, triggers a thermal printer housed within the oracle structure that prints a custom, randomly generated fortune for the viewer to take with them.

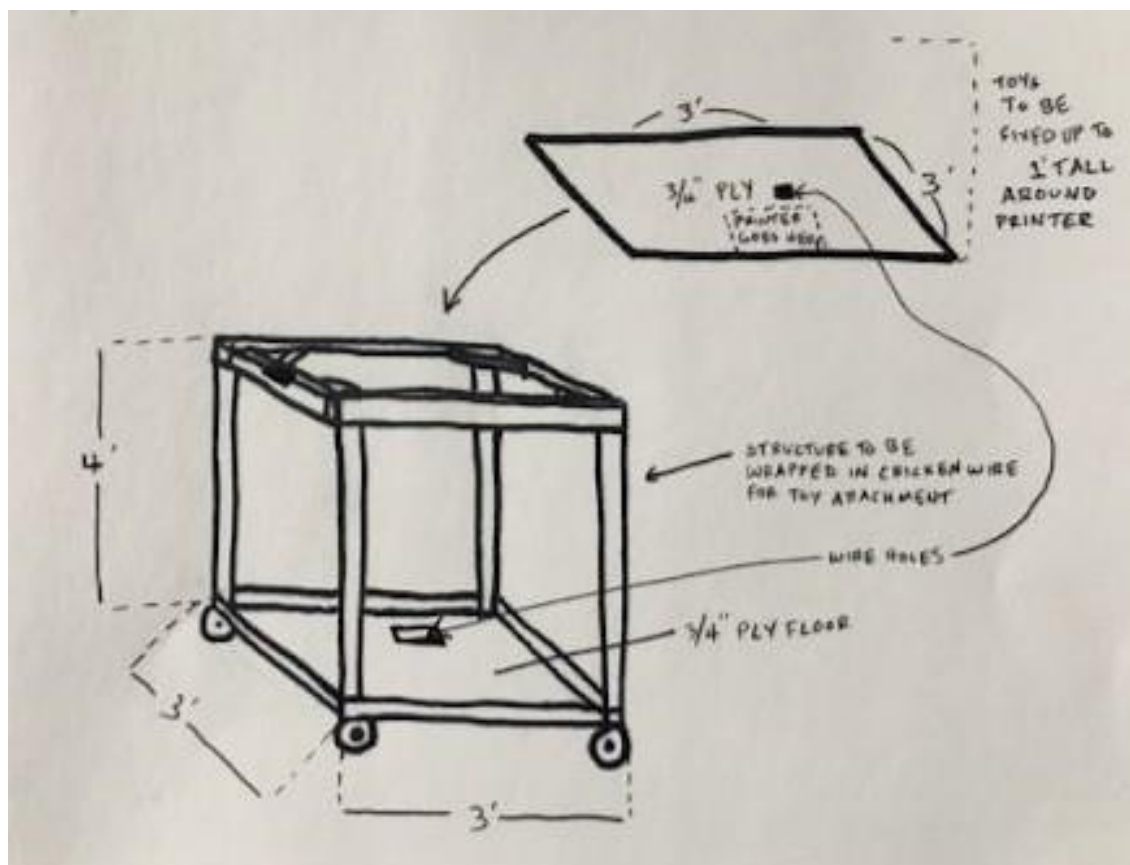


Artist rendering



Enclosure

Interior components/armature



Construction: The base of the sculpture will be 3'x3'4' cube, constructed from 3/4" plywood. The interior of the box will house the electrical components to the piece. Four castors will be installed on the bottom to ensure the mobility of the piece, and once the piece is in place the castors will be locked and secured in place with four 50 lb sand bags. The wooden cube will be wrapped with chicken wire, to provide the desired form, and the chicken wire will be adorned with numerous children's toys. The shelter that covers the piece will consist of wooden armature, constructed with various lengths of 2" x 4"s, and adhered to one another with construction grade fasteners.

The armature will be covered in fabric, and then covered with adornments that are in line with the aesthetics of the sculpture.

Installation timing: We plan to install the sculpture on the morning of Thursday, March 5th. Due to the size and mobility of this piece, we may choose to store the sculpture off site each night to avoid any damage to the piece from weather, vandalism, or any other unforeseen occurrence.

We will remove it the evening of Sunday, March 8, 2020

6. The Great Wall

As in the past four years, we will install a large-scale projection, which we call The Great Wall, onto an existing wall. For 2020 (as in previous years), we plan to project onto the north wall of The Rise (see below photo). The projector will be housed on the roof of the Hodapp building just north of The Rise. We have secured permission from the building and relevant business owners. The Great Wall is a carefully curated series of video art, created by visual artists hand-picked by True/False. It will run on Thursday, Friday, Saturday, and Sunday evenings during the fest (March 5-8, 2020) from 7-11pm.



We would like to request that the City turn off a streetlight on 9th Street -- see below photo -- during the planned presentation time



8. Hyperloop One Train Car Pending a sponsorship from Virgin Hyperloop One, we are planning on installing a Hyperloop pod for Display in the street closure. The pod is about 33' long, 10' wide, and 13' high, not including the truck it arrives on. It arrives on a standard sized pick-up truck (Ford F-350) with a trailer attached. The trailer/pod is one unit, which detaches from the truck for display. The trailer weighs about 5,800 lbs. The XP-1 vehicle is about 1,200 lbs. All in we should come in just around 7,000 lbs excluding the truck itself.



Hyperloop Pod on display at event in Kansas City

Kenyon Industries, Inc.
36 Sherman Avenue
Kenyon, RI 02836

Fabric Type: 200D 1.5 oz FR-UV Urethane
Specification: 1.5 oz UV FR Urethane
Customer: Westmark Corporation
Shade: Optic Blue White
Testing Completed: April 6, 2016
Samples: 1

Order No.: WM F37254
Lot No.: 13418K

Test & Units of Measure	Test Method	No. Detr.	Samples		Specification Requirement
				1	
Weight (oz/sq yd)	ASTM D3776	5		4.8	4.4 oz/sq yd Min. Objective
				4.7	
				4.7	
				4.8	
				4.7	
			Avg.	4.7	
Grab Tensile (lbs) Warp	ASTM D5034	5		197	130 lbs. Min. Objective
				207	
				160	
				192	
				196	
			Avg.	190	
Grab Tensile (lbs) Filling	ASTM D5034	5		100	130 lbs. Min. Objective
				159	
				163	
				139	
				153	
			Avg.	143	
Tongue Tears (lbs) Warp	ASTM D2261	5		5.4	3.5 lbs. Min. Objective
				5.4	
				5.8	
				5.6	
				5.8	
			Avg.	5.6	
Tongue Tears (lbs) Filling	ASTM D2261	5		4.4	3.5 lbs. Min. Objective
				4.3	
				4.6	
				4.3	
				4.6	
			Avg.	4.4	
Porosity (cfm)	ASTM D737	3		0	"0" Objective
				0	
				0	
			Avg.	0	

Kenyon Industries, Inc.
 36 Sherman Avenue
 Kenyon, RI 02836

Fabric Type: 200D 1.5 oz FR-UV Urethane
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 Shade: Optic Blue White
 Testing Completed: April 6, 2016
 Samples: 1

Order No.: WM F37254
 Lot No.: 13418K

Test & Units of Measure	Test Method	No. Detr.	Samples		Specification Requirement
				1	
Mullens (psi)	ASTM D751	5		260	200 psi Min. Objective
				245	
				260	
				260	
				265	
	Avg.		258		
Spray Rating	AATCC 22	3		100	90 Min. Objective
				100	
				100	
pH	AATCC 81	2		5.5	5 - 8 Min. Objective
				5.4	
				5.5	
Width (inches)	ASTM D3774	1		60.13	59" Min. Objective

**NFPA-701-2010
 Test Method 1**

Specimen #	Initial Weight (grams)	Final Weight (grams)	Percent Weight Loss (%)	Flaming Drips (seconds)	*After Flame (seconds)
1	10.62	9.60	9.6	0.0	0.0
2	10.49	9.79	6.7	0.0	0.0
3	10.69	10.01	6.4	0.0	0.0
4	10.42	10.21	2.0	0.0	0.0
5	10.47	9.52	9.1	0.0	0.0
6	10.49	9.46	9.8	0.0	0.0
7	10.64	10.25	3.7	0.0	0.0
8	10.62	10.24	3.6	0.0	0.0
9	10.72	10.30	3.9	0.0	0.0
10	10.71	9.64	10.0	0.0	0.0

Mean 6.5 0.0
Mean + 3 Standard Deviations 15.6

NFPA-701-2010 **Pass**

NFPA-701-2010 Test Method 1 Specification Requirement

2.0 Second Flaming Drip Max Average
 40% Max Weight Loss

The percent mass loss can not exceed the mean value plus 3 standard deviations for any one specimen.

*Afterflame is required to be recorded; however, the NFPA document does not factor it into the failure criteria reporting requirements.

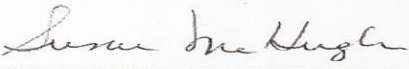
Kenyon Industries, Inc.
36 Sherman Avenue
Kenyon, RI 02836

Fabric Type: 200D 1.5 oz FR-UV Urethane
Specification: 1.5 oz UV FR Urethane
Customer: Westmark Corporation
Shade: Optic Blue White
Testing Completed: April 6, 2016
Samples: 1


Order No.: WM F37254
Lot No.: 13418K

Test & Units of Measure	Test Method	No. Detr.	Samples		Specification Requirement
				1	

I certify that the above test results were performed under my supervision in accordance with the specification test requirements and that the test results are true, valid and applicable to the supplies tendered. I further certify that these samples were the only samples tested from the lot of components identified above.

Signed: 

I certify that the samples tested above were randomly selected and represent the lot of components described above. I further certify that the components tendered to Westmark Corporation are all or part of the lot of components tested above.

Signed: 

This lab report represents the testing results of the physical characteristics of the fabric as it will be shipped from our mill. We are not responsible nor do we make any representation or warranty of the physical properties of this fabric after any handling, processing, alteration or change in fabric condition occurring once said fabric has been shipped by us; we disclaim all express or implied warranties, including, but not limited to, warranties of merchantability and fitness for a particular purpose relating thereto.



