



Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: April 20, 2020

Re: Land and Water Conservation Fund Grant Agreement, Appropriation, and Phase II Construction – A. Perry Philips Park Tennis and Pickleball Complex

## Executive Summary

The Parks and Recreation Department is requesting Council approval to execute an agreement with the Missouri Department of Natural Resources to accept \$250,000 in grant funding provided by the Land and Water Conservation Fund (LWCF), appropriate the grant funds and approve the phase II construction of the A. Perry Philips Park tennis and pickleball construction project. The additional grant funding will allow for the phase II construction of the project consisting of four pickleball courts, a prefab concrete restroom facility, small shelter and 30-car parking lot. The grant funding is matched with \$250,000 in Park Sales Tax funding that will be used for the phase I construction consisting of two tennis courts, a 30-car parking lot, sidewalks and utility infrastructure. The phase I project and revised Philips Park master plan was approved by the City Council on March 4, 2019 and staff notified Council that this grant request had been submitted. The phase II project will be completed using a combination of contract labor and park staff. The Philips Park tennis and pickleball project has to be completed by September 30, 2021 to meet the deadline outlined in the LWCF agreement.

## Discussion

The Parks and Recreation Department has been awarded a \$250,000 grant from the Land and Water Conservation Fund. The LWCF is a competitive grant program and provides funding for a wide variety of outdoor recreation projects intended to help communities meet the recreation needs of the citizens. The grant is administered by the Missouri Department of Natural Resources and Missouri State Parks.

On March 4, 2019, the City Council approved the revised A. Perry Philips Park (Philips Park) master plan and the phase I construction of the tennis and pickleball complex at the park. The phase I project will add two outdoor tennis courts, a 30 car parking lot, ADA walkways and parking lot lighting. The facility will be located in the northeast corner of the park adjacent to the Columbia Sports Fieldhouse. Park staff applied for a LWCF Grant in 2019 to assist with funding for the phase II portion of the project which will include the construction of four pickleball courts, a prefab concrete restroom facility, small shelter, 30-car asphalt parking lot and parking lot lighting. The total funding for the project is now \$500,000, with \$250,000 in Park Sales Tax funding and \$250,000 in LWCF grant funding.

The Parks and Recreation Department is requesting an ordinance authorizing the City Manager to execute an agreement with the Missouri Department of Natural Resources to accept \$250,000 in grant funding provided by the Land and Water Conservation Fund, to



appropriate the grant funds, and to approve phase II construction of the Phillips Park tennis and pickleball project.

Phase II construction of the Phillips Park tennis and pickleball project will include:

1. A combination of contract and force account labor will be used to construct four pickleball courts at the park. The concrete courts will be regulation size and have individual fencing around each court. Additional concrete seating areas will be added on one side of each court. Electrical conduit will be installed around the courts for the future installation of court lighting.
2. A prefab concrete restroom will be constructed adjacent to the tennis and pickleball courts. The restroom will be similar in size and design to the facility that services the tennis courts at Fairview Park. Contract labor will be used to install all necessary utilities and park staff will coordinate the placement of the prefab restroom upon delivery.
3. Park staff will construct a small shelter at the site to provide covered space for tennis and pickleball players, tournament officials and park patrons. The shelter will be 20' by 20' in size and include three to four picnic tables.
4. A combination of contract and force account labor will be used to construct a 30-car parking lot, install parking lot lighting and any necessary ADA walkways to access the tennis and pickleball courts. Contract labor will be used for the installation of the asphalt parking lot and ADA walkways. The 30-car parking lot will be in addition to the 30-car parking lot approved in the phase I construction. When not in use by tennis and pickleball players, the parking lot will serve as overflow parking for tournaments at the Columbia Sports Fieldhouse. Park staff will install the necessary parking lot lighting.

The total cost of the tennis and pickleball phase II improvements is \$250,000. The Phase II improvements, funded by the LWCF grant, must be completed by September 30, 2021 to meet the grant requirements. Park staff anticipates the completion of the phase I and phase II portions of the project by spring 2021, which will satisfy the grant completion requirements.

## Fiscal Impact

Short-Term Impact: Park staff is requesting Council approval to execute an agreement with the Department of Natural Resources to accept a total of \$250,000 in grant funding provided by the Land and Water Conservation Fund (LWCF) and to appropriate the grant funds to the A. Perry Philips tennis and pickleball project. The LWCF requires a 50% match by the sponsor organization. The match for the LWCF grant in the amount of \$250,000 is funded by the 2015 Park Sales Tax.



Long-Term Impact: Park staff anticipates a small increase in expenses associated with the maintenance and trash collection at the tennis and pickleball courts, restroom and shelter. The parking lot lighting will be LED lighting fixtures so staff anticipates a small increase in utility expenses for the park.

### Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

### Legislative History

Date	Action
3/4/2020	PH7-19: Public Hearing - Proposed phase one construction of a tennis complex at A. Perry Philips Park to include the construction of two tennis courts, a 30-car parking lot, ADA walkways and the installation of parking lot lighting. <a href="https://gocolumbiamo.legistar.com/LegislationDetail.aspx?ID=3874066&amp;GUID=4EE613CD-E7C5-477B-A897-215FDCE2E938&amp;Options=&amp;Search=">https://gocolumbiamo.legistar.com/LegislationDetail.aspx?ID=3874066&amp;GUID=4EE613CD-E7C5-477B-A897-215FDCE2E938&amp;Options=&amp;Search=</a>
3/4/2020	B48-19: Approving a revised A. Perry Philips Park Master Plan; authorizing phase one construction of a tennis complex at A. Perry Philips Park to include the construction of two tennis courts, a 30-car parking lot, ADA walkways and the installation of parking lot lighting; calling for bids through the Purchasing Division. <a href="https://gocolumbiamo.legistar.com/LegislationDetail.aspx?ID=3862271&amp;GUID=7B5C2DDF-B80A-4ED1-9EF3-814389AF75B5&amp;Options=&amp;Search=">https://gocolumbiamo.legistar.com/LegislationDetail.aspx?ID=3862271&amp;GUID=7B5C2DDF-B80A-4ED1-9EF3-814389AF75B5&amp;Options=&amp;Search=</a>

### Suggested Council Action

Approve the ordinance authorizing the execution of the A. Perry Philips Park LWCF agreement, appropriating the funds, and approving the phase II construction of the A. Perry Philips Park tennis and pickleball construction project.