



# City of Columbia, Missouri

## Meeting Minutes - Final

### Community Land Trust Organization Board

---

Wednesday, January 8, 2025

6:30 PM

Regular Meeting

City Conference Room

1C, City Hall, 701 E

Broadway

---

#### I. CALL TO ORDER

The meeting was called to order at 7:00pm by Stanton.

#### II. INTRODUCTIONS

Present at the start of the meeting were board members Bush- Cook, Stanton, Ascani, LaBrunerie, and Trotter. City staff Jennifer Deaver, Tiffani Wiesehan, Jacob Amelunke, were also in attendance.

**Present:** 5 - Anthony Stanton, Alexander LaBrunerie, Jeremy Trotter, Tracey Bush-Cook and Rikki Ascani

**Excused:** 3 - Shirley Rhoades, Linda Head and Douglas Hunt

**Non-Voting:** 1 - Valerie Carroll

#### III. APPROVAL OF AGENDA

**Motion to approve the agenda:** Stanton

**Motion to 2nd:** LaBrunerie

**Not Voting:** Rhoades, Head, Hunt

**Motion passed:** 5:0

#### IV. APPROVAL OF MINUTES

Approval of December 4, 2024 Meeting Minutes

**Attachments:** [Draft 12.4.24 CCLT Minutes](#)

[CCLT Meeting Audio 12.4.24](#)

**Motion to approve the agenda:** Stanton

**Motion to 2nd:** LaBrunerie

**Not Voting:** Rhoades, Head, Hunt

**Motion passed:** 5:0

#### V. OLD BUSINESS

##### CCLT Banking Services

LaBrunerie shared that they are done looking around for a better interest rate. Going to stay where we are at. Can get loans through Central Bank.

##### External Marketing Materials

Ascani looked over brand guide (font, color, logo), website and promotional materials. Discussed advantages of hiring a marketing company to help revamp the CCLT brand guide, website and promotional items/social media posts. Discussed looking at local companies around town or MU intern to do a bare bone revamp. Would need to check

with the City to see if we can make changes to the website. In lieu of a revamp, we do need to update our information. CCLT has a Facebook page but need to check with communication on who can manage the page and the legality of it.

#### CCLT Expenditures of ARPA Funds

No new information. Working on breaking grounds for Cullimore. Amelunke been working on pulling permits but ran into some difficulties. Discussed energy turn in for home permits. Amelunke have given them the notice to proceed on December 18th 2024.

#### Fundraising Operations

Date on paper is Thursday May 1st 2025 but not have been confirmed yet. Have not signed/received agreement from Ragtag yet. Will bring to meeting once it is received.

#### Bylaw Attendance Policy Review

**Attachments:** [DRAFT Bylaw Attendance Policy Revision](#)

Reviewed changes made to Bylaw Attendance Policy Revision by staff.

#### **Motion to accept the new attendance policy revision as prepared by staff:**

**Stanton**

**Motion to 2nd: LaBrunerie**

**Not Voting: Rhoades, Head, Hunt**

**Motion passed: 5:0**

#### Development of 6 Fourth Ave

Amelunke wrote up a contract for A Civil Group and Caleb just reviewed it. Need to fix exhibit blurb and add it in. Stanton talked with Monarch Architecture and the limit before RFP is \$999.99. They are willing to work with us and give us two edits. A change order has already been sent to Amelunke for a pile of dirt that is needing to be moved. Discussed the amount of time and spending limit on change orders in order to sign off on them.

#### **Motion to grant Amelunke the authority to approve change order up to \$3,000 without any board approval: LaBrunerie**

**Motion to 2nd: Stanton**

**Not voting: Rhoades, Head, Hunt**

**Motion passed: 5:0**

## **VI. NEW BUSINESS**

#### Review of Realtor Submissions

**Attachments:** [CCLT - Realtor Search](#)

[Jennifer Austin CCLT Realtor Proposal](#)

[Mariah Carmichael CCLT Realtor Proposal](#)

[JoAnn Dekrell CCLT Realtor Proposal](#)

Had four realtors send in their proposal by the deadline. Board reviewed those proposal. Mariah Carmichael was in attendance and the board discussed her responses with her. Will invite the other three realtors to join the next meeting to discussed their responses. Discussed the parameters for using the word "work force" in our language going forward

## **VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

Mariah Carmichael thanked us for having her tonight.

Deaver stated that unless you hear directly from staff, meetings are not cancelled. Once

a meeting is noticed, we are unable to change anything within 24 hours of the meeting.  
Stanton going to update and review CCLT strategic plan. Wanting to discuss during the next meeting.

#### **VIII. NEXT MEETING DATE**

February 5, 2025

#### **IX. ADJOURNMENT**

The meeting was adjourned at 8:29pm.

**Motion to adjourn: Stanton**

**Motion to 2nd: LaBrunerie**

**Not Voting: Rhoades, Head and Hunt**

**Motion passed: 5:0**