Kenyon Industries, Inc.
Physical Testing Laboratory

36 Sherman Avenue - Kenyon, Rhode Island 02836

Fabric Type: 200 Denier Nylon
 Customer Style: WES OX BBO FR
 Specification: Wes Opaque T4
 Customer: Westmark Corporation
 Shade: Black
 Testing Completed: May 31, 2017
 Samples: 1

Order No: WM F41775
 Lot No: 13811K

Test	Test Method	No. Detr.	Samples			Specification Requirement
				1		
Weight	ASTM D3776	1		6.1		Ounces/Square Yard
		2		5.7		
		3		5.8		
		4		6.2		
		5		5.5		
		Avg.		5.9		
Width	ASTM D3774	1		60.25		Inches
Breaking Strength 1" Grab /arp	ASTM D5034	1		242		Pounds
		2		262		
		3		264		
		4		245		
		5		270		
		Avg.		257		
Breaking Strength 4" Grab Filling	ASTM D5034	1		178		Pounds
		2		195		
		3		180		
		4		217		
		5		199		
		Avg.		194		
Tearing Strength Tongue Warp	ASTM D2261	1		6		Pounds
		2		7		
		3		7		
		4		6		
		5		7		
		Avg.		7		
Tearing Strength Tongue Filling	ASTM D2261	1		5		Pounds
		2		5		
		3		5		
		4		5		
		5		5		
		Avg.		5		



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Physical Testing Laboratory

36 Sherman Avenue - Kenyon, Rhode Island 02836

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 Specification: Wes Opaque T4
 Customer: Westmark Corporation
 Shade: Black
 Testing Completed: May 31, 2017
 Samples: 1

Order No: WM F41775
 Lot No: 13811K

Test	Test Method	No. Detr.	Samples			Specification Requirement
				1		
Hydrostatic Resistance Mullens	ASTM D751	1		290		Pounds per Square Inch
		2		300		
		3		290		
		4		290		
		5		300		
		Avg.		294		
pH	AATCC 81	1		7.4		
		2		7.6		
		Avg.		7.5		
Air Permeability	ASTM D737	1		0		Cubic Feet per Minute
		2		0		
		3		0		
		Avg.		0		
Water Repellency Spray Initial	AATCC 22	1		100		
		2		100		
		3		100		
Fire Resistance After Flame	NFPA 701 Test Method 2	1		0.0		2.0 Seconds Maximum Individual
		2		0.0		
		3		0.0		
		4		0.0		
		5		0.0		
		6		0.0		
		7		0.0		
		8		0.0		
		9		0.0		
		10		0.0		
Fire Resistance Flaming Drips	NFPA 701 Test Method 2	1		0.0		2.0 Seconds Maximum Individual
		2		0.0		
		3		0.0		
		4		0.0		
		5		0.0		
		6		0.0		
		7		0.0		
		8		0.0		
		9		0.0		
		10		0.0		



Kenyon Industries, Inc.
Physical Testing Laboratory

36 Sherman Avenue - Kenyon, Rhode Island 02836

Fabric Type: 200 Denier Nylon
 Customer Style: WES OX BBO FR
 Specification: Wes Opaque T4
 Customer: Westmark Corporation
 Shade: Black
 Testing Completed: May 31, 2017
 Samples: 1

Order No: WM F41775
 Lot No: 13811K

Test	Test Method	No. Detr.	Samples			Specification Requirement
				1		
Fire Resistance Char Length Warp	NFPA 701 Test Method 2	1		5.8		17.1 Inches Maximum Individual
		2		6.5		
		3		6.8		
		4		6.8		
		5		6.3		
		6		7.3		
		7		7.5		
		8		7.3		
		9		7.9		
		10		6.4		

I certify that the above test results were performed under my supervision in accordance with the specification test requirements and that the test results are true, valid and applicable to the supplies tendered. I further certify that these samples were the only samples tested from the lot of components identified above.

Signed: *[Signature]*

I certify that the samples tested above were randomly selected and represent the lot of components identified above and that the test results in this report are submitted as representing testing performed.

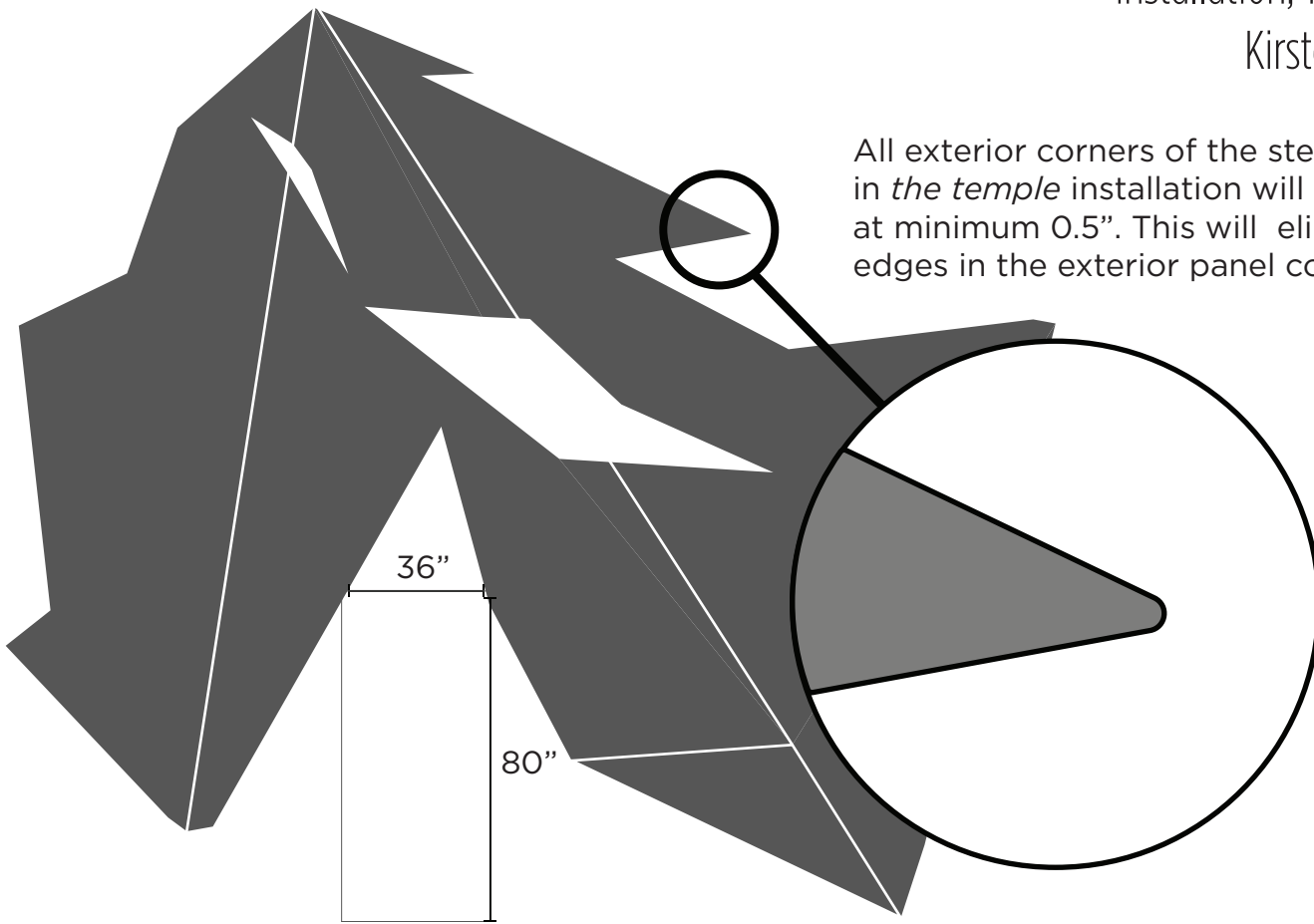
Signed: *[Signature]*

This lab report represents the testing results of the physical characteristics of the fabric as it will be shipped from our mill. We are not responsible nor do we make any representation or warranty of the physical properties of this fabric after any handling, processing, alteration or change in fabric condition occurring once said fabric has been shipped by us; we disclaim all express or implied warranties, including, but not limited to, warranties of merchantability and fitness for a particular purpose relating thereto.

the temple safety details

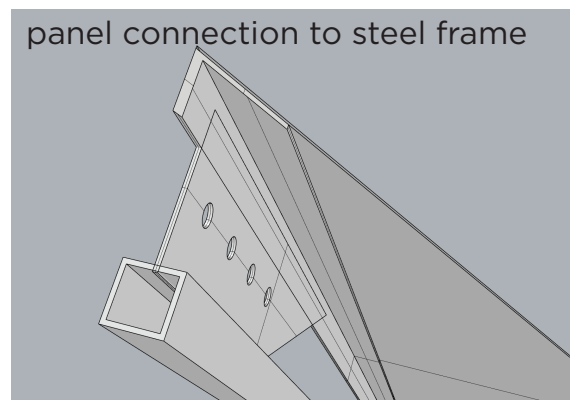
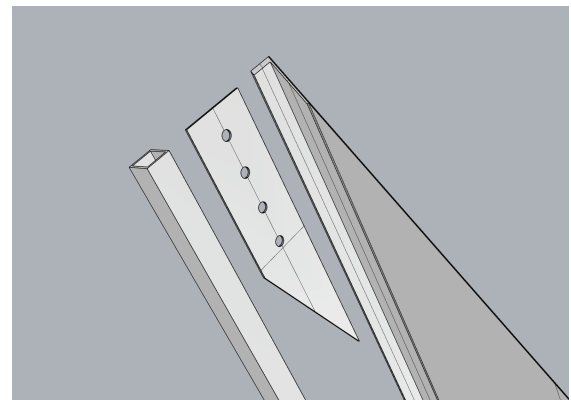
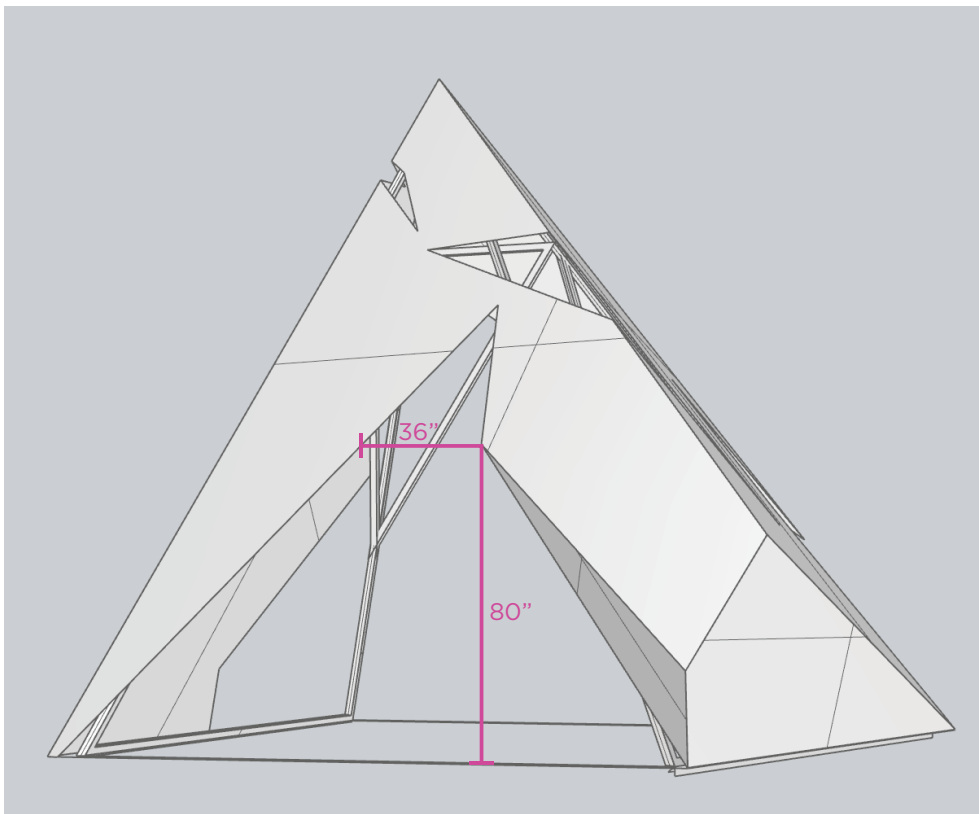
installation, True/False 2020

