



Department Source: Fire

To: City Council

From: City Manager & Staff

Council Meeting Date: July 19, 2021

Re: Software Agreement with TargetSolutions Learning, LLC

Executive Summary

The master services agreement expired and we are seeking approval for the new master services agreement between the City of Columbia and TargetSolutions Learning, LLC.

Discussion

TargetSolutions (TS) Learning, LLC provides critical training software for the Fire Department. This software is used by the department as an online training platform. It is a repository for Fire/EMS recertification as well as NFPA training. It is also used to track continuing education hours, station/truck supplies, and licensure expirations.

The current software agreement expires this year (FY2021). The new agreement would be effective 10/01/2021, automatically renewing annually thereafter. This agreement includes TS Premier memberships for 147 employees, a TS maintenance annual fee, Vector Check It modules for 12 stations, and includes a non-recurring overage for Check It for the months 7/1/21 to 9/30/21 to bring the Check It module agreement in line with the 10/01/2021 agreement (previously 7/1/2021 as the release of the Check It module happened after the original software purchase).

The annual cost of the software for one year is \$20,414.69 and the non-recurring overage amount (for months 7/1/21 to 9/30/21) is \$695.28 for a total of \$21,109.97. This amount was previously budgeted in Fire and does not require an additional appropriation.

Fiscal Impact

Short-Term Impact: \$21,109.97

Long-Term Impact: yearly software fee based on number of employee and number of stations.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Public Safety, Secondary Impact: Operational Excellence, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Staff recommends passage authorizing the City Manager to execute this agreement with TargetSolutions Learning, LLC.