



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: July 5, 2016

Re: Appropriating Funds from Retained Earnings to the Parking Division

Executive Summary

Appropriating funds to the Parking Division to offset expenditures relating to parking meter equipment upgrades, reconstruction of the parking ramp stairwell, and increase the temporary employee budget.

Discussion

Staff is requesting to appropriate \$158,000 from Retained Earnings to three separate accounts/projects within the Parking Division budget.

\$100,000 - Parking Meter Equipment Upgrades

The majority of the City's parking meters are 15+ years old, and most of the equipment is obsolete. New parking meter equipment will allow staff to better track location occupancy rates in order to adjust for longer or shorter parking limits, as well as provide a better way to manage the CID's parking permit program. Approximately 1,750 meters will be replaced within a three year period, depending on available funding. Staff proposes to replace meters pending modifications to a new Smart card system currently being evaluated. Some current parking meters may also be converted to Park Mobile permit only spaces since that approach has been successful in targeted areas. Staff will also upgrade our coin collection system and equipment.

\$50,000 - Parking Ramp Stairwell Reconstruction

The concrete stairwell located at the southwest end of the parking ramp has been closed due to the deterioration of the concrete, creating a safety hazard. The estimated cost for the reconstruction project is \$50,000 and is scheduled to be reconstructed this calendar year.

\$8,000 to the Temporary Employee Budget

Funds are needed in Parking division's temporary staff budget to assist with a number of maintenance projects to be completed this fiscal year, such as installing signs and cameras/DVR's in some of the City's parking facilities, re-painting parking space lines after mill/overlay of Broadway and Orr Street, installing new parking meters, performing wash-down and sealing of parking facilities, installing parking bumpers at 5th & Walnut parking facility, and repairing concrete and exposed rebar at several parking facilities.



Fiscal Impact

Short-Term Impact: \$158,000 appropriated from Retained Earnings account for parking meter equipment upgrades; parking ramp stairwell repair; and increase the temporary employee budget.

Long-Term Impact: None

Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Downtown, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
None	None

Suggested Council Action

Pass the ordinance appropriating funds from the Retained Earnings account for parking meter equipment upgrades, parking ramp stairwell repair, and increase temporary employee budget.