Kirsten Angerbauer



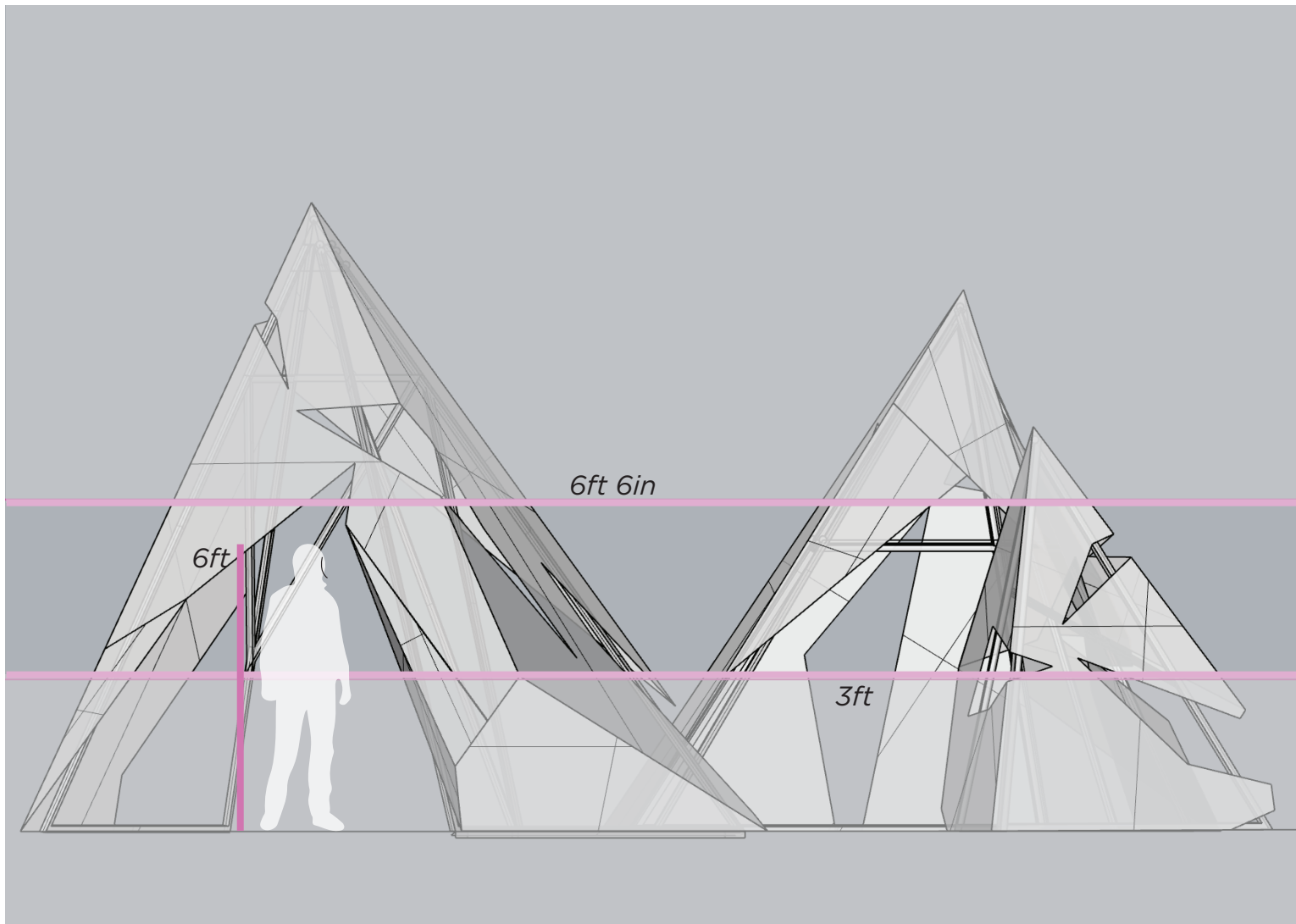
All exterior corners of the steel panels used in *the temple* installation will be beveled by at minimum 0.5". This will eliminate sharp edges in the exterior panel construction.

All entryways to the sculpture will be a minimum of 36" wide and 80" tall. The edges of these entryways will ground down to a 0.25" bevel. This will provide safe exterior edges for visitor engagement with *the temple* installation



the temple safety details

installation, True/False 2020



All panel edges at eye-level height will be beveled with an angle grinder in order to ensure curved, non-sharp edges

Additionally, LED lit frosted acrylic prisms will interlace the sculpture/installation to provide safe, illuminated, surroundings and pathways

the temple construction + fabrication details

art installation, True/False 2020

Kirsten Angerbauer

overview + dimensions

assembly + fabrication specifications



contact

940-206-4880

www.kirstenangerbauer.com

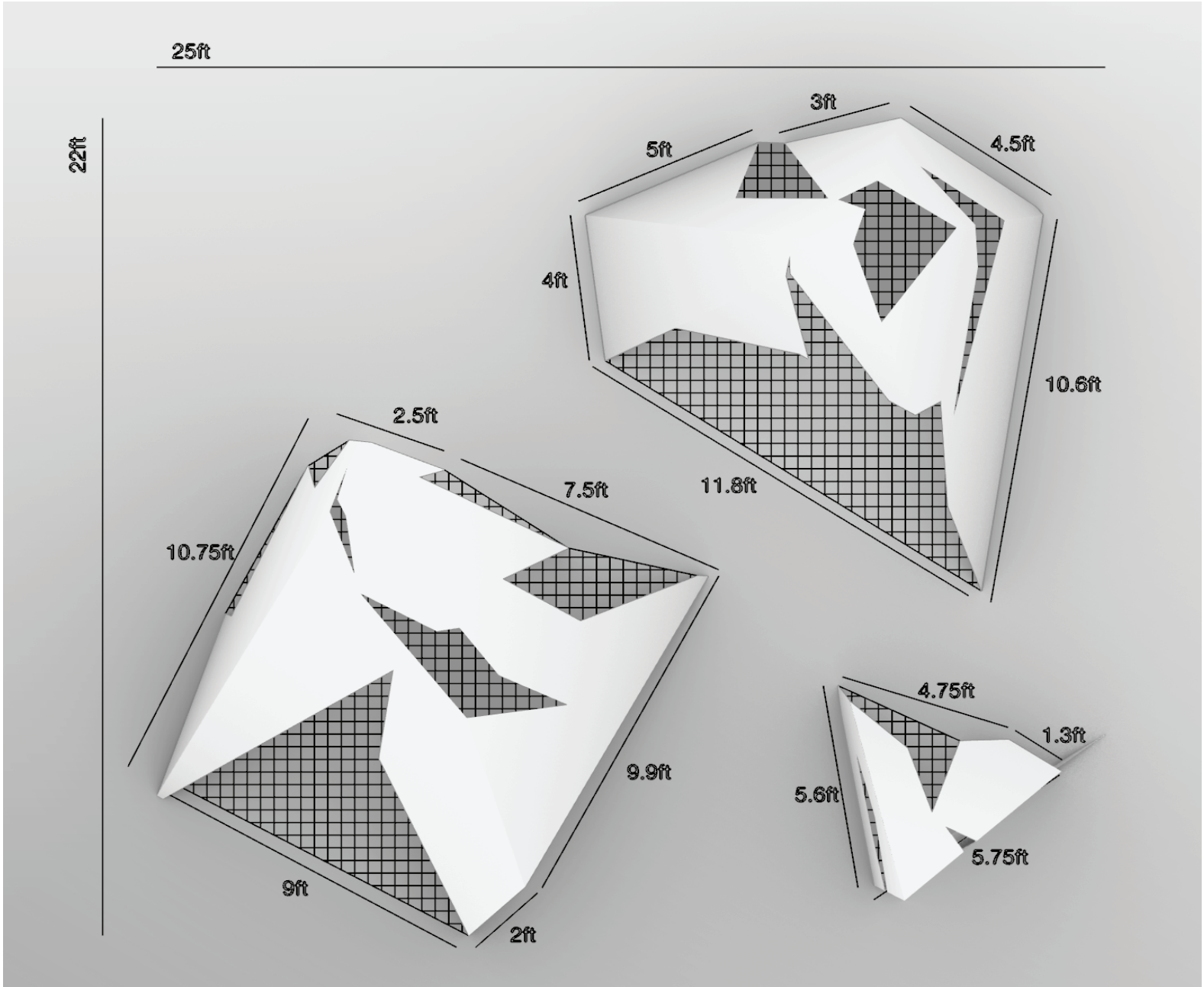
kirstenangerbauer@gmail.com

@k.angerbauer

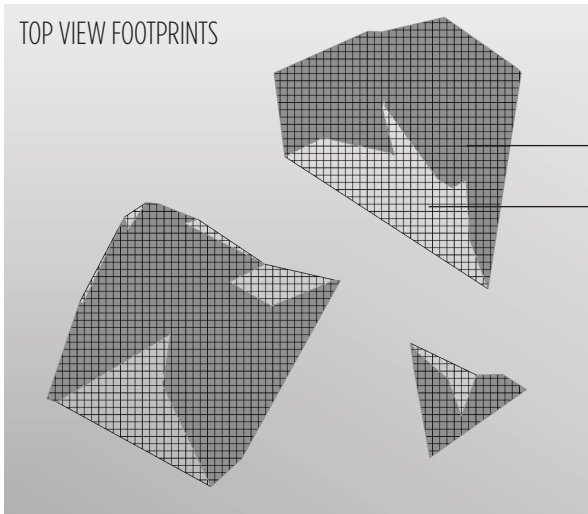
the temple overview + Dimensions

TOP VIEW: installation dimensions + dimensions for individual form bases

the overall footprint and dimensions can be arranged to accommodate site/location dimensions if necessary



