



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: July 3, 2017

Re: Appropriating Funds to Conduct a Building Assessment of City Facilities

Executive Summary

Staff is requesting to appropriate funds from the Custodial and Building Maintenance Retained Earnings account to the operating account in order to hire a consultant to conduct a building assessment of 23 city facilities.

Discussion

The City of Columbia owns many buildings and structures including; office buildings, fire stations, training facilities, recreational facilities, police facilities and operation facilities. The City is in need of performing facility assessments on 23 occupied buildings due to their age and the lack of understanding of future maintenance needs. The various departments, along with the Building Maintenance staff struggle to keep up with day to day maintenance and repairs.

To become more proactive, staff has developed an RFP for a building assessment to be conducted at these 23 facilities. This comprehensive assessment will encompass approximately 434,400 gross square feet of these occupied facilities and will include all infrastructures, utilities, and the grounds surrounding the facilities such as paved areas. The assessment will identify and document current facility condition deficiencies and recommend corrections, provide cost estimates for corrections, and forecast future facility renewal costs.

Staff is requesting to appropriate \$100,000 from the Custodial and Building Maintenance Retained Earnings account to their operating account in order to hire a consultant to conduct the assessment. This project will be funded from the savings accrued as a result of position vacancies within the two divisions.

Fiscal Impact

Short-Term Impact: Appropriating \$100,000 from Retained Earnings account 6710-351000 to Custodial & Building Maintenance's operating account.

Long-Term Impact: Unknown at this time.

Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
None	None

Suggested Council Action

Pass the ordinance authorizing an appropriation of funds from Custodial and Building Maintenance Retained Earnings account to their operating account to conduct a building assessment of 23 city facilities.