

THE
REVISED ORDINANCES
OF THE
CITY OF COLUMBIA
MISSOURI
1952

The Charter
and the
General Ordinances of the City

ENACTED AS A WHOLE: DECEMBER 1, 1952

EFFECTIVE: DECEMBER 31, 1952

PUBLISHED BY ORDER OF THE CITY COUNCIL

L. W. BYARS
City Counselor

MICHIE CITY PUBLICATIONS COMPANY
CHARLOTTESVILLE, VIRGINIA
1952

Sec. 30. City collector; salary; powers and duties.

The city collector shall be elected by the qualified voters of the city for a term of two years and shall serve until his successor shall have been elected and qualified. He shall be a qualified voter of the City of Columbia, at least twenty-five years of age, and shall have resided in said city at least five years next preceding his election. He shall receive for his services such monthly salary as may be fixed by the council. He shall perform such duties as may be provided for by ordinance or state law, including the collection of all licenses and taxes and the selling of property for delinquent taxes; he shall promptly account for and pay over such funds to the director of finance. He shall monthly or oftener make a detailed report to the council of all collections made by him. He shall be vigilant and see that no business is carried on unless the license or occupation tax due thereon shall have first been paid. He shall have such deputies and employees as may be authorized by the council.

Sec. 31. City assessor; salary; powers; duties.

The city assessor shall be elected by the qualified voters of the city for a term of two years and shall serve until his successor shall have been elected and qualified. He shall be a qualified voter of the City of Columbia, at least twenty-five years of age, and shall have resided in said city at least five years next preceding his election. He shall receive for his services such monthly salary as may be fixed by the council. He shall assess, or cause to be assessed, on a just and equitable basis, and as provided by law, all taxable property in such manner and within such time as the council may prescribe. He shall make duplicate assessment rolls, and on their completion he shall deliver one copy to the director of finance and retain one for his own use. He shall cause property holders to render their property for taxation in the manner prescribed by law or ordinance, and for this purpose he is empowered to administer oaths and affirmations.

Sec. 32. Representation on board of equalization.

For the purpose of giving the City of Columbia representation on the county board of equalization when said board is sitting for the purpose of equalizing the assessment of property in the city,

the mayor and the city assessor, as provided by law for cities of the third class, shall sit with the county board of equalization, shall each have a vote in said board, and shall be paid for such service the same amount per day and out of the same fund as other members of such board of equalization.

Sec. 33. Fiscal year.

The fiscal year of the City of Columbia, unless otherwise provided by ordinance, shall begin on the first day of January and shall end on the last day of December of each calendar year. The fiscal year shall constitute the budget and accounting year. As used in this charter, the term 'budget year' shall mean the fiscal year for which any particular budget is adopted and in which it is administered.

Sec. 34. Tentative budget.

The city manager, at least two weeks before the council undertakes to set the tax rate for the next fiscal year, shall prepare and submit to the council a tentative budget in sufficient detail to enable said council to appraise the needs of the city for the next budget year. The council shall then set a tax rate upon all taxable property in an amount sufficient to produce the revenue needed.

Sec. 35. Final budget and budget message.

The city manager, at least sixty days prior to the beginning of each budget year, or at such time in each year as shall be fixed by the council shall submit to the council a final budget with an explanatory message. For the purpose of preparing this budget and explanatory message, the city manager shall secure from the head of each office department or agency who shall supply the same detailed estimates of revenue and expenditures of that office, department, or agency. The city manager shall also secure an estimate of all capital projects pending and of those which it is recommended should be undertaken (a) within the budget year and (b) within the next five succeeding years. In preparing the budget, the city manager shall review and may revise the estimates, as he may deem necessary.

The budget shall provide a complete financial plan for the budget year. It shall include the following:

CHARTER OF THE CITY OF COLUMBIA

Certificate of Final Adoption.

We, the undersigned, present members of the Columbia Charter Commission, either duly elected by the people of Columbia, Missouri, at a special election held on May 4, 1948, or duly selected as successors thereto, under authorization of the Constitution of the State of Missouri, to frame a Home Rule Charter for the City of Columbia, do hereby certify that the foregoing is the Proposed Charter as finally approved and adopted by unanimous vote of all of the members of the Commission on the sixteenth day of February, 1949, for submission to the people of Columbia at a special election to be held on Tuesday, March 29, 1949.

Done in triplicate at Columbia, Missouri, this twenty-third day of February, 1949.

ROBERT L. HOWARD

Robert L. Howard, Chairman

J. GORDON KINGSLEY

J. Gordon Kingsley, Vice-Chairman

POLLY BRUMMETT

Polly Brummett, Secretary

MARJORIE CARPENTER

Marjorie Carpenter

T. JOE DIETZ

T. Joe Dietz

ALICE J. EWING

Alice J. Ewing

MARTIN L. FAUST

Martin L. Faust

CLYDE H. HINSHAW

Clyde H. Hinshaw

H. H. KINYON

H. H. Kinyon

PAUL A. MCCREERY

Paul A. McCreery

ED ROBERSON

Ed Roberson

ROY SAPPINGTON

Roy Sappington

J. M. SILVEY

J. M. Silvey