TOP VIEW FOOTPRINTS



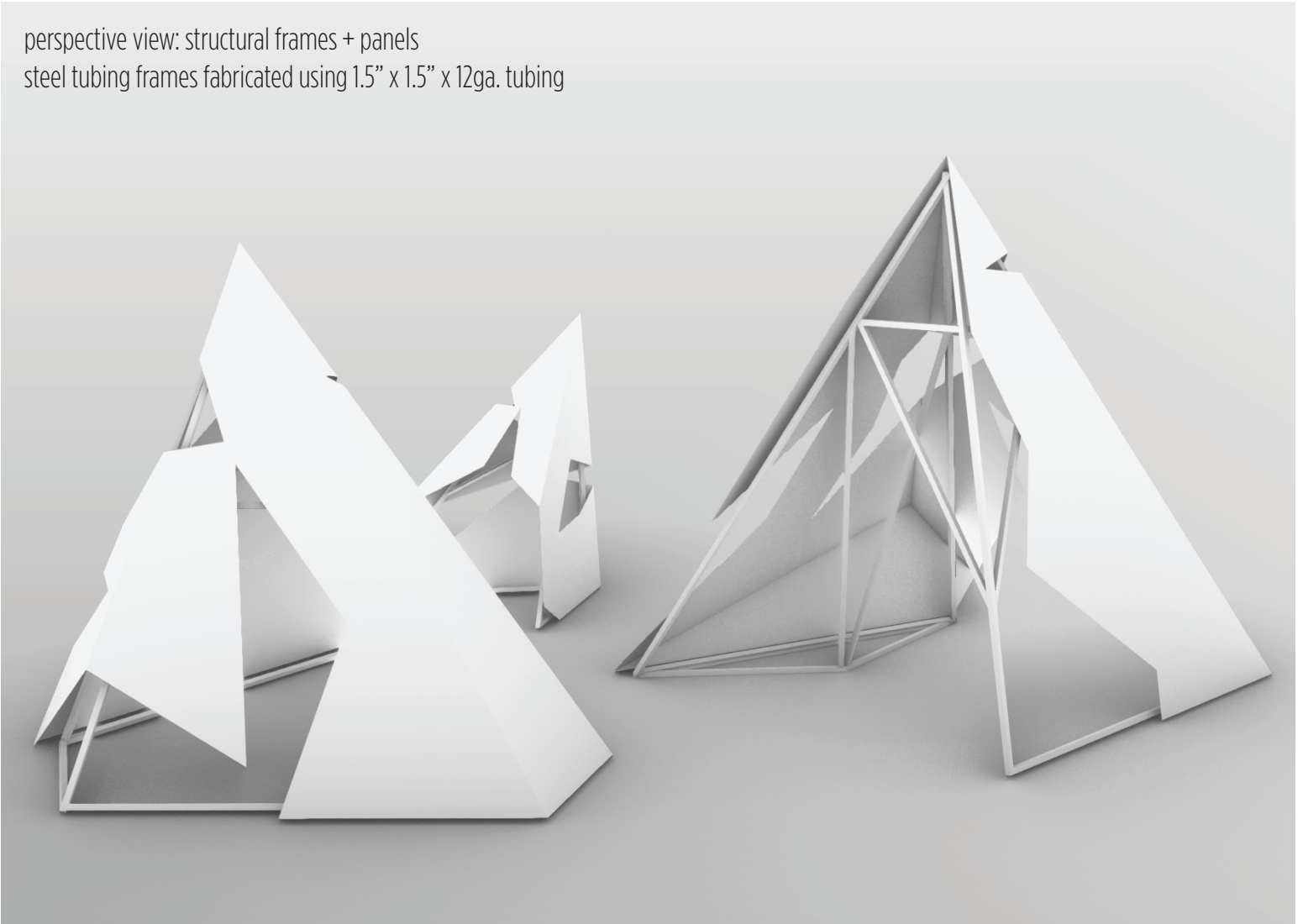
→ GREY SHAPES REPRESENT STEEL STRUCTURE TOP VIEW

→ GRIDDED OVERLAY REPRESENTS GROUND FOOTPRINT AND INHABITABLE SPACES WITHIN SCULPTURE

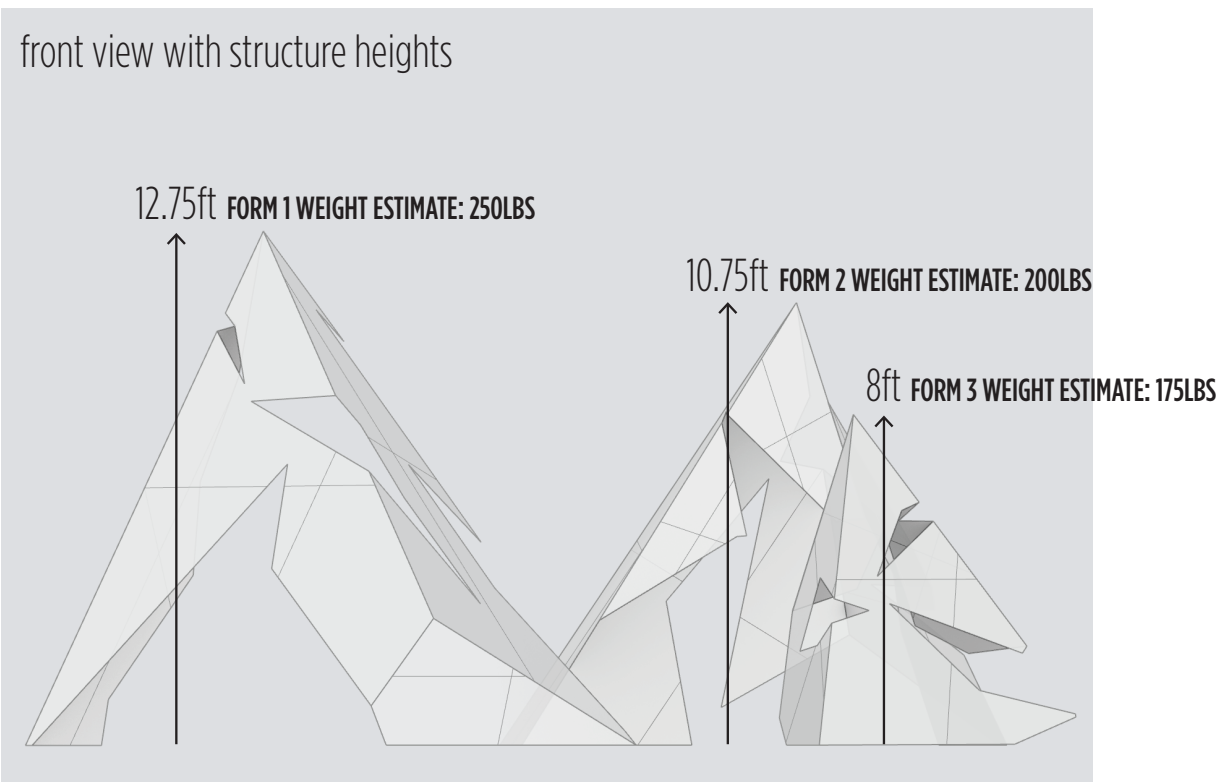
NOTE: All walkways between sculptural forms exceed 36" minimum distance for ADA requirements

the temple assembly + fabrication specifications

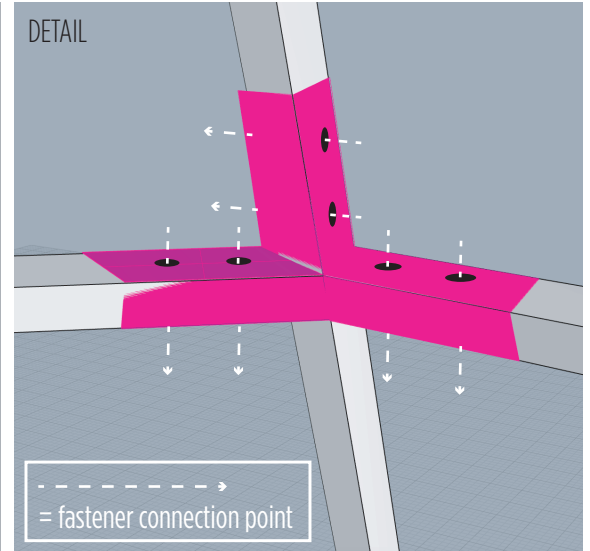
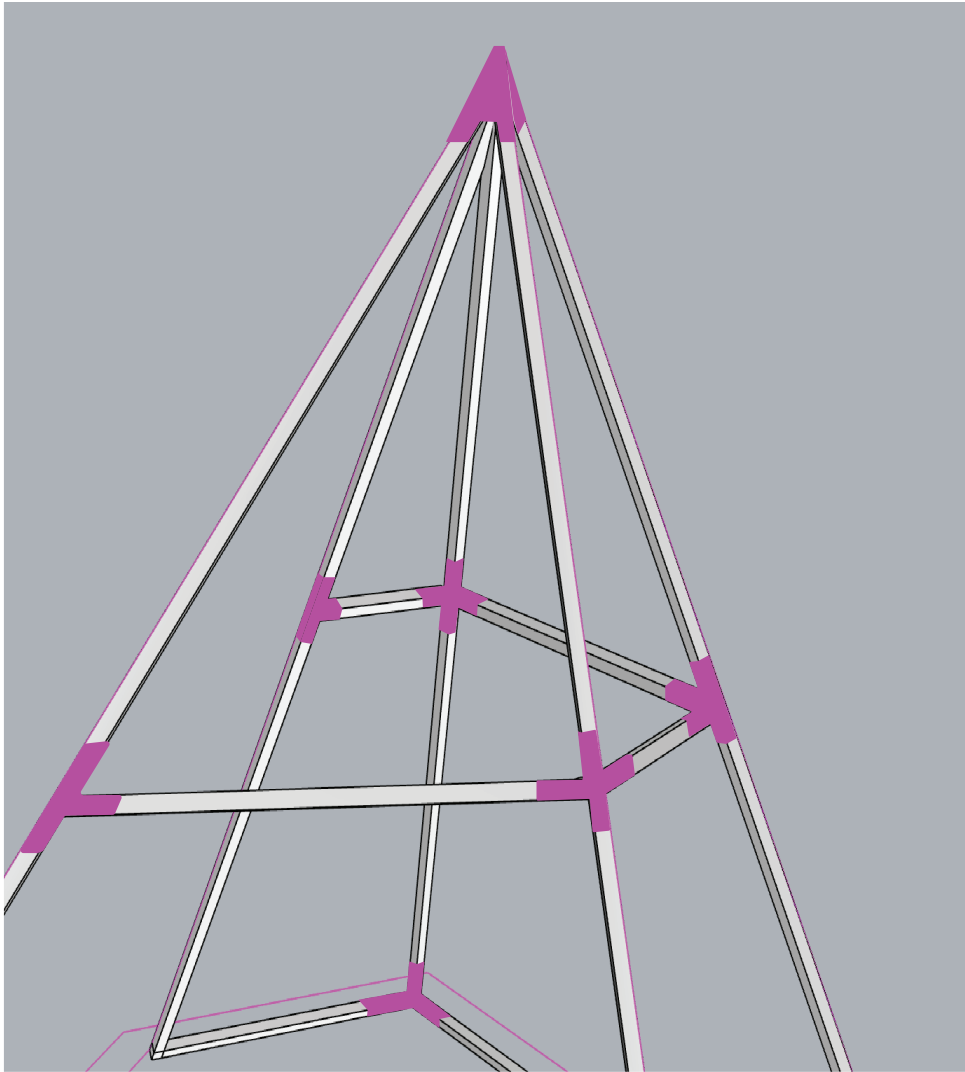
perspective view: structural frames + panels
steel tubing frames fabricated using 1.5" x 1.5" x 12ga. tubing



front view with structure heights



the temple assembly + fabrication specifications



(ABOVE) DETAIL EXAMPLE OF BRACKET CONNECTION

- welded flat pack frames connected at junctures with plasma cut angle brackets
- screenshot represents one variation of connection; custom connections will be fabricated for interior junctures within square tubing structure

(LEFT) EXAMPLE OF BRACKETS CONNECTING STRUCTURAL FRAME



1/2"-13x2-1/4" ASTM F3125 Grade A325 Plain Finish Steel Structural Bolt w/ A563 Nut

Fastenal Part No. (SKU) 0129009
 UNSPSC 31161614
 Manufacturer Fastenal Approved Vendor

 This is a Catalog Item

Product Attributes	
Dia/Thread Size	1/2"-13
Finish	Plain
Grade	A325
Head	Hex
Length	2-1/4"
Material	Steel
Specification	ASTM F3125
Style	With A563 Nut
System of Measurement	Imperial (Inch)

ASTM F3125 STRUCTURAL GRADE A325 FASTENERS

Structural Bolts are a specialized heavy type of hex bolt intended for use in large structures, such as buildings and bridges. This bolt is designed to withstand the loads of steel-to-steel structural connections. They contain a flat, washer-faced bearing surface and a chamfered thread point. Plain finish, or bare metal, may or may not have a coating of light oil to resist corrosion. (source: fastenal.com)

INSTALLATION REQUIREMENTS:

