



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: July 15, 2019

Re: Agreement with the Downtown Community Improvement District for Tree Maintenance and Landscaping Services

Executive Summary

The Parks and Recreation Department is requesting adoption of a resolution that authorizes the City Manager to sign an agreement with the Downtown Community Improvement District (Downtown CID). The proposed agreement with the Downtown CID outlines the landscaping services provided by the City of Columbia's Parks and Recreation Department within the boundary of the community improvement district including the maintenance of trees, annual flowers and landscaping beds. As part of the agreement, the Downtown CID has agreed to pay the City \$8,000 annually to offset a portion of the expenses related to the tree and landscaping maintenance within the CID boundary. The annual agreement is renewable for four additional one-year terms.

Discussion

The Parks and Recreation Department is responsible for the care and maintenance of designated landscaping beds and trees located throughout the downtown CID area. On an annual basis, park staff will plant and maintain 47 landscaping beds including 13 annual flower beds, totaling 937 square feet, and 34 perennial flower beds, totaling 3,668 square feet. The City also manages the care of 518 trees located in the downtown CID area with care responsibilities encompassing tree planting, watering, pruning and necessary removal. On an annual basis, the City's expenses related to downtown landscaping and tree maintenance averages approximately \$24,500.

In 2013, the Downtown Community Improvement District (Downtown CID) started paying the Parks and Recreation Department \$7,500 on an annual basis to help offset the costs associated with the care and maintenance of the trees and landscaping beds located within the boundary of the community improvement district. In 2018, park staff and Downtown CID staff started to collaborate on an agreement to formalize the responsibilities of the Parks and Recreation Department related to landscaping and tree maintenance within the community improvement district and the funding amount provided by the Downtown CID.

The Parks and Recreation Department is requesting a Council resolution authorizing the City Manager to enter into an agreement with the Downtown Community Improvement District. The agreement will outline the landscaping and tree maintenance responsibilities of the Parks and Recreation Department and sets the annual payment from the Downtown CID to the Department at \$8,000 to help offset a portion of the annual costs for the work within the



community improvement district. The agreement is for one year and renewable for four additional one-year terms if agreed upon by both parties.

Fiscal Impact

Short-Term Impact: As part of the agreement, the Downtown CID will pay the Parks and Recreation Department \$8,000 on an annual basis to offset a portion of the expenses associated with landscaping and tree maintenance within the CID boundary.

Long-Term Impact: The agreement is renewable for four additional one-year terms if agreed upon by both parties.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Livable & Sustainable Communities, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Approve the legislation authorizing the City Manager to sign an agreement with the Downtown Community Improvement District.