

**Amendment #A12**  
**Revision of Section 29-5.2(d) Resubdivision or replat**  
**Deletion of Section 29-5.2(e) Administrative Plat**

Text to be added shown in **BOLD** and text to be removed shown in ~~strikethrough~~

ARTICLE 5. SUBDIVISIONS

Sec. 29-5.2. Subdivision of land procedures.

(a) *Applicability.*

...

(d) *Resubdivision or replat.*

(1) *Applicability.* ~~(i) A change to an approved or recorded final plat shall require resubdivision. if the change affects any street layout, any area reserved for public use, any area designated as a common lot, any condition imposed by council, or creates any additional residential lots, combines more than two (2) lots, or any combination of lots which would result in excess of one hundred twenty (120) feet of street frontage will require review and approval of a resubdivision of the property in accordance with subsections (2) or (3) and (4), below. Only that portion of the plat being changed must be resubdivided. If approved, the applicant shall be required to prepare a revised final plat and the city clerk shall record the revised final plat before the revisions shall be in effect.~~

~~(ii) A change to an approved or recorded plat that does not affect any street layout, any area reserved for public use, any area designated as a common lot, any condition imposed by council, or create any additional residential lots, combine more than two (2) lots, or any combination of lots which would result in excess of one hundred twenty (120) feet of street frontage may be approved by the director as an administrative plat if it complies with this chapter and other city ordinances and regulations.~~

...

(5) *Administrative plat.*

(i) *Applicability.* The subdivider may file an administrative plat with the director, if the plat meets the following criteria:

(A) The plat does not create, vacate, or change the location and/or size of streets;

(B) The plat does not create any additional residential lot or mixed use lots that will contain residential uses;

(C) The plat does not combine more than two (2) lots;

(D) The plat does not create any lot, when lots are combined, that results in more than one hundred twenty (120) feet of a lot line along any one street;

(E) The plat does not alter any area reserved for public use or any area designated as a common lot; and

**(F) The plat does not eliminate any condition imposed by council.**

**(ii) Procedure.**

**(A) The director may approve the administrative plat if the director determines that the revised lots and application materials, including but not limited to any utility construction documents, easements, and performance guarantees, have been approved and comply with this chapter and all other city ordinances and regulations.**

**(B) On approval of the administrative plat, the director shall sign the plat and cause it to be recorded with the recorder of deeds.**

**(C) No occupancy permit shall be issued for property included in the administrative plat unless and until the requirements of this section are met and all required utility work is completed.**

**(D) In the event the director does not approve the administrative plat, the applicant may then prepare and submit an application for a minor or major resubdivision.**

**(e) ~~Administrative plat.~~ RESERVED**

~~(1) *Applicability.* The subdivider may file an administrative plat with the director, if the plat meets the following criteria:~~

~~(i) The plat does not create, vacate, or change the location and/or size of streets;~~

~~(ii) The plat does not create any additional residential lot or mixed use lots that will contain residential uses;~~

~~(iii) The plat does not combine more than two (2) lots;~~

~~(iv) The plat does not result in excess of one hundred twenty (120) feet of street frontage;~~

~~(v) The plat does not alter any area reserved for public use or any area designated as a common lot; and~~

~~(vi) The plat does not eliminate any condition imposed by council.~~

~~(2) *Procedure.*~~

~~(i) The director may approve the administrative plat if the director determines that the revised lots and application materials, including but not limited to any utility construction documents, easements, and performance guarantees, have been approved and comply with this chapter and all other city ordinances and regulations.~~

~~(ii) On approval of the administrative plat, the director shall sign the plat and cause it to be recorded with the recorder of deeds.~~

~~(iii) No occupancy permit shall be issued for property included in the administrative plat unless and until the requirements of this [section 29-5.2\(e\)](#) are met and all required utility work is completed.~~