- 2-3 INDIVIDUALS
- SOCKET WRENCHES
- RUBBER MALLETS
- C-CLAMPS
- DRIVERS
- VARIOUS HAND TOOLS
- EXTENSION CORDS

Compliance

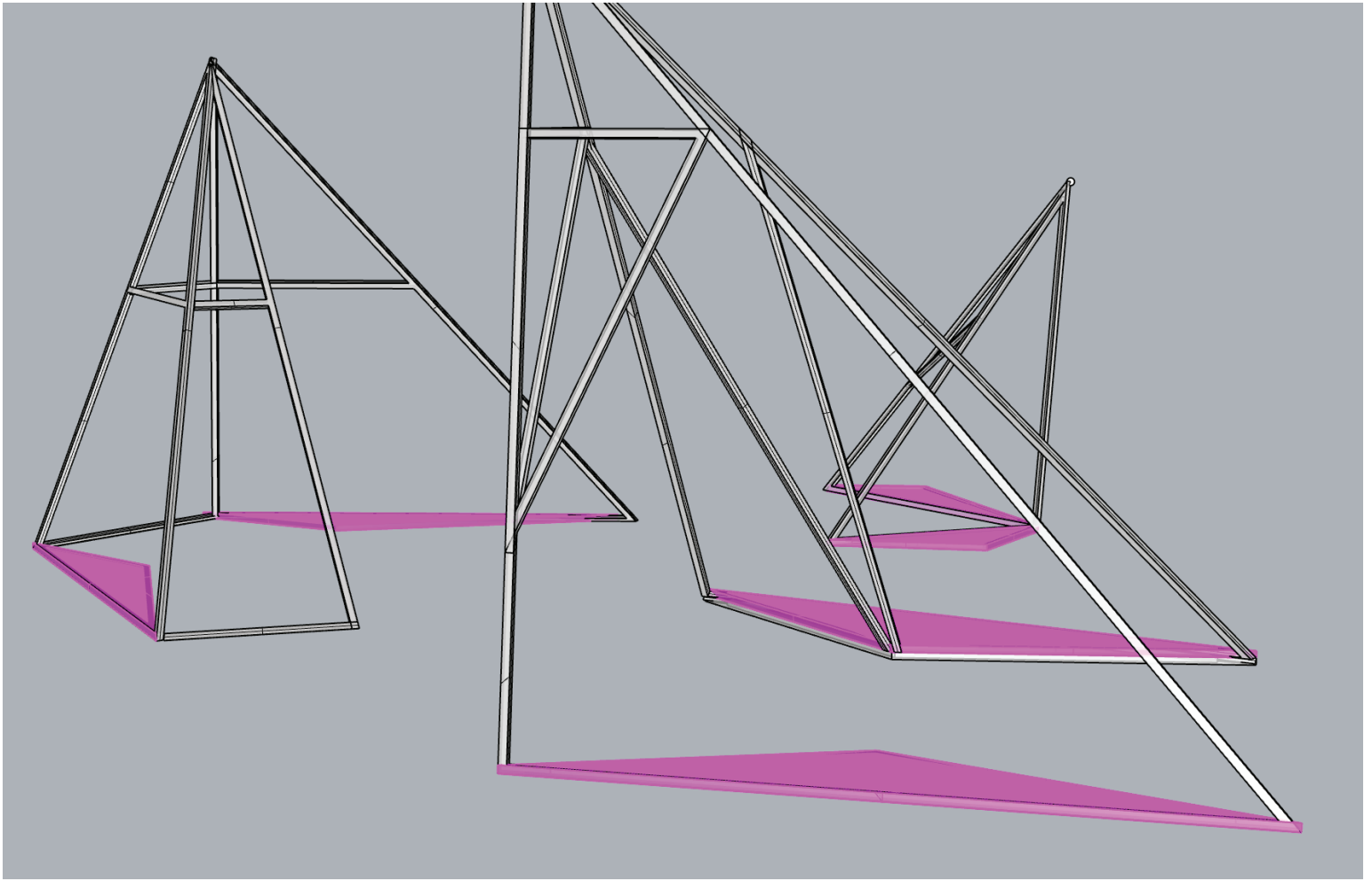


CAD Drawings

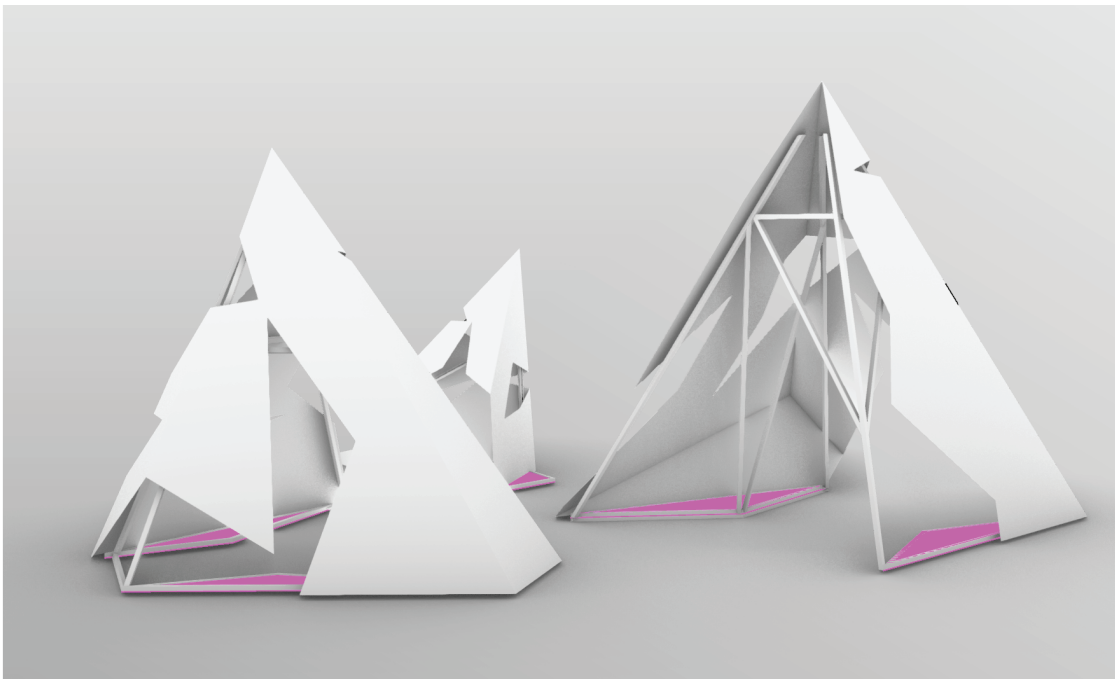
Product Standards

- 3D
- 2D Left Side View
- 2D Front View

the temple assembly + fabrication specifications



FOOTINGS: Magenta shapes indicate footings built in to the structural framing. These will consist of flat steel panel welded to an integrated frame. The footings will provide a wider contact point to the ground for the structures, and will also help to disperse the weight throughout the entire footprint evenly. Depending on the final site, the footing elements can be staked down (if displayed on softer ground such as grass) or weighted down with sandbags (if displayed on concrete or asphalt)



PERSPECTIVE VIEW:

Includes the following elements:
Panels - light gauge steel 16ga - 20ga
Steel tubing frame - 1.5" 12ga
Brackets - 3/16" plate steel
Footings - heavy gauge steel 12ga +
1.5" frames

State of Missouri

LIMITED EXEMPTION FROM MISSOURI SALES AND USE TAX ON PURCHASES AND SALES (Charitable)

Issued to:

Missouri Tax I.D.: 18788149

RAGTAG FILM SOCIETY
10 HITT ST
COLUMBIA MO 65201

Effective Date: 12/01/2014

Your application for sales/use tax exempt status has been approved pursuant to Section 144.030.2(20), RSMo. This letter is issued as documentation of your organization's exempt status. Your organization must adhere to all requirements of your exempt status.

This is a continuing exemption subject to legislative changes and review by the Director of Revenue. Outlined below are specific requirements regarding this exemption. This summary is not intended as a complete restatement of the law. You should review the law to ensure your understanding and compliance.

- This exemption is not assignable or transferable. It is an exemption from sales and use taxes only and is not an exemption from real or personal property tax.
- Purchases by your organization are not subject to sales or use tax if conducted within your organization's exempt charitable, religious and educational functions and activities. When purchasing with this exemption, furnish all sellers or vendors a copy of this letter.
- Individuals making personal purchases may not use this exemption.
- A contractor may purchase and pay for construction materials exempt from sales tax when fulfilling a contract with your organization only if your organization issues a project exemption certificate and the contractor makes purchases in compliance with the provisions of Section 144.062, RSMo.
- Sales by your organization are not subject to sales or use tax if conducted within your organization's exempt charitable, religious and educational functions and activities.
- Sales not directly related to your exempt function that are made only to raise funds for your organization, are not exempt unless such sales are occasional or isolated.
- If your organization engages in a competitive commercial business that serves the general public, even if the profits are used for your exempt charitable, religious and educational functions, you must obtain a Missouri Retail Sales Tax License and collect and remit state and local sales tax.
- Any alteration to this exemption letter renders it invalid.

If you have any questions regarding the use of this letter, please contact the Taxation Division, P.O. Box 358, Jefferson City, Missouri 65105-0358, Email salestaxexemptions@dor.mo.gov, or call 573-751-2836.



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Ragtag Film Soceity - True/False Film Fest

Address: 5 S Ninth St.

City: Columbia State: MO ZIP Code 65201

Phone: 573.442.8783 Website: www.truefalse.org

Individual Requesting Use: Carly Love

Position in Organization: Operations Manager

Address: 5 S Ninth St.

City: Columbia State: MO ZIP Code 65201

Phone: 817.225.5071 Email: carly@truefalse.org

Event: True/False March March

Description of Use (ex. Concert, speaker, 5K): Staging area for walking parade

Date(s) of Use: March 6, 2020

Start Time of Setup: 3:30 PM AM/PM

Start Time of Event: 5:00 PM AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 5:45 PM AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 6:00 PM AM/PM

Emergency Contact During Event: Carly Love Phone: 817.225.5071

Will this event be open to the public? Yes No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: _____

Promotion through True/False social media, True/False website, word of mouth, and printed advertising in festival program book

How many attendees (including volunteers) do you anticipate being at your event? 500

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

See attached safety plan. Parade marshall and True/False staff trained in crowd management.

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

Will the majority of attendees be under the age of 18? Yes No

If yes, please note the number of adult supervisors in attendance: ___# adults per ___# minors

Will you need access to electricity? Yes No

Will you be using amplifiers? Yes No

Will you be serving food and/or non-alcoholic drinks? Yes No

If yes, will you be **selling** food and/or non-alcoholic drinks? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will you be serving alcoholic beverages? Yes No

If yes, will you be **selling** alcoholic beverages? Yes No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: _____

County Liquor License Number: _____

City Liquor License Number: _____

Will you be selling non-food items? Yes No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will outside vendors be selling food, beverages or non-food items at this event? Yes No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure? Yes No

If yes, what road(s) and/or sidewalk(s)? _____

Rolling closure of 9th street from Walnut to Locust, permit currently in progress with City of Columbia City Council

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames? Yes No

If yes, please provide the Columbia Fire Department Special Events Permit Number: _____

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes No

If yes, please provide the following:

Security Company: _____

Contact Person Name and Position: _____

Phone: _____ Email: _____

Will you be using portable toilets for your event? Yes No

**Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

A deposit is required for use of the Boone County Courthouse Plaza. Please refer to the Boone County Courthouse Plaza Rules and Regulations for the deposit fee schedule. Boone County Facilities Maintenance Staff will inspect the Courthouse Plaza before and after each event. If staff finds the Courthouse Plaza is left the condition in which it was found, the deposit will be refunded to the organization. Please indicate below to whom the refund check should be issued:

Name/Organization: Ragtag Film Society - True/False Film Fest

Address: 5 S Ninth Street

City: Columbia State: MO ZIP Code 65203

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Carly Love, Operations Manager

Address: 5 S Ninth Street, Columbia, MO 65201

Phone Number: 573.442.8783 Date of Application: 11/15/2019

Email Address: carly@truefalse.org

Signature: _____

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

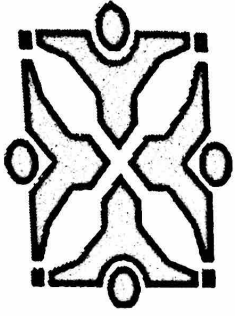
ATTEST:

BOONE COUNTY, MISSOURI

County Clerk

County Commissioner

DATE: _____



City of Columbia, Missouri

Tent/Canopy Application (less than 180 days)

NOTE: Completed applications should be submitted to Building and Site Development on the third floor of City Hall, 701 East Broadway.

