

Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: January 20, 2026

Re: Authorize a sidewalk renovation cost share agreement with the Wellington Villas Homes Association for repair of existing sidewalk, Administrative Public Improvement process.

Impacted Ward: Ward 3

Executive Summary

Authorize the City Manager to execute a sidewalk renovation cost share agreement with the Wellington Villas Homes Association for repair of existing sidewalk. The construction cost estimate for this project is \$8,220.00. The project will follow the administrative public improvement process, unless Council prefers to follow the standard public improvement process.

Discussion

The Wellington Villas Homes Association approached the City requesting to participate in a cost share to repair existing sidewalk that has heaved adjacent to the Wellington Villas Homes Association common area along Canyon Ridge Drive and is out of compliance with the Americans with Disabilities Act (ADA). The Wellington Villas Homes Association has obtained three bids to complete the work and the low bid was \$8,220.00.

The City would like to enter into a cost share agreement with the Wellington Villas Homes Association to pay for 50% of the cost of the repair with a not to exceed cost of \$4,110.00 utilizing the sidewalk renovation cost share program agreement (Ordinance 025490). The City will fund its portion of the cost share from the ¼-cent Capital Improvement Program (CIP) sales tax. The project will follow the administrative public improvement process, unless Council prefers to follow the standard public improvement process.

Fiscal Impact

Short-Term Impact: The City's estimated contribution for the project cost share is \$4,110.00 and will be funded from the ¼ cent Capital Improvement Program (CIP) sales tax.

Long-Term Impact: Per ordinance, sidewalk is to be maintained by the adjacent property owner.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Reliable and Sustainable Infrastructure, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Mobility, Connectivity, and Accessibility, Tertiary Impact: Not Applicable

Legislative History

Date	Action
11/06/2023	B251-23 Repealing Ordinance No. 019747 which established a sidewalk maintenance and construction policy and enacting new provisions related thereto; establishing a sidewalk renovation cost share program.

Suggested Council Action

Authorize the City Manager to execute a sidewalk renovation cost share agreement with the Wellington Villas Homes Association for repair of existing sidewalk.