



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Police

To: City Council

From: City Manager & Staff

Council Meeting Date: July 15, 2019

Re: Renewal of Lease for Columbia Police Department Northeast Substation located at 4507-A Orchard Lane, Columbia, MO 65202.

## Executive Summary

Columbia Police Department is requesting to renew the lease of the duplex located at 4507-A Orchard Lane, located in the McKee Park Area to use as a Northeast Substation that will house the Community Outreach Unit Team 3.

## Discussion

The Northeast Columbia area was designated as one of the geographical areas the Community Outreach Unit was assigned to police. In August 2018, the City of Columbia entered into a lease agreement for a Northeast Substation located 4507-A Orchard Lane to be used by Community Outreach Unit and patrol officers. The current lease is set to expire on July 31, 2019. The Columbia Police Department has assessed the current location of the substation and would like to extend the lease another year, keeping the Northeast Substation in the McKee Park area of Northeast Columbia.

Having the substation within their geographical area allows the officers to have immediate access to people residing in the area and provides members of the patrol division a place for report writing, keeping them in their geographical area, thus preventing them from having to travel to the downtown station. The Columbia Police Department will continue to reassess the location and lease yearly.

## Fiscal Impact

Short-Term Impact: Cost for lease is \$400/month (\$4,800/yr), plus electric and gas, which is currently included in the FY19 (Aug/Sept) & FY20 (Oct/July) Operating budgets.

Long-Term Impact: Cost for third year and beyond (if lease is renewed yearly) will be \$4,800 (\$400/month lease), plus electric and gas, which will be budgeted in Police operating budget.

## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Public Safety, Secondary Impact: Social Equity, Tertiary Impact: Not Applicable

### Comprehensive Plan Impacts:

Primary Impact: Livable & Sustainable Communities, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



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## Legislative History

| Date       | Action   |
|------------|--|
| 07/16/2018 | B163-18: Original lease for NE Substation at 4507-A Orchard Lane, Columbia MO 65202 (McKee Park area). Lease ends July 31, 2019.   |
| 06/06/2016 | B132-16A : Original lease for NE Substation at 4901 Aztec Blvd, Apartment A, Columbia MO 65202 (Indian Hills Subdivision). Lease ends June 30, 2018 and will not be renewed. |

## Suggested Council Action

Shall council agree, staff recommends passage of the legislation authorizing City Manager to sign lease agreement.