Approved Disapproved Date Submitted 11.15.2019

Tent Location	Tent Contractor/Owner
Business <u>True/False - in front of Missouri Theater</u>	Company <u>A1 Party + Event Rental</u>
Street Address <u>203 South 9th Street</u>	Street Address <u>211 Peach Way</u>
City, State, Zip <u>Columbia, MO 65201</u>	City, State, Zip <u>Columbia, MO 65203</u>
Contact Person <u>Duncan Bindbeutel</u>	Phone Number <u>573.474.7881</u>
Phone Number <u>573.424.4333</u>	

Tent Size: Width 20 X Length 80 =Area 1600 Sq. Feet

Tents less than 401 square feet do not require a permit

Dates Tent Will Be Erected: Start 3/5/2020 End 3/6/2020

Tables/Chairs in tent? Yes _____ No X

Tent and Canopy Guidelines

Required Exits- Occupancy from 10-199 2 exits (72 " each), 200-499 3 exits (72" each), 500-999 4 exits (96 " each), 1000+ 5 exits (120" each)

Exits- Exit openings shall remain open, unless covered by a flame-resistant curtain. Curtain shall be of contrasting color and free sliding on a metal support. Exits shall be at least six feet wide. Ropes and guy wires shall not obstruct exits and exit discharges.

Exit Lighting- Means of egress shall be illuminated with light having an intensity of not less than 1 foot candle at floor level. Means of egress lighting shall be powered from a separate source. Egress lighting is not required for open sided tents operating during daylight hours.

Exit Signs- Illuminated exit signs shall be posted above all exits. Exit signs are not required in open sided tents or tents operating in daylight hours only.

No Smoking Signs- No smoking signs shall be posted throughout the tent or canopy.

Warming- All warming equipment shall be 10 feet from tent sides/top, combustibles and exits. Heaters shall be vented per manufacturer's recommendations.

Open Flame- Any open flame is not permitted inside or within 20 feet of the tent structure.

Fire Extinguishers- Travel distance to a 2A10BC fire extinguisher shall not exceed 75 ft

Anchoring- The tent or canopy shall be anchored per manufacturer's requirements.

Access- The tent or canopy shall not block fire department access, connections, or hydrants.

Flame Treatment- A certificate of flame treatment meeting NFPA 701, Test Method 1 or 2, is required and shall be attached to the permit.

Inspection- Columbia Fire Marshal's Office must inspect before occupying. Tent representative must call to schedule with at least 24 hour notice.

Site/Floor Plan

See map in additional attachments in the True/False 2020 Special Use Permit application.

*Please note: The total tent size will be 20'x80'; however, A1 will reach the needed dimensions by installing four 20'x20' tents.

The following shall be included on the above diagram:

- Exits
- Lit exit signs
- Egress lighting
- Fire extinguishers
- Cooking/heating equipment
- Distance from buildings
- Number, location and dimensions of tables
- Number and location of chairs

I understand the tent permit can be revoked at any time for non-compliance.

Signature Cory Zan Date 11-14-2019

Fire Department Reviewer _____

Date Reviewed _____

Reviewer Comments:

Building and Site Reviewer _____

Date Issued _____

Fire Inspector _____

Date Inspected _____

****Permit shall be kept on site for duration of use**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/2/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Winter-Dent P O Box 1046 Jefferson City, MO 65102	CONTACT NAME: PHONE (A/C, No, Ext): (573) 634-2122	FAX (A/C, No): (573) 636-7500	
	E-MAIL ADDRESS: mail@winterdent.com		
INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED Ragtag Film Society and True False 5 South 9th Street Columbia, MO 65201	INSURER A : West Bend Mutual Insurance Co		15350
	INSURER B : Travelers Insurance Company		39047
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			


COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		1739092-09	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 0 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			1739092-09	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			1739092-09	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ Aggregate \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	UB4J262779-19-42-G	7/1/2019	7/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Floater			1739092-09	7/1/2019	7/1/2020	Lease/Rented 100,000
A	Liquor Liability			2070275-06	7/1/2019	7/1/2020	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

City of Columbia, Purchasing Division 701 E Broadway, 5th Floor Columbia, MO 65201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

TF SAFETY PLAN

The following section includes information that we give to all staff and volunteers during trainings; we spend additional time with venue staff going over emergency procedures generally and in their respective venues.

VENUE BASICS

Though each venue will have a know-it-all Venue Captain (VC) and Assistant Venue Captain (AVC), there will also be Venue Manual available, which will include all venue specifics and safety procedures. In general, though, there's a basic pattern and set of expectations for all venues.

Emergency Plan

Each Venue will have its own specific protocols and procedures for dealing with emergency situations, should they arise. Emergency management information can be found in each venue bible, and each VC and AVC will be briefed on this information as well. Emergency information will include a floor map of each venue outlining shelter location, egress (exit) routes, exit locations, and plans for communicating with large groups of Festgoers. It is essential that every volunteer familiarize themselves with the emergency basics of each venue. In case of an emergency, here are some guidelines:

a) Remain Calm/Do Not Panic: Though this is cliché, it is absolutely true. In an emergency, think through it, don't panic, contact the appropriate people, and do your best to keep people in the area calm. Inform them that the situation is under control and we are doing everything possible as swiftly as we can to resolve the situation.

b) Know who to contact: In the case of most true emergencies, you will first contact 911. These people are professionals who are there to help. Next, alert the proper people at the venue and Fest.

c) Communicate: If there is a general emergency, you may have to address a large crowd. Do so confidently and calmly. Inform them of the situation and that you need them to listen to you and cooperate. This is most helpful in the event of a venue evacuation, such as in case of fire, weather emergency, power outage, or bomb threat.

Safety Plan

All TF venues need to be kept safe for Festgoers and volunteers. As noted previously, each venue will have a safety plan as outlined in the venue manual. However, here are some basics to be aware of:

a) Take responsibility. As a volunteer for the Fest, you are a go-to person and are responsible for your area/venue. So, if you see something out of place or something that needs to be taken care of, act on it! This can be as simple as changing an overflowing trash can to taping down loose cables on the floor to reporting suspicious behavior to a VC or AVC. Pick up trash, keep people from standing on chairs, and report any trouble situations or violence.

b) Be vigilant. During the natural ebb and flow of activity during a shift, it can be tempting to mentally check out for a time. Keep your awareness up throughout your shift as it is easy to

miss something significant in either the chaos or the calm.

c) Familiarize yourself with the venue!

The first thing any volunteer should do upon arrival to a venue is take a look at where the emergency exits are, where the fire extinguishers are, where to find a flashlight, where to find the bathrooms, where light switches are, and who the staff are at each location. You will also want to know where the disability access seating and entrances are. This often takes a few minutes, but will help prepare you to act responsibly.

d) Prepare for emergency, remain calm. Though everything will probably run very smoothly, take a moment to think through how you would actually respond in an emergency situation. In the event of an emergency, you may be the person who has to address the room and calmly and confidently tell them about an emergency, or you may be the person to find the flashlights and assist someone out of the theater.

e) Ask for help! You will be surrounded by knowledgeable staff and volunteers who can assist you. Keep lines of communication open; don't be afraid to solve a problem, and don't be afraid to ask for help.

f) If you can't handle it, call 911. If there is a situation you are uncomfortable with, call 911. We have spoken with these folks, and that's what they are there for. Whether it be the police, an ambulance, or the fire department, they are all professional problem solvers and are there to help. When in doubt, call 911, and then immediately inform your VC or AVC of the problem.

EMERGENCY PROCEDURES

Complaints & Violence

Complaints: Handle all complaints in a professional and diplomatic manner. Remember, complaints are not personal, and they are often helpful. If you are unable to immediately and reasonably resolve a complaint, direct the complaint to the VC, an AVC, or Core Staff, and they will resolve the matter. Patrons may also e-mail info@truefalse.org.

Violence: If you see an act of violence, do not become involved. Do not attempt to break up a fight or confrontation. Immediately contact the VC, an AVC, Core Staff, or 911 if necessary. If you feel that you or anyone is immediately threatened, do not hesitate to call 911.

Lost & Found

Lost items will be logged and kept at the venue at which they were found until the Sunday night of the festival. At that point, all items will be held at the True/False office. Do not escort a patron to look at the lost and found. Have them describe the item they are missing and look for it yourself. Remember to sign items in and out in the Lost and Found logbook.

Lost Child

If a child is lost, stay with them and contact the VC, an AVC, or Core Staff. Keep them calm, and stay in one spot. Each venue and the Fest office should be contacted to report the lost child.

Medical emergencies

In the case of a medical emergency (such as loss of consciousness, excessive bleeding, etc.), the volunteer will call 911 first then alert a staff member. If it's clearly a minor event then staff can be notified first but if there is any doubt it is best to err on the side of caution and call 911 before making other notifications. When calling 911, staff will know their location. Staff will not do anything they are not trained to do. Staff will secure the scene and ask patrons to move away from the scene, especially if emergency personnel are en route. Staff will not move the injured person. If the injured person is conscious, staff will ask them questions to gather more information about signs and symptoms, allergies, medications, pertinent medical history, last food or drink and events leading up to the incident. If the injured person is unconscious, staff will shout to get the person's attention, using the person's name if it is known. If there is no response, staff will tap the person's shoulder and shout again, while checking for normal breathing. Again, staff will not do anything they are not trained to do. If another patron identifies themselves as a medical professional with the necessary skills to assist in assessing the situation, staff may allow them to help. Staff will continue to assess the scene and wait for medical professionals to arrive.

Severe Weather

Consult the VC for details. In general, make sure all Festgoers are in an official shelter area. If they are not, calmly and orderly direct them to the nearest shelter. Do not direct Festgoers outdoors. Keep away from doors and windows. Locate flashlights and be prepared to assist people in the event of a power outage.

Smoke or Fire

Consult the VC for specific details. In general, calmly and quickly notify the VC, an AVC, or Core Staff if you see smoke or fire. If you are in any doubt whatsoever or if danger is immediate, call 911 first. Be prepared to calmly and confidently address Festgoers and calmly and quickly evacuate them from the area. Evacuate those nearest the danger first, row by row, as efficiently as possible. Tell Festgoers your plan for evacuation so that they cooperate and remain calm. Assist those who need any help.

