



701 East Broadway, Columbia, Missouri 65201

Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: December 15, 2025

Re: Agreement with DLT

Impacted Ward: Citywide

Executive Summary

The City has utilized AutoCad, a computer aided software design program, for design and review work for more than 25 years. The City's current 3-year license agreement is running out and DLT Solutions, Inc. is switching to a one-year license structure. The attached agreement will provide the City with the best cost of service option for the software at a cost of \$40,647.84 per year for a one-year agreement.

Discussion

AutoCad is an industry standard design platform for computer aided design published by Autodesk, Inc. There are some other types of design software on the market. However, the City has spent thousands of worker hours and tens of thousands of dollars for training on the use of AutoCad. Various departments in the City utilize the software for design and review purposes, primarily Public Works and Utilities, but others as well.

The City began purchasing the software and licenses in the 1990s. At the time and over the years, licensing for the software has been structured differently at different times. Currently due to the long term relationship and license structures, the City is able to obtain licenses at a discount over standard pricing.

DLT Solutions, LLC (DLT) is the company that supplies AutoCad licensing for governmental agencies. In 2022 the City and DLT structured a 3-year agreement. DLT is changing to an one year license structure at a cost of \$40,647.84 for 61 licenses.

It is estimated that competitively bidding for a software product would lead to licensing fees over \$100,000 per year for any computer aided drafting software and at a minimum well over the cost of the current yearly quote for the licenses. This memo would authorize the City Manager to continue the agreement beyond the one year term if the City Manager determines that licensing fees remain reasonable.

Staff is recommending that Council authorize the City Manager to purchase the 61 licenses per the attached quote.

Fiscal Impact

Short-Term Impact: \$40,647.84

Long-Term Impact: Unknown. Some costs related to training for employees expected.

Strategic & Comprehensive Plan ImpactStrategic Plan Impacts:

Primary Impact: Organizational Excellence, Secondary Impact: Reliable and Sustainable Infrastructure, Tertiary Impact: Tertiary

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Land Use & Growth Management, Tertiary Impact: Inter-Governmental Cooperation

Legislative History

Date	Action
11/21/2022	R173-22 Authorizing a software license agreement with DLT Solutions, LLC for the purchase of AutoCad® licenses.

Suggested Council Action

Staff recommends Council authorize the City Manager to purchase the licenses for AutoDesk/AutoCad.