



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Police

To: City Council

From: City Manager & Staff

Council Meeting Date: January 2, 2018

Re: Budget Amendment for additional Police Crime Scene Investigator position

Executive Summary

The Columbia Police Department is requesting to add 1.0 FTE Crime Scene Investigator and eliminate 1.0 FTE Sr. Admin Support Assistant.

Discussion

The Police Department currently employs one (1) FTE Crime Scene Investigator (CSI). For the past several years additional CSI positions have been requested in the budget, but were not approved due to financial constraints. The CSI position helps maximize the time of patrol officers by utilizing specially trained civilians to process crime scenes for evidence, as well as package and log evidence, rather than sworn officers. This is another example of civilianizing positions or aspects of police work that can often be performed more efficiently or effectively by a civilian. CSI's are also regularly called in to assist detectives with large/multiple/complex crime scenes which enable detectives to focus on pursuing leads and conducting interviews. Because Columbia College offers a degree program geared towards forensic science we have a robust local source of applicants for these positions. Adding this position will enable the Police Department to have a CSI available to assist sworn personnel an additional 40 hours per week, for a total of 80 hours of coverage per week. This position will be funded by eliminating 1 FTE Sr. Admin Support Assistant that is currently vacant as well as utilizing temporary positions money that was earmarked for a part-time CSI position that has been vacant for several months.

This request if approved would: Eliminate 1.0 FTE Senior Administrative Support Assistant (B6-1006) from Administrative Support Bureau (11002120) and Add 1.0 FTE Crime Scene Investigator (C5-3017) to Operations Support Bureau (11002151).

Fiscal Impact

Short-Term Impact: Increase of \$14,281 to permanent positions budget and a decrease of \$14,281 to temporary positions budget, resulting in a net financial impact of \$0.

Long-Term Impact: No anticipated cost for years beyond two as the increase to permanent positions and decrease to temporary positions will remain for future year's budgets.

Strategic & Comprehensive Plan Impacts



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Strategic Plan Impacts:

Primary Impact: Public Safety, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Shall council agree, staff recommends passage of the legislation to add 1.0 FTE Crime Scene Investigator position, delete 1.0 Sr. Admin Support Assistant position.