Electrical Outage

Immediately locate flashlights and be prepared to assist Festgoers. Alert the VC, an AVC, or Core Staff. Remain calm and immediately and calmly inform Festgoers to remain in their seats and that we're working on the problem and will update them as soon as possible.

Evacuation

Consult the VC for specific details. In general, be aware of all emergency exits and building exits. If possible, station a volunteer with a flashlight at each aisle and exit, and have a lead person guide the exit process by telling groups of people to exit. Maintain communication with Festgoers and help direct the lines of people safely and smoothly from the building. Unless an exit is blocked because of a hazard, direct Festgoers to the nearest exits. Assist those who need assistance.

Active Shooter: We follow the Citizen's Response to Active Threat protocol as outlined by MUPD. We advocate the following three recommendations: The Best Option: Escape/Evacuate (using any available exit); The Next Best Option: Hide (if possible, block entry to your hiding place, lock the doors, and power off your cell phone; The Last Resort: Fight (extreme last resort).

Bomb Threat

Person taking call: remain calm and try to get as much information as possible. Check to see if the caller is using a noticeable number via caller ID. *After the Person hangs up:* report the threat to the nearest person in charge. DO NOT use a radio or any cellular or cordless phone. *Person in charge:* inform the Police of all pertinent information. Notify Channel 1, and do not alarm Festgoers. *AVCs and/or the VC* should do a cursory search around the building for suspicious items. Do not use cordless phones, radios, or cell phones in the area, as they may trigger detonation. *General:* report any unusual items. If you come into contact with unusual items or the device itself, do not touch it or use wireless devices near it. Wait for the police to arrive, and they will assist in evacuation. Not all bomb threats are legitimate, but should be treated as such. Panic will generally cause more harm than the threat, so remain calm.

Protest Policy

T/F does not advocate for or against the subject matter of our films. This does not prevent outside persons or groups from protesting a Film or Event. There are several different types of protests and protesters that require different types of actions or non-action. The first major differentiation is between people or groups protesting outside of the physical footprint of a Venue versus those attempting to do so within that footprint. The venue footprint is the interior of any building and any outside queue of patrons waiting to get inside. If a person or group is protesting outside of that footprint, immediately notify your VC or an AVC, who will notify the Police. We do not have any authority to interact with a person or group outside of our footprint and the Police are ready to handle these situations. T/F does not allow any type of protest or disruptive speech inside the physical footprint of any of its venues. This includes signage, vocalizations, or any disruptive behavior. If there is any protest-related disruption of any film or event, immediately notify your VC or an AVC. They may decide to call 911 depending on the nature of the disruption. Stay safe; we do not expect or condone volunteers putting themselves into harm's way. Under certain circumstances, the Fest may have additional security in place inside a venue. In these cases, you will be made aware of their presence to assist with any disruptive behavior.

Crowd Protection From Vehicle Threat

To protect crowd in street closure from vehicle threat, the use of parked cars (in addition to 8-foot steel barricades) perpendicular to the flow of traffic will be implemented at all street access points (9th and Elm, 9th and Locust, and the west alley off 9th). The staff posted at each access point will have keys, on their person, to the vehicles being used as the blockade. They will be able to quickly move these vehicles in the event that emergency vehicles need to access the street closure area.

Outdoor Special Event Public Safety Plan

Operations Manager: Carly Love, 817.225.5071

Production Manager: Duncan Binbeutel 573.424.4333

Events Director: Johanna Cox 631.678.7308

Booze Admiral: Mark Alexiou 573.355.3302

Fest Director: Camellia Cosgray 520.390.9304

Fest Director has authority to cancel event. Operations Manager, Production Manager, and Events Director have authority to postpone event due to public safety concern.

Event volunteer can be identified by a uniform t-shirt (color TBD) and wearing a lanyard with yellow VOLUNTEER pass. Event staff can be identified by wearing a green CORE pass, pink ALL ACCESS pass, or yellow JUGGERNAUT or VOLUNTEER pass. Event staff are responsible for delegating responsibilities to volunteers.

Event layout information can be found on page 4 of TF_map2020.pdf

Event communications plan

Event organizers will communicate with each other via cell phone and two-way radios. All event organizers have wearable contact card with all necessary contact information. In the event of an emergency, attendees will be communicated to verbally by staff using loud, clear, and concise instructions. Corded and battery powered sound amplification are available on site throughout the event.

In the case of inclement weather prior to event start, attendees will be communicated to via social media channels, website, and word of mouth through fest staff using languages such as “[Event] postponed to ##:##PM (or cancelled) due to inclement weather. Please see truefalse.org for more information.” During the Fest, when appropriate, announcements will be made from the stage of each screening to disseminate information Fest-wide.

Emergency Notification

Notification of emergency will be disseminated to attendees as appropriate via social media, word of mouth, sound amplification, and when necessary notices from stage at each venue.

Scripted messages for attendees in the case of weather:

“A severe weather report was received that indicates potential impact to Columbia. The following precautions are being taken to protect True/False attendees. [event] has been moved indoors (or cancelled). Please see truefalse.org or ask a staff member for more information.”

Scripted messages for attendees in the case of emergency (evacuation)

“Due to (emergency, fire, medical situation, etc) this area is being evacuated. Please make your way to the nearest exit and evacuate the area.” Additional directional information will be provide by staff as available at all exits.

Scripted message for attendees in case of shelter in place:

“Due to (tornado warning, outdoor threat, etc), seek shelter immediately. The closest shelters are Missouri Theater and Picturehouse (Missouri United Methodists Church).”

In case of emergency, the following individuals are responsible for these tasks

- ❑ Notify event lead of emergency/severe weather: Operation Manager
- ❑ Disseminate pre-scripted messages for announcement: Operations Manager, Event Director, Fest Director
- ❑ Ensure sheltering locations are open (if applicable): Operations Manager, Production manager
- ❑ Ensure event staff/volunteers are in place to direct guests out of event site: Events Director, Operations Manager
- ❑ Make announcement(s) to attendees: Events Director, Fest Director
- ❑ Ensure all event activities have ceased: Operations Manager, Production Manager, Fest Director

Attendee Entry/Exit

Entry/Exit of full street closure is available through north and south ends of 9th street from Locust and Elm, respectively.

Entry/Exit of tent are marked on page 4 of TF_map2020.pdf. Entry/Exit of the tent is available on the south east corner, and along the west side. Attendees may enter/exit the event from the north or south side of tent along sidewalk. Staffed stanchions will be used to monitor in/out capacity using a clicker system. Staff will maintain communication with Events Director regarding capacity. Attendees must present an eligible pass or ticket to gain entry to the event.

Crowd Management

True/False Venue Management Staff and Event Staff will undergo crowd management training with CPD/CFD prior to event (February 15, March 5). We will have 8+ staff on site for Jubilee, March March, Reality Bites, and Buskers Last Stand. Outside of these events, the area will be monitored and crowd managers will be staffed according to capacity. Staff responsible for crowd management will conduct an inspection of the area of responsibility and identify and address any egress barriers, conduct an inspection of the area of responsibility to identify and mitigate any fire hazards, verify compliance with all permit conditions, direct and assist event attendees in evacuation during an emergency, assist emergency response personnel when requested and other duties required and specified by fire code official and Public Safety Plan.

Medical emergencies

In the case of a medical emergency (such as loss of consciousness, excessive bleeding, etc), volunteer will alert a staff member. If it is clearly a true emergency, staff will call 911 before doing anything else. When calling 911, staff will know their location. Staff will not do anything they are not trained to do. Staff will secure the scene and ask patrons to move away from the scene, especially if emergency personnel are en route. Staff will not move the injured person. If the injured person is conscious, staff will ask them questions to gather more information about signs and symptoms, allergies, medications, pertinent medical history, last food or drink and events leading up to the incident. If the injured person is unconscious, staff will shout to get the person's attention, using the person's name if it is known. If there is no response, staff will tap the person's shoulder and shout again, while checking for normal breathing. Again, staff will not do anything they are not trained to do. If another patron identifies themselves as a medical professional with the necessary skills to assist in assessing the situation, staff may allow them to help. Staff will continue to assess the scene and wait for medical professionals to arrive.

Weather Monitoring

In the event of inclement weather, Operations Manager and Event Director will be responsible for monitoring weather via National Weather Service as well as local weather reports and radars. Collectively the Operations Manager, Event Director, Production Manager, and Fest Director will determine when to postpone or cancel event. Fest Director has the authority to cancel the event due to weather.

Pre-event Briefing for Staff Volunteers

All volunteers and staff are oriented prior to event at an all-volunteer orientation on February 22, 2020. Additionally, directly prior to event, staff and volunteers will have a huddle to review all necessary information re: event logistics, details, safety, and communications.

Security Considerations

Please see T/F Safety Plan 2020 and T/F Alcohol Management Plan for all security consideration policies and procedures.

TF ALCOHOL MANAGEMENT PLAN

Contacts

On-site contacts for events during which alcohol is served:

Events Director: Johanna Cox 631.678.7308

Booze Admiral: Mark Alexiou 573.355.3302

Menu

A drink menu including serving size of each drink and alcohol by volume percentage will be supplied once True/False has received alcohol from designated sponsors. Drink pours are regulated to 16oz beer (16oz cup), 4oz wine (9oz cup), and alcohol will be supplied by Les Bourgeois Vineyards, Public House, and Logboat.

Entrance/Exit Staffing & Signage

A diagram of where alcohol will be sold is available in document TF_maps2020.pdf.

Entrance/exits of alcohol service areas are monitored by staffed stanchions with two staff at each entrance/exit to ensure alcohol does not leave the event. Signage will be posted at all exits stating no open containers of alcohol are permitted beyond that point.

Bartender Training

We use smartmo.education. This is required of all bartenders in the City of Columbia and we believe it is sufficient for our needs. We require our volunteers who are event coordinators to take the class and provide us with their certificates. Our Event/Bar Staff policy can be found at the end of this document; we require every bartender to read and sign the policy document.

ID Checking

ID checkers are SMART certified and also attend an in-person ID training with Columbia Police Department prior to the Fest. IDs are checked at multiple venues throughout the Fest and individuals 21 and over are provided a wristband (barrel sliding lock fabric wristband or paper wristband based on quantity available) designating them of age. ID checkers verify age based on state issued identification cards or passports. Locations to obtain a 21+ wristband include:

- True/False Box Office at Sager Braudis Gallery: Wednesday, March 4 through Sunday, March 8
- All events during which alcohol is served
 - Missouri Theatre
 - Jubilee, Thursday, March 5
 - Reality Bites, Friday, March 6
 - Closing Night Reception, Sunday, March 7
 - Buskers Last Stand (indoors only, not permitted outside of Missouri Theater), Sunday, March 7
 - 9th street closure: Jubilee, Thursday, March 5
 - Orr Street Studio: Filmmaker Fete, Saturday, March 7
 - The Atrium on Tenth: @ction party, Thursday, March 5

- o Party space (Shoppes at Stadium, 421 N Stadium Blvd): Saturday, March 7 and Sunday, March 8
- Volunteer Headquarters (location TBD)
- Musicians Lounge (location TBD)

Insurance and Exemption

Certificate of Insurance Coverage, indicating coverage as outlined in Exhibit E of 2020 Operations Agreement, with the City listed as additional insured. Alcohol will be supplied by Les Bourgeois Vineyards, Public House, and Logboat. A 501(c)(3) exemption letter can be found at TF_MO_Tax-exempt.pdf.

