



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: May 3, 2021

Re: Administrative Public Improvement Project: Employee Restroom for the Short Street Municipal Parking Garage.

Executive Summary

The project to install an employee restroom within the basement of the Short Street municipal parking garage is eligible for the administrative public improvement process as outlined on the attached form. Staff has investigated the feasibility and worked with a local architect for preliminary plans for the project and has determined it fits the criteria for this process.

Discussion

The Short Street municipal parking garage was constructed in 2014 with storage and working space for Parking Utility's staff in the basement level. Staff now desires to add an employee restroom in this location based upon the maintenance and cleaning staff spending more of their daily time working within this space. The storage room now houses all of the maintenance tools and supplies and a computer, so they are now working out of this location on an ongoing daily basis. With no restroom in the garage basement, they have to stop working and drive back to either the 5th & Walnut Street municipal parking garage office or find a parking space and go into City Hall to use the restroom. This has a significant operational impact and staff feels it would make more sense, and be more efficient if there was an employee restroom in the shop where they are working.

The total investment for this project is \$42,000, and it is being funded by the Parking Utility retained earnings.

Fiscal Impact

Short-Term Impact: The estimated total project cost is \$42,000, and it is being funded by the Parking Utility retained earnings.

Long-Term Impact: None.

Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Infrastructure, Secondary Impact: Secondary, Tertiary Impact: Tertiary

[Comprehensive Plan Impacts:](#)

Primary Impact: Infrastructure, Secondary Impact: Mobility, Connectivity, and Accessibility, Tertiary Impact: Tertiary



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Legislative History

Date	Action
None	N/A

Suggested Council Action

Approve the project through the Administrative Public Improvement Process.