Event/Bar Staff Policy (Please read carefully and sign and date below)

All volunteers must be 21 or older to work events and parties serving alcohol at the True/False Film Fest.

As a Event/Booze Team staff member, I agree to the following:

- To review the volunteer handbook (The Little Red Book)
- To possess a current or acquire a new SMART Training certification card and to provide a copy to the Events Director (Johanna Cox) or Booze Admiral (Mark Alexiou)
- To attend any required training session(s).
- To arrive on time to my scheduled shifts.
- To satisfactorily complete my scheduled shifts.
- To NOT show up for my shift under the influence of alcohol or drugs
- To NOT bring any friends to bartend, work, or attend events/parties without permission from the Booze Admiral
- To be a good ambassador for the festival and to assist festival patrons and treat them with respect and courtesy at all times
- To be vigilant about checking IDs, and to never, under any circumstances, serve anyone under the age of 21.
- To never serve alcohol to anyone who appears to be intoxicated or impaired.

Reminder: YOU can be held personally and legally responsibly, in addition to the Fest, for serving anyone under 21 or anyone who is already intoxicated.

I understand if I fail to meet any of the above requirements it may result in the termination of my employment and the forfeiture of any festival perks to which I may be eligible.

As a bar staffer with assigned shifts, I agree to notify the Booze Admiral (or volunteer coordinator) no later than two Mondays prior to the festival weekend if I am unable to participate or attend scheduled events.

I understand that neither True/False Film Festival nor any of its officers, employees, or volunteers shall be held liable for any claims seeking damages for personal injury or property damage that may arise out of my participation as a volunteer for the festival. I also agree to indemnify the True/False Film Fest, its officers, employees, volunteers, and the City of Columbia harmless on account of any such claims.

_____ (Signature)

_____ (Name)

_____ Date

TF Drinks 2019

Beer

Logboat

Bobber Lager (5.0%)
Shiphead Ginger Wheat (5.2%)
Mamoot Brown Ale (5.0%)
Snapper IPA (7.2%)

Public House

Frisco Lager (5.0%)
Elusive IPA (6.8%)
Hefeweizen (4.9%)
Revelation Stout (5.4%)

Serving Sizes:

Drafts: 16oz plastic cups but only pouring 12oz of beer. If any beers are 7.5%ABV or higher we pour them 10oz (in a 12oz plastic cup)

Cans: 12oz cans (Logboat), 12 oz bottles (Public House) which is poured into plastic cups

Wine (this year we will be serving Les Bourgeois Wine, final varietals have not yet been determined). Below is the wine we served in 2019. Wine will be served in 9 oz plastic cups but will only be poured to 5 oz.

St James Winery

Estate Norton—dry red (13%)
Pioneer White—dry white (12.5%)
Friendship School Red—semi dry red (10.5%)
Friendship School White—semi dry white (10.5%)
Vignoles—semi dry white (11%)
Sparkling Moscato (10%)

Cider:

Public House

12oz McIntyre Apple Cider (5.0%)

Mixed & Specialty Drinks

Mixed drinks will use one of the following liquors and mixed with a non-alcoholic mixer. We do not serve doubles.

Flor de Cana Rum (40%)
Pinckney Bend Vodka (41.5%)
Pinckney Bend Gin (46.5%)
Pinckney Bend Whiskey (50.0%)

Serving Sizes:

Jubilee, Reality Bites and Closing Night event drinks are poured in a 9oz plastic cups with ice but we only pour 6 oz (less than an ounce of which is alcohol) and treat them as samplers, not full drinks.

Batch Cocktails:

Batch cocktails are batched in 3 gallon cambros and have the following ratio: 1 bottle of liquor to 3 bottles of juice (berry lemonade or grapefruit juice). They are served over ice in 9 oz cups but are only filled to 6 oz.

2019 Jubilee Menu

Pinckney Bend Vodka, Aperol, Lime Juice, Orange Juice, Simple Syrup

Pinckney Bend Gin, Rosemary Honey Syrup, Lemon Juice, Club Soda

Pinckney Bend Rested American Whiskey, Peanut-Orgeat Syrup, Mexican Coke

Flor De Cana Rum, Mint Syrup, Cold Brew Coffee

Events

Jubilee: event time 5:30-6:45pm (Thur, Missouri Theater and Tent)

Drinks served (outside): beer & wine only

Drinks served (inside): beer, wine, cider and 4 batch cocktail stations (see above 2019 drinks)

Reality Bites: event time 5:30-7:00pm (Fri)

Drinks served: beer, wine and 1 batch cocktail station

@ction: event time 10:00pm-1:00am (Fri, Atrium on Walnut)

Drinks served: at local bar using their liquor and our sponsored beer (though they will also provide alternative beer options)

Filmakers Fete: event time 4:00-6:00pm (Sat, Orr Street Studios)

Drinks served: canned beer, wine, cider and 2 batch cocktails

Scheduled Maintenance: event time 12:00-4:00am (Sat, location TBD)

Drinks served: draft beer, mixed drinks, wine

Closing Night: event time 6:00-7:00pm (Sun, Missouri Theater indoors only)

Drinks served: canned beer, draft beer, wine, cider and 1 batch cocktail

Buskers: event time 9:00-10:30pm (Sun, Missouri Theater and street closure, beer not permitted outside of Missouri Theater, door staffed)

Drinks served: canned or draft beer only

Sun Night Volunteer Party: event time 9:00-2:00am (Sun, location TBD)

Drinks served: draft beer, cider, mixed drinks, wine

TF ADA PLAN

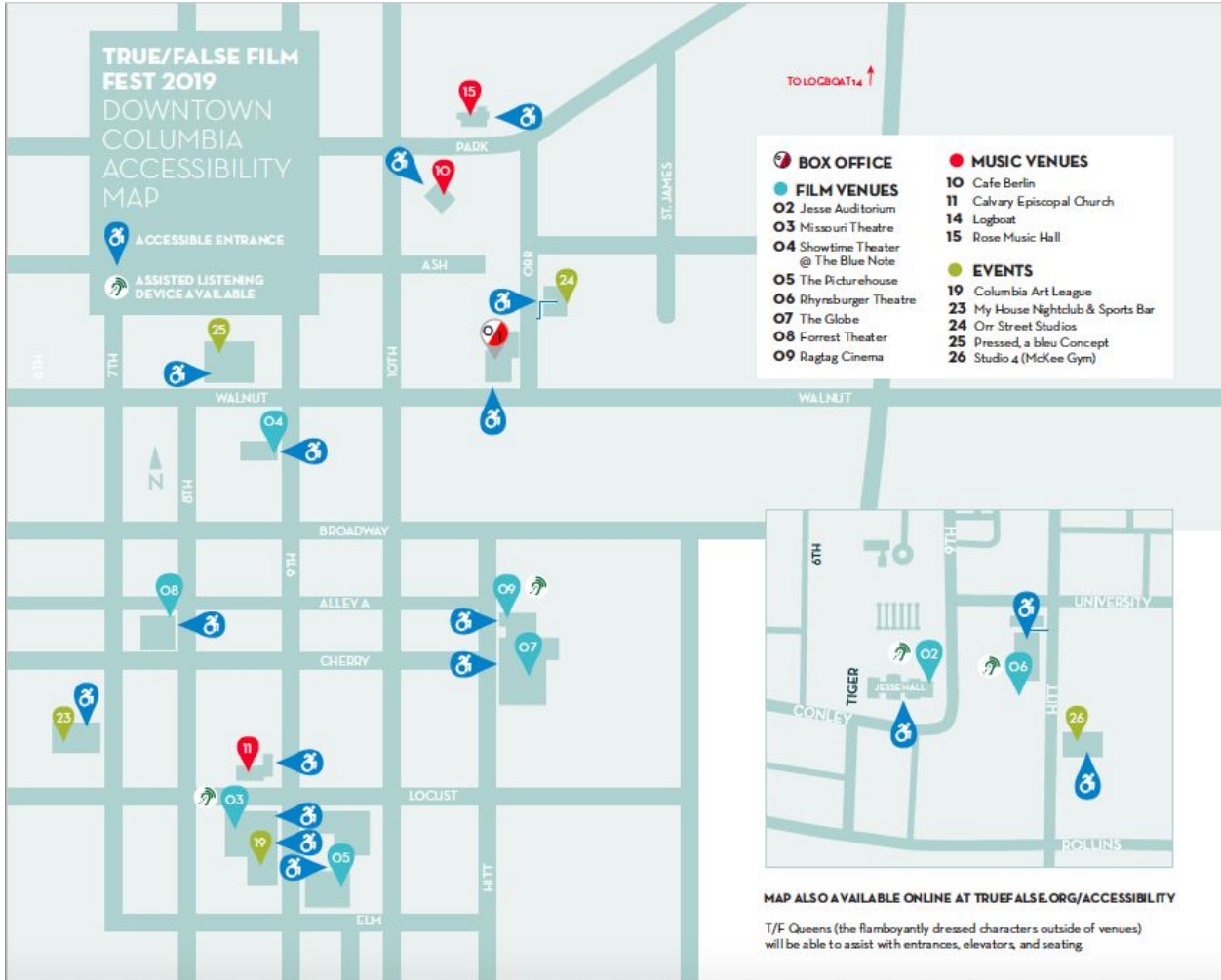
All Fest venues are accessible by ADA standards. The Fest footprint has been navigated with both ambulatory individuals and wheelchair users without difficulty. An accessibility map (see below) is available both on the website and in the Fest program with labeled accessible entrances for all venues. All festival film venues and venues that host special events that are open to the general public have wheelchair accessible entries, exits, restrooms, and access to our public drinking water stations.

Our venue staff provide needed assistance to patrons, and our venue management (Venue Captains and Assistant Venue Captains) have been specifically trained to provide exceptional assistance for persons with disabilities. If anyone requires assistance at any venue, they may check in with venue staff when they arrive at the venue, or contact Operations Manager, Carly Love at least 24 hours prior to the event to request reasonable accommodations. Persons with disabilities may arrive at the venue and/or enter the venue early if needed, either to be seated or to wait in a seat in the lobby (if you are using the Q).

Pending approval, the City of Columbia will waive the hourly limit for accessible metered parking during the festival to accommodate those who want to grab a bite and catch a show (note that ADA hangtags will continue to be enforced, and normal parking meter fees will apply).

We offer sign language interpretation to a few festival film Q&As, and those screenings are designated as such in the schedule, both in our program book and online. The two screens at Ragtag Cinema as well as Jesse Auditorium and Missouri Theatre provide a limited number of assistive hearing devices. To access listening devices at those venues, patrons can check in with venue staff when they arrive at the venue. The other venues used for our festival are not actual theaters, so their facilities are not equipped with the systems necessary to provide listening devices or other similar devices, which is consistent with current ADA policies. Audio description will be available at Ragtag Cinema through individual devices and will potentially be available at Jesse Hall and Missouri Theater this year. This is communicated to Fest patrons through a variety of channels including the website, word of mouth, and social media.

In areas with power/technology, all cords, wires, hoses, etc., that are located within a path of travel will be ramped or placed within an ADA approved cord cover. If any elevation changes of more than ¼" vertical or ½" beveled are discovered, temporary ramps will be installed. An alternate path of travel will be implemented when the normal path of travel is obstructed. Specifically on Thursday, March 5, a sign will be placed at the end of street closure to alert public of sidewalk closed and signage designating alternative route to navigate around closed event, likely parallel to intended path of travel.





**NO
ALCOHOL
BEYOND